



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9469239
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF OFFICE FURNITURE AND SUPPLIES
Area of Delivery Metro Manila

Solicitation Number:	NP-SVP 2023-02-065	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	2
Category:	Furniture	Date Published	10/02/2023
Approved Budget for the Contract:	PHP 59,314.00	Last Updated / Time	10/02/2023 00:00 AM
Delivery Period:	10 Day/s	Closing Date / Time	15/02/2023 15:00 PM
Client Agency:			
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-8900189 femaximo@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

Minimum Requirement for Suppliers:

- Must be PhilGEPS-accredited
- Must be willing to provide services on government terms of payment (send-bill arrangement);
- Must be able to submit mock-up sample or high definition photos with specifications;
- Must be able to provide product warranty/return and exchange of defective items as specified in the Specifications below;
- Must deliver products within Ten (10) working days upon Receipt of approval of funded Purchase Order

LOT 1

Multi-Layer 5 Drawers/ Filing Drawer
Two (2) pieces

Approved Budget: PhP5,960.00

SPECIFICATIONS:

Durable metal structure:

Made of elegant mesh material, the powder coating is durable and not easy to oxidize;
a plurality of storage layers: 5 independent chutes, suitable for placing documents, documents, magazines, books, notebooks, etc. There is also a compartment at the bottom, which is also good for placing small items;
two usages: you can use screws and other tools to fix the file holder to the wall, or directly on the desktop;
Colour: black;
Material: Metal Mesh
Size: At least 32.5 cm x 10.5 cm x 40.6 cm

LOT 2

4-Drawer Lateral Cabinet

Two (2) units

Approved Budget: PhP37,070.00

SPECIFICATIONS:

4-Drawer Lateral Filing Cabinet with Anti-Tilt Lock Mechanism;
With Steel Handle Lock;
Compatible with A4, FC, letter and legal size files;
Color: Gray;
Dimensions: 90(W)x45(D)x103(H)cm [approx.];
Thickness gauge: 20-22;
Assembled upon delivery

LOT 3

Frame for size A-4 documents

Twenty three (23) pieces

Approved Budget: PhP16,284.00

SPECIFICATIONS:

Color : Black / Dark Brown;
Material: Wood and Glass;
Can hold A4-sized certificate/ photo;
Can be placed on tabletop vertically or horizontally. Double hooks in the back for vertical and horizontal hanging options. [wall mounting & table display];
Measurement: 8.3 x 11.7 inches [A-4];
With provision of bubble wrap;
Glass to glass frame (not acrylic)

Payment Terms: Government Procedure

Total Approved Budget for the Contract: PhP 59,314.00

NOTE:

Partial Bids are allowed. All goods are grouped in Lots. Bidders shall have the option of submitting of a proposal on any or all Lots, and evaluation and contract award will be undertaken on a per Lot basis.

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Other Information

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. PhilGEPS Number/Certificate of PhilGEPS Registration
3. Duly Notarized Omnibus Sworn Statement

Kindly submit your quotation together with the required valid documents via email not later than February 15, 2023 (3:00pm)

Date Created 09/02/2023

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