



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9409749
Procuring Entity DEPARTMENT OF TOURISM
Title Service Provider (DOT-Accredited Tour Operator) for QMS Strategic Planning Session on 25-28 February 2023 | Baguio City

Area of Delivery

Solicitation Number:	RFQ-NP-SVP 2023-010	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	18/01/2023
Approved Budget for the Contract:	PHP 274,008.00	Last Updated / Time	17/01/2023 11:35 AM
Delivery Period:		Closing Date / Time	23/01/2023 14:00 PM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. BIDDER : Service Provider (DOT-Accredited Tour Operator)

II. PROJECT TITLE : QMS Strategic Planning Session

III. PROJECT DATE : 25-28 February 2023 | Baguio City

IV. MINIMUM REQUIREMENTS

- a. Must be accredited by the DOT
- b. Must be willing to provide services on send-bill arrangement

V. SCOPE AND WORK DELIVERABLES

- a. Accommodation in Makati City for regional participants prior to departure to Baguio City and upon arrival from Baguio City
- b. Transfer from DOT Central Office to Baguio City and Vice Versa

ACCOMMODATION REQUIREMENTS FOR REGIONAL PARTICIPANTS (PRIOR TO DEPARTURE TO BAGUIO)

- Fourteen (14) twin-sharing rooms with breakfast (number of rooms subject to change depending on the number of confirmed participants)
- Check-in: 24 February 2023
- Check-out: 25 February 2023
- Accommodation must be DOT-accredited and must be located within the vicinity of Department of Tourism Central Office

ACCOMMODATION REQUIREMENTS FOR REGIONAL PARTICIPANTS (UPON ARRIVAL FROM BAGUIO)

- Fourteen (14) twin-sharing rooms with breakfast (number of rooms subject to change depending on the number of confirmed participants)
- Check-in: 28 February 2023
- Check-out: 01 March 2023
- Accommodation must be DOT-accredited and must be located within the vicinity of Department of Tourism Central Office

TRANSPORTATION REQUIREMENTS

- Two (2) Air-conditioned Buses

- Route: DOT Central Office to Baguio, 25 February 2023 (Departure Time TBD)
- Route: Baguio to DOT Central Office, 28 February 2023 (Departure Time TBD)
- Inclusive of all applicable expenses such as but not limited to toll fee, parking fee, fuels
- Inclusive of driver's meal and accommodation
- Bottled water on-board
- With snacks on 25 and 28 February 2023

BUDGET

Total project cost is Two Hundred Seventy-Four Thousand Eight Pesos (Php 274,008.00) inclusive of all applicable taxes.

Cost proposal must be submitted with an itemized breakdown. Billing shall be based on the actual number of rooms utilized.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

CONTACT PERSON

Contact Person : ORLANDO BRYAN DU
Office : Planning Service
Contact Number : 09179735476
Email Address : oddu@tourism.gov.ph

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area, In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 23 January 2022 at 2PM. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE

Date Created 17/01/2023

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