



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5874928  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd Posting Ocular Inspection & Familiarization Tour to Clark, Pampanga, Cebu and Bohol- Dec. 17-21, 2018

#### Area of Delivery

<b>Solicitation Number:</b>	2018-12-0401	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	04/12/2018
<b>Approved Budget for the Contract:</b>	PHP 377,389.10	<b>Last Updated / Time</b>	04/12/2018 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	07/12/2018 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  t_romanesh@yahoo.com.ph		

#### Description

##### TERMS OF REFERENCE

##### I. PROJECT

Domestic round trip airfare, accommodation, meals, transportation, tours and other ground arrangements for the ocular inspection and familiarization tour of the Cambodia Airways executives to Clark, Cebu and Bohol.

##### II. BACKGROUND

No. of pax : 7pax (3 Guest, 4 DOT)  
 Date covered : December 17 – 21, 2018  
 Destination : Clark, Pampanga, Cebu and Bohol

##### III. OBJECTIVES

1. Conduct an ocular inspection and familiarization tour in Clark, Cebu and Bohol for the Cambodian Airway planned charter operation from Phnom Penh, Cambodia to Cebu and Clark.
2. Increase the international passenger traffic from Cambodia to Cebu and Clark by developing new international air route.
3. Improve air connectivity from Cambodia to Cebu and Clark.
4. Conduct of meetings with DOT, Cambodia Airways executives, airport authorities and hotels.

##### IV. MINIMUM REQUIREMENTS

1. Must be DOT accredited
2. Specializes in handling VIP guests
3. Willing to provide services on a send-bill arrangement

## V. SCOPE OF WORK

### 1. Domestic airfare for 6pax:

- Clark International Airport (CRK) to Mactan Cebu International Airport (CEB) PR 835 06:00H-07:15H via Philippine Airlines (PAL) for 6pax
- CEB to Ninoy Aquino International Airport (NAIA) Terminal 2 PR 2854 144:0H-15:55H via PAL for 6pax

### 2. Ferry transfer for 6pax:

- Cebu port to Tagbilaran City Seaport via OceanJet 0600H-0800H for 6pax
- Tagbilaran City Seaport to Cebu Port via OceanJet 0820H-1020H for 6pax

### 3. Accommodation: In Clark, Cebu and Bohol for 5 rooms

- 5 Deluxe rooms (Single/twin bed) for the Cambodian Airways executives and DOT representative

### 4. Meals for 7pax in Clark and 6 in Cebu and Bohol (see details below).

### 5. Van transportation for 7pax in Clark and 6pax in Cebu and Bohol (see details below).

### 6. Tours for 7pax in Clark and 6pax in Cebu and Bohol (see details below).

### 7. Tour coordinator for the whole duration of the trip.

## DATE ACTIVITY REMARKS

Dec. 17 – Day 1 Transportation – Whole day Rental 1 Van

DOT personnel to NAIA Terminal I (pick-up Cambodian guest) 4 pax

NAIA Terminal I to Clark, Pampanga (4 DOT, 3 Guest) 7 pax

Breakfast 7 pax

Meeting with Clark International Airport (CRK) 7 pax with CRK officials

Ocular inspection of CRK 7 pax

Proceed to Puning Hot Spring & Restaurant – ocular inspection & lunch 7 pax

Proceed and check-in at hotel 7 pax

Accommodation 5 rooms

Dinner 7 pax

Dec. 18 – Day 2 Depart hotel for CRK 7 pax

1 DOT personnel will travel back to DOT Makati office via hired van 1 Van – 1 pax

Domestic flights

CRK – Mactan Cebu International Airport (CEB) via PR 835 (PAL)

