



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9416345
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF SERVICES OF TRAVEL & TOUR OPERATOR FOR THE PHILIPPINES' PARTICIPATION TO THE ASEAN TOURISM FORUM 2023 31 January 2023 to 06 February 2023, Yogyakarta, Indonesia

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2023-01-012	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	20/01/2023
Approved Budget for the Contract:	PHP 976,054.00	Last Updated / Time	20/01/2023 00:00 AM
Delivery Period:		Closing Date / Time	23/01/2023 14:00 PM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TERMS OF REFERENCE FOR PROCUREMENT OF SERVICES OF TRAVEL & TOUR OPERATOR FOR THE PHILIPPINES' PARTICIPATION TO THE ASEAN TOURISM FORUM 2023
31 January 2023 to 06 February 2023, Yogyakarta, Indonesia

I. BACKGROUND

The ASEAN Tourism Forum (ATF) is the biggest and most important travel and tourism event in the ASEAN region since 1981. The hosting of the annual event is being rotated among the 10 ASEAN Member States (AMS) to provide an opportunity for the National Tourism Organizations (NTOs) to showcase their new destinations, products, and services to the global community.

In this regard, the PDOT is in need of a DOT-Accredited Travel and Tour Operator based in Metro Manila to provide requirements on international airfare, meeting venue and travel insurance in connection with participation of PDOT officials and personnel on the ASEAN Tourism Forum 2023 from 31 January 2023 to 6 February 2023 (inclusive of travel dates) in Yogyakarta, Indonesia.

II. SCOPE AND SERVICES

1. Round trip international airfare for the following:

Passenger 1, Economy Class
Verna Esmeralda C. Buensuceso (Ms)

Flight Details

31 January 2023, Manila to Jakarta, Flight hours between 09:00PM to 05:00AM (+1 Day)
01 February 2023, Jakarta to Yogyakarta, Flight between 05:01AM to 11:00AM
06 February 2023, Yogyakarta to Singapore, Flight hours between 05:00AM to 11:00AM
06 February 2023, Singapore to Manila, Flight hours between 11:01AM to 09:00PM

Passengers 2-6, Economy Class

Jaime Victor S. Bayhonan (Mr)

Manette T. Reyes (Ms)

Jem Micaiah M. Turla (Ms)

Kim Benedict B. Vito (Mr)

Trina Joy L. Quesea (Ms)

Flight Details

31 January 2023, Manila to Jakarta, Flight hours between 09:00PM to 05:00AM (+1 Day)

01 February 2023, Jakarta to Yogyakarta, Flight between 05:01AM to 11:00AM

06 February 2023, Yogyakarta to Singapore, Flight hours between 05:00AM to 11:00AM

06 February 2023, Singapore to Manila, Flight hours between 11:01AM to 09:00PM

Passengers 7-8, Economy Class

Charles Adonis Usi (Mr)

Denison G. Manuel (Mr)

03 February 2023, Manila to Singapore, Flight hours between 05:00AM to 10:00AM

03 February 2023, Singapore to Yogyakarta, Flight between 10:01AM to 03:00PM

06 February 2023, Yogyakarta to Singapore, Flight hours between 05:00AM to 11:00AM

06 February 2023, Singapore to Manila, Flight hours between 11:01AM to 09:00PM

Passenger 9, Business Class (Subject to Malacanang Approval)

Ma. Esperanza Christina Frasco

03 February 2023, Manila to Singapore, Flight hours between 05:00AM to 10:00AM

03 February 2023, Singapore to Yogyakarta, Flight between 10:01AM to 03:00PM

06 February 2023, Yogyakarta to Singapore, Flight hours between 05:00AM to 11:00AM

06 February 2023, Singapore to Manila, Flight hours between 11:01AM to 09:00PM

Passengers 10-14, Economy Class

Shahlimar Hofer Tamano (Mr)

Maria Rica C. Bueno (Mr)

Ronald P. Conopio (Mr)

Anna Marie Francisco (Ms)

Czarina Cruz (Ms)

03 February 2023, Manila to Singapore, Flight hours between 05:00AM to 10:00AM

03 February 2023, Singapore to Yogyakarta, Flight between 10:01AM to 03:00PM

06 February 2023, Yogyakarta to Singapore, Flight hours between 05:00AM to 11:00AM

06 February 2023, Singapore to Manila, Flight hours between 11:01AM to 09:00PM

Inclusion

- Travel insurance for fourteen (14) pax
- Airline ticket must include checked-in luggage allowance

III. APPROVED BUDGET FOR THE CONTRACT AND MODE OF PAYMENT

The approved total budget for the contract is Nine Hundred Seventy-Six Thousand and Fifty-Four Pesos (Php 976,054.00) inclusive of all applicable taxes, government procedure, and send bill arrangement.

IV. CONTACT DETAILS

PREPARED BY

KIM BENEDICT B. VITO

Tourism Operations Officer I

Policy Formulation and International Cooperation Division

kbvito@tourism.gov.ph | Viber/WhatsApp: +63 995 847 9939

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 23 January 2023 2:00PM. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE

Date Created 19/01/2023

