



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9427687  
**Procuring Entity** DEPARTMENT OF TOURISM - NCR  
**Title** SUPPLY AND DELIVERY OF TOKENS/GIVEAWAYS  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	NCR-2023-01-008	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Tokens and Awards		
<b>Approved Budget for the Contract:</b>	PHP 70,000.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	1 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	26/01/2023
<b>Contact Person:</b>	Lawrence Jacosalem Alcantara Supply Officer 351 Sen. Gil Puyat Ave. Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph	<b>Last Updated / Time</b>	25/01/2023 12:13 PM
		<b>Closing Date / Time</b>	30/01/2023 08:00 AM

#### Description

BRIEF BACKGROUND: The DOT NCR will be participating in the 30th Philippine Travel Agencies Association's Travel Tour Expo 2023 slated on February 3-5, 2023 at the SMX Convention Center, Pasay City. The DOT NCR thru PMDU will be procuring tokens as giveaways for attendees and participants of the aforementioned event.

#### TECHNICAL SPECIFICATIONS

LOT A: Bamboo Pen Quantity: 1,000 pieces Price per piece: Php 25.00 Size: Standard Added print: Colored print, 1st side "DOT - National Capital Region" text print, 2nd side

LOT B: Canvass Bag Size: 12 x 16 x 4 inches Quantity: 300 pieces Price per piece: Php 150.00 Added print: 1 or full color print, 1 side (logo size: Max 1.5 x 1.5")

REQUIREMENTS FOR SUPPLIERS · Winning Supplier/Bidder must provide and send an actual product/item before mass production · Must be operating and legally registered company under Philippine laws; · The Supplier must be willing to provide service on a send bill arrangement · Payment shall be made upon completion of the delivery and certification from the Project Officer Rate should include applicable taxes and delivery fee

Delivery date: On or before February 3, 2022

Delivery Place: DOT National Capital Region Office NEW DOT Bldg. Second Floor, 351 Sen, Gil Puyat Avenue, Makati City

APPROVED BUDGET FOR THE CONTRACT PHP 70,000.00 Pesos: Seventy Thousand inclusive of taxes and is subject to appropriate government taxes.

Documentary Requirements to be submitted:

1. Valid Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Duly notarized original and certified true copy of Omnibus Sworn Statement

**Contact Persons:**

MR. ERNIE TESTON Head, PMDU ernieteston@tourism.gov.ph

MS. COLLINS KARLA E TELMO cetelmo@tourism.gov.ph Contact number: 84595200 local 223

**Other Information**

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City

Note: Deadline of submission is on January 30, 2023 @ 8:00 am

**Created by** Lawrence Jacosalem Alcantara

**Date Created** 25/01/2023

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