



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5602386
Procuring Entity DEPARTMENT OF TOURISM
Title WATER SAFETY AND RISK MANAGEMENT TRAINING (18-21 September 2018-Anilao, Mabini)
Area of Delivery

Solicitation Number:	2018-08-0234	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	01/09/2018
Approved Budget for the Contract:	PHP 268,086.00	Last Updated / Time	01/09/2018 00:00 AM
Delivery Period:		Closing Date / Time	05/09/2018 14:00 PM
Client Agency:			
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE
 WATER SAFETY AND RISK MANAGEMENT TRAINING
 18 – 21 September 2018
 Anilao, Mabini, Batangas

I. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. Must be PHILGEPS Registered
2. Must be willing to provide services on a send-bill arrangement

II. SCOPE OF WORK/DELIVERABLES

1. Van Rental

• Van Service:

- o September 18, 2018 – Manila to Anilao, Mabini, Batangas
- o September 21, 2018 – Anilao, Mabini, Batangas to Manila

*Inclusive of driver's fee, lodging, food, toll fees, fuel charges and parking fee/s (if any).

2. Accommodation for staff: Must be DOT Accredited

• Rooms:

- o 1 double occupancy rooms
- o 3 single occupancy rooms

- Inclusive of breakfast, lunch and dinner

- With AM and PM snacks

*Note: Should be open for changes or cancellation of room booking once not occupied by staff/facilitator.

3. Venue, Training Materials and Boat Rental

- Boat Rental
 - o Good for 6 - 8 pax per boat.
 - o Use of 2 boats
 - o One (1) day use only
- Workshop Venue
 - o Inclusive of Entrance Fees for 15 pax
 - o Use of conference/function room at the resort for 3 days (should accommodate at least 20 pax).
 - o AM Snacks, Lunch and PM Snacks for 15 pax for 3 days.
- Training Materials
 - o Purchase of the ff. training materials:
Rescue Tube
Throw Bag with Rope
Torpedo Can

III. APPROVED BUDGET

TOTAL Php 268,086.00

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IV. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure - Charged to the PCSSD

III. CONTACT PERSON:

Rachelle Yoro
Philippine Commission on Sports SCUBA Diving
Telephone Nos.: (02) 459 - 5200 local 510 or (02) 524 - 2242
Email: morefun@divephilippines.com.ph

Noted by:

USEC. ARTURO P. BONCATO, JR.
Undersecretary
Alternate Chairperson
Philippine Commission on Sports SCUBA Diving

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Original or certified true copy of duly notarized Omnibus Sworn Statement
4. DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Date Created

31/08/2018

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