Departure time: 06:00am / Arrival: 07:15am 6 pax

Transportation – Whole day Rental 1 Van

Breakfast 6 pax

Proceed to Mactan Island Hopping 6 pax

Lunch 6 pax

Proceed and check-in at hotel 6 pax

Accommodation 5 rooms

Dinner 6 pax

Dec. 19 – Day 3 Check-out at hotel and depart for Cebu Port 6 pax

Cebu Port to Tagbilaran City Seaport via OceanJet 06:00am-08:00am 6 pax

Transportation – Whole day Rental 1 Van

Breakfast 6 pax

Proceed with Bohol City tour 6 pax

Continue Bohol City tour 6 pax

Proceed to Panglao Island 6 pax

Ocular inspection for Panglao Island International Airport (TAG) 6 pax

Proceed and check-in at hotel 6 pax

Accommodation 5 rooms

Dinner 6 pax

Dec. 20 Breakfast at resort and check-out

- Day 4 Tagbilaran Seaport to Cebu Port via OceanJet 08:20am-10:20am 6 pax

Transportation – Whole day Rental 1 Van

Proceed with Cebu City Tour 6 pax

Lunch 6 pax

Proceed and check-in at hotel 6 pax

Accommodation 5 rooms

Dinner 6 pax

Dec. 21 – Day 5 Breakfast at the hotel 6 pax

Transportation – Whole day Rental 1 Van

Lunch 6 pax

Domestic flights

CEB – NAIA Terminal 2 via PR 2854 (PAL)

Departure time: 02:40pm / Arrival: 03:35pm 6 pax

End of Tour

## VI. BUDGET

Total estimated budget: Three Hundred Seventy-Seven Thousand Three Hundred Eighty-Nine Pesos and Ten Centavos Only (Php 377,389.10).

## VII. PROJECT OFFICER

Erwin F. Balane, DPA

Head, Route Development

Division Chief, Information Technology Division

Department of Tourism (DOT)

The New DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City

Email Address: efbalane@gmail.com  
Tel. No.: (02) 459 5200 loc. 517

### Other Information

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  - Cebu port to Tagbilaran City Seaport via OceanJet 0600H-0800H for 6pax
  - Tagbilaran City Seaport to Cebu Port via OceanJet 0820H-1020H for 6pax
3. Accommodation: In Clark, Cebu and Bohol for 5 rooms
  - 5 Deluxe rooms (Single/twin bed) for the Cambodian Airways executives and DOT representative
4. Meals for 7pax in Clark and 6 in Cebu and Bohol (see details below).
5. Van transportation for 7pax in Clark and 6pax in Cebu and Bohol (see details below).
6. Tours for 7pax in Clark and 6pax in Cebu and Bohol (see details below).
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Ocular inspection of CRK 7 pax  
Proceed to Puning Hot Spring & Restaurant – ocular inspection & lunch 7 pax  
Proceed and check-in at hotel 7 pax  
Accommodation 5 rooms  
Dinner 7 pax  
Dec. 18 – Day 2 Depart hotel for CRK 7 pax  
1 DOT personnel will travel back to DOT Makati office via hired van 1 Van – 1 pax  
Domestic flights  
CRK – Mactan Cebu International Airport (CEB) via PR 835 (PAL)  
Departure time: 06:00am / Arrival: 07:15am 6 pax  
Transportation – Whole day Rental 1 Van  
Breakfast 6 pax  
Proceed to Mactan Island Hopping 6 pax  
Lunch 6 pax  
Proceed and check-in at hotel 6 pax  
Accommodation 5 rooms  
Dinner 6 pax  
Dec. 19 – Day 3 Check-out at hotel and depart for Cebu Port 6 pax  
Cebu Port to Tagbilaran City Seaport via OceanJet 06:00am-08:00am 6 pax  
Transportation – Whole day Rental 1 Van  
Breakfast 6 pax  
Proceed with Bohol City tour 6 pax  
Continue Bohol City tour 6 pax  
Proceed to Panglao Island 6 pax  
Ocular inspection for Panglao Island International Airport (TAG) 6 pax  
Proceed and check-in at hotel 6 pax  
Accommodation 5 rooms

Dinner 6 pax  
Dec. 20 Breakfast at resort and check-out  
- Day 4 Tagbilaran Seaport to Cebu Port via OceanJet 08:20am-10:20am 6 pax  
Transportation – Whole day Rental 1 Van  
Proceed with Cebu City Tour 6 pax  
Lunch 6 pax  
Proceed and check-in at hotel 6 pax  
Accommodation 5 rooms  
Dinner 6 pax  
Dec. 21 – Day 5 Breakfast at the hotel 6 pax  
Transportation – Whole day Rental 1 Van  
Lunch 6 pax  
Domestic flights  
CEB – NAIA Terminal 2 via PR 2854 (PAL)  
Departure time: 02:40pm / Arrival: 03:35pm 6 pax  
End of Tour

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**Created by** TERESITA A. ROMANES

**Date Created** 03/12/2018

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