



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9483962  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** INVITATIONAL FAMILIARIZATION TOUR IN ORIENTAL MINDORO  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b> 2023-02-06	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b> PHP 513,494.00	<b>Document Request List</b>	0
<b>Delivery Period:</b> 4 Day/s		
<b>Client Agency:</b>	<b>Date Published</b>	15/02/2023
<b>Contact Person:</b> Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com	<b>Last Updated / Time</b>	14/02/2023 16:22 PM
	<b>Closing Date / Time</b>	22/02/2023 17:00 PM

#### Description

##### Objectives:

1. Regain confidence to the tourism industry in Philippine destinations
2. Cover and further promote the various festivals and its existing and new tourism products thereby contribute to the improvement of management plans for the tourism products in MIMAROPA
3. Conduct product audit on the destination and hold an assembly with the invited stakeholders for coordinating protocols and exchanging market updates
4. Produce articles and social media contents for the different provinces of the region through invited traditional and social media professionals

##### Scope of Service

The service provider should be able to provide the meals, transportation, transfers, accommodation, travel kits, and load card with the following specifications:

##### A. General Requirements

- Service Provider should be a DOT-Accredited Tour Operator
- Inclusive Date: March 20 – 23, 2023
- Amenable to send-bill arrangement/government procedure
- Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
- Tour Operator must be based in NCR or Region IVB (MIMAROPA)

**B. Documentary Requirements**

1. Mayor's/Business Permit
2. DTI/SEC Permit
3. Proof of PhilGEPS Registration
4. Omnibus Sworn Statement
5. DOT Accreditation Certificate

**C. Specific Requirements**

**C.1 Transportation (Van and RoRo)**

-Round trip Van and Roro transfers from Manila-Calapan-Manila x 3 vans (March 20 – 23, 2023).

**C.2 Transportation (Van Rental)**

-Air-conditioned van (at least 12-seater) with stored supplies of face mask, face shield, and alcohol (sanitation kits);  
-Must conform to the following itinerary: Whole day van rental within Calapan to Puerto Galera vice versa x 4 days x 3 vans

**C.3 Meals**

- Breakfast, Lunch, Dinner, and AM and PM snacks good for 4 days for twenty-five (25) persons (March 20 – 23, 2023)

**C.4 Sanitary Kits**

Twenty (20) travel kits containing:

-Tumbler

Materials: 650ml, Natural bamboo exterior with stainless steel inside, Double wall vacuum insulated, For hot or cold drinks (Good for up to 3 to 6 hours), Spill proof, customized logo, and Eco friendly

-Drybag or any similar kind

Materials: 500D, Eco-friendly waterproof, PVC tarpaulin, Size: 20 L

-Sanitary Kit

Alcohol with 70% Solution (150 ml), Mask (Surgical Face Masks, 5 pcs), Travel Paper Soap, Insect repellent, and wet wipes

-Local Delicacies and Products

**C.5 Load Card**

- One (1) PHP 300.00 load card for the project officer
- One (1) PHP 150.00 load card for the project support

**C.6 Accommodation**

- Must be DOT-Accredited Accommodation Establishment in Marinduque
- Must provide single or twin occupancy room accommodation for March 20 – 23, 2023 4D3N (20 pax)
- Must have a stable WIFI connection
- Must have a 24-Hour Security
- Must have an In-house restaurant

**PAYMENT SCHEMES**

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

**CONTACT PERSON**

MARC RAMIRO R. ORTIZ LUIS  