

Department of Tourism Region IV-B Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
				Advertisement/Posting of IBREI	Submission/Posting of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
50202010-02	Procurement of Travel and Tour Operator and Services for the conduct of the Capacity Trainings for DOT-MIMAROPA Personnel	GMS	NP-53.9 - Small Value Procurement					GoP	100,000.00	100,000.00	0	Training Expense, Capability building for DOT MIMAROPA Personnel	
50201010-00	Procurement of Travel and Tour Operator for the regular yearly programs/ activities for the annual celebration of the National Women's Month, conduct of other GAD related activities	GMS	NP-53.9 - Small Value Procurement					GoP	120,000.00	120,000.00	0	Regular yearly programs/ activities for the annual celebration of the National Women's Month, and/or conduct of other GAD related activities	
50299030-00	Purchase of Meals and Snacks for General Staff Meeting	GMS	NP-53.9 - Small Value Procurement					GoP	20,000.00	20,000.00	0	Conduct of general assembly meeting to update the regional staff with the updates on the activities of the regional office	
50201010-00	Procurement of Travel and Tour Operator for the FY 2023 MIMAROPA Year-End Review and FY 2024 Planning Activity	GMS	NP-53.9 - Small Value Procurement					GoP	150,000.00	150,000.00	0	To conduct annual planning and assessment of the regional office's activities	
50203990-00	Procurement of Face mask, three ply, water repellent, nitrile gloves, hand sanitizer, disinfectant and Vitamins C, FDA approved for the use of the Regional Office Personnel	GMS	Shopping					GoP	60,000.00	60,000.00	0	Hygiene kit allocation for the personnel of DOT MIMAROPA in Prevention and/or Control of Covid-19, Sickness, and/or diseases, etc.)	
50201010-00	Procurement of Transport and/ or Travel and Tour Operator for Regional Office and Satellite Office personnel to conduct project invitations inside and outside the MIMAROPA	GMS	NP-53.9 - Small Value Procurement					GoP	227,893.68	227,893.68	0	Local Travel Expenses of the Regional Office Personnel	
50203020-00	Purchase of Accountable Forms	GMS	NP-53.5 Agency-to-Agency					GoP	2,600.00	2,600.00	0	To ensure purchase of accountable forms needed in the regional office	
50213020-00	Renewal and Payment of Regional Office Insurances	GMS	NP-53.5 Agency-to-Agency					GoP	150,000.00	150,000.00	0	Ensure renewal of the Fidelity Bond and required insurances for the regional office	
50205020-01	Renewal and Payments of Regional Office Utilities and Bills	GMS	Direct Contracting					GoP	194,200.00	194,200.00	0	Payment of communication bills and utilities in the Regional Office	
50299050-01	Lease of Office Space- Puerto Princesa Satellite Office	GMS	NP-53.5 Agency-to-Agency					GoP	125,000.00	125,000.00	0	Rents- Building and Structures	
50203090-00	Purchase of Fuel, Oil, Lubricants, and other immediate Expenses in the Regional Office	GMS	NP-53.9 - Small Value Procurement					GoP	360,000.00	360,000.00	0	Petty Cash and/or Operating Funds for the Regional Office	

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50213060-02	Procurement of Repair & Maintenance Services- Office Equipment	GMS	NP-53.9 - Small Value Procurement					GoP	56,481.00	56,481.00	0	0	Repair and Maintenance of Office Equipment as needed
50213060-01	Procurement of PMS and Repair Services- Official Vehicle	GMS	NP-53.9 - Small Value Procurement					GoP	225,500.00	225,500.00	0	0	Repair and Maintenance of Office Official Vehicle
50211990 00	Procurement of Goods/ Services for the conduct of homestay training at Cuyo, Palawan (7 days)	IT	NP-53.9 - Small Value Procurement					GoP	353,300.00	353,300.00	0	0	INDUSTRY TRAINING
50211990 00	Other Professional Services: Honorarium of Resource	IT	Direct Contracting					GoP	211,200.00	211,200.00	0	0	INDUSTRY TRAINING
50205020 01	Telephone Expenses - Mobile	IT	NP-53.9 - Small Value Procurement					GoP	7,500.00	7,500.00	0	0	INDUSTRY TRAINING
50299030 00/ 50201010 00/ 50299030 00 02:50203990 00	Procurement of Travel and Tour Operator for the conduct of Familiarization Trips with Business-to-Business Matching Sessions-5 Trade development to organize/conduct	MPD	NP-53.9 - Small Value Procurement					GoP	2,699,818.84	2,699,818.84	0	0	5 lots for 5 Trade development to organize/conduct
50201010 00/ 50299050 02/ 50203990 00	Procurement of Travel and Tour Operator for the conduct of Tourism and Travel fairs-5 Consumer activation to conduct	MPD	NP-53.9 - Small Value Procurement					GoP	2,950,000.00	2,950,000.00	0	0	5 lots for 5 Consumer activation to conduct
50201010 00/ 50211990 00	Procurement of Travel and Tour Operator for the conduct of Dive Safari Circuit- 1 Product development activity to conduct and 1 Consumer activation to conduct	MPD	NP-53.9 - Small Value Procurement					GoP	610,000.00	610,000.00	0	0	2 lots
50201010 00/ 50299030 00	Procurement of Travel and Tour Operator for the conduct of Monitoring of ADB funded projects in El Nido and Coron, Palawan-2 Product development activity to conduct	MPD	NP-53.9 - Small Value Procurement					GoP	814,845.60	814,845.60	0	0	2 lots for 2 Product development activity to conduct
50201010 00/ 50299030 00/ 50203990 00	Procurement of Travel and Tour Operator for the conduct of Farm Tourism - capacity building on improvement of Farm Activities, and Integrated Farm Tourism Designs- 1 Product development/ enhancement activity to conduct	MPD	NP-53.9 - Small Value Procurement					GoP	192,458.00	192,458.00	0	0	1 lot
50201010 00	Procurement of Publishing Services for the conduct of Halal Tourism - Production of Halal tourism brochure featuring Muslim friendly tourism establishments- 1 Travel Trade Support Activity	MPD	NP-53.9 - Small Value Procurement					GoP	300,000.00	300,000.00	0	0	1 lot Hiring of Publishing/Printing Company
50201010 00	Procurement of Travel and Tour Operator for the conduct of Nature-based/Ecolourism Product - validation of tourism sites- 1 Product development/ enhancement activity to conduct	MPD	NP-53.9 - Small Value Procurement					GoP	113,064.00	113,064.00	0	0	1 lot

