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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5565429  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Mandatory Drug Testing Program  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-08-0206	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Diagnostic and Laboratory Services		
<b>Approved Budget for the Contract:</b>	PHP 705,130.00	<b>Document Request List</b>	4
<b>Delivery Period:</b>	2 Month/s		
<b>Client Agency:</b>		<b>Date Published</b>	16/08/2018
<b>Contact Person:</b>	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaoalmazan@yahoo.com.ph	<b>Last Updated / Time</b>	16/08/2018 00:00 AM
		<b>Closing Date / Time</b>	21/08/2018 10:00 AM

#### Description

##### TERMS OF REFERENCE

##### I. PROJECT TITLE:

2018 Mandatory Drug Testing Program for all DOT Officials and Employees (Regular and Job Order Personnel) in the Head Office, NCR and Region IV-B

II. IMPLEMENTATION DATE: September to October 2018

III. NUMBER OF PAX: 594 (Head Office, NCR, Region IV-B)

##### IV. INCLUSIONS:

Screening Test  
Methamphetamine (Shabu)  
Tetrahydrocannabinol (Marijuana)  
Cocaine  
Ecstasy

Number 594  
Confirmatory Test  
Methamphetamine (Shabu)  
Tetrahydrocannabinol (Marijuana)  
Cocaine  
Ecstasy  
Number (1%) 5

V. SPECIFICATIONS:

HEAD OFFICE (INCLUDING NCR, REGION IV B, SECURITY GUARDS AND JANITORS)

INCLUSIONS :

Drug Test for Tetrahydrocannabinol(Marijuana) and Methamphetamine (Shabu)

No. of Pax: 594

PRICE PER TEST: PhP 300.00

TOTAL: PhP178,200.00

Confirmatory Test for Tetrahydrocannabinol(Marijuana)

No. of Pax: 5

PRICE PER TEST: PhP 1,000.00

TOTAL: PhP5,000.00

Confirmatory Test for Methamphetamine (Shabu)

No. of Pax: 5

PRICE PER TEST: PhP 1,000.00

TOTAL: PhP5,000.00

Drug Test for Cocaine

No. of Pax: 594

PRICE PER TEST: PhP 515.00

TOTAL: PhP305,910.00

Confirmatory Test for Cocaine

No. of Pax: 5

PRICE PER TEST: PhP 1,500.00

TOTAL: PhP7,500.00

Drug Test for Ecstasy

No. of Pax: 594

PRICE PER TEST: PhP 330.00

TOTAL: PhP196,020.00

Confirmatory Test for Ecstasy

No. of Pax: 5

PRICE PER TEST: PhP 1,500.00

TOTAL: PhP7,500.00

VI. REQUIREMENTS:

1. Must be a DOH accredited Drug Testing Laboratory and Health Service Provider.
2. Must be five (5) years in operation.
3. Must have catered similar projects in the past with at least two (2) government agencies.
4. Must provide DOH accredited Specimen Collectors. These collectors should be Medical Technologists and/or Nurses.
5. Must submit photocopies of Specimen Collectors' PRC licenses and DOH certificates to the DOT Medical Clinic a week before the implementation of the 2018 Mandatory Drug Testing Program.
6. Implementation date's and set-up of the conduct of drug testing shall be set as agreed by the provider and the Head Office.
7. Expected output of the Health Service Provider are as follows:  
Employee Individual Results  
Confirmatory Examination Results, if applicable.  
Tabulated Summary of Results  
Final Report on the consolidated results of the 2018 Mandatory Drug Testing Program
8. The above mentioned outputs must be submitted in hard and soft copies within two (2) weeks after the conduct of the activity, before release of the Certificate of Completion.
9. Must provide all necessary forms, essential equipment, supplies and paraphernalia during the conduct of the said program.

NOTES:

> Payment for the confirmatory tests will be based on the actual number of employees who have undergone the said tests.

> Payment for the screening tests for Methamphetamine (Shabu), Tetrahydrocannabinol (Marijuana), Cocaine and Ecstasy will be based on the actual census during the implementation date/s.

VII. PAYMENT PROCEDURE: Government Procedure

VIII. TOTAL BUDGET ESTIMATE: PhP 705,130.00

IX. CONTACT PERSONS:

DR. RAUL S. ALCANTARA

Tel. No. (02) 4595200 Local # 220

DOT Medical Clinic — Main

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation by using the attached REPLY SLIP for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before August 21, 2018 10:00 am

**Created by** Maria Alma O Almazan

**Date Created** 15/08/2018

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