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50201010 00/ 50203900 00	Procurement of Travel and Tour Operator for the conduct of Nature-based/Ecotourism Product - Enhancement/Improvement of tourism product. 1 Product development/enhancement activity to conduct.	MPD	NP-53.9 - Small Value Procurement				GoP	499,980.00	499,980.00	0	1 lot
50299030 00	Procurement Goods/ Services for the Web Hosting- 1 server	TDP	NP-53.9 - Small Value Procurement				GoP	31,769.00	31,769.00	0	Management of TourLISTA
50299030 00	Procurement of Text alert or credits in connection with the TourLISTA Web Application	TDP	NP-53.9 - Small Value Procurement				GoP	12000	12000	0	Management of TourLISTA
50201010 00	Procurement of Airfare and Transport services for the conduct of Refresher Course on Basic Tourism Statistics and TourLISTA Web Application	TDP	NP-53.9 - Small Value Procurement				GoP	78000	78000	0	Refresher Course on Basic Tourism Statistics and TourLISTA Web Application- 30 pax
50299030 00	Procurement of Travel and Tour services and/or Lease of venue for the conduct of refresher Course on Basic Tourism Statistics and TourLISTA Web Application	TDP	NP-53.9 - Small Value Procurement				GoP	72,000.00	72,000.00	0	Refresher Course on Basic Tourism Statistics and TourLISTA Web Application- 30 pax
50299030 00	Procurement of Travel and Tour services for the conduct of Capacity Building on Site and Product Development	TDP	NP-53.9 - Small Value Procurement				GoP	80,000.00	80,000.00	0	Capacity Building on Site and Product Development- 30 pax
50299030 00	Procurement of Travel and Tour services and/or Lease of venue for the conduct of Coaching session on the Formulation of Local Tourism Development Plan (blended) Use of the Tourism Guidebook for Local Government Units on the Preparation of their LTDPs	TDP	NP-53.9 - Small Value Procurement				GoP	36,000.00	36,000.00	0	Coaching session on the Formulation of Local Tourism Development Plan (blended) Use of the Tourism Guidebook for Local Government Units on the Preparation of their LTDPs- 25 pax
50201010 00	Procurement of Airfare and Transport services for the conduct of Coaching session on the Formulation of Local Tourism Development Plan (blended) Use of the Tourism Guidebook for Local Government Units on the Preparation of their LTDPs	TDP	NP-53.9 - Small Value Procurement				GoP	64,000.00	64,000.00	0	Coaching session on the Formulation of Local Tourism Development Plan (blended) Use of the Tourism Guidebook for Local Government Units on the Preparation of their LTDPs- 25 pax
50299030 00	Procurement of Travel and Tour services and/or Lease of venue for the conduct of Coaching session on the Formulation of Local Tourism Development Plan (blended) Harmonization of National and Local laws and standards as well as the executive and legislative initiatives in tourism	TDP	NP-53.9 - Small Value Procurement				GoP	36,000.00	36,000.00	0	Coaching session on the Formulation of Local Tourism Development Plan (blended) Harmonization of National and Local laws and standards as well as the executive and legislative initiatives in tourism- 25 pax

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50299030 00	Procurement of Lease of venue for the conduct of RDC Sectoral Meeting and meals	TDP	NP-53.10 Lease of Real Property and Venue					GoP	25,000.00	25,000.00	0	RDC Sectoral Meeting- 25 pax
50201010 00	Procurement of Airfare for the mobile accreditation projects in MIMAROPA- 40 flights	TRD	NP-53.9 - Small Value Procurement					GoP	278,200.00	278,200.00	0	MOBILE ACCREDITATION PROJECT IN MIMAROPA
50299050 00	Procurement of Lease of Venue and Meals of Participants during mobile accreditation	TRD	NP-53.10 Lease of Real Property and Venue					GoP	92,000.00	92,000.00	0	MOBILE ACCREDITATION PROJECT IN MIMAROPA
50299070 00	Subscription Expenses -TRD gmail account annual zoom subscription, google drive subscription and monthly zoom subscriptions for virtual	TRD	NP-53.9 - Small Value Procurement					GoP	28,000.00	28,000.00	0	MOBILE ACCREDITATION PROJECT IN MIMAROPA
50299050 02	Procurement of Transport service for the mobile accreditation projects in MIMAROPA -Van rental -Boat rental	TRD	NP-53.9 - Small Value Procurement					GoP	486,000.00	486,000.00	0	MOBILE ACCREDITATION PROJECT IN MIMAROPA
50203990 00	Other Supplies Expenses -IDs for Tour Guides (1000 pcs.)	TRD	NP-53.9 - Small Value Procurement					GoP	15,000.00	15,000.00	0	For issuance to DOT-Accredited Tour Guides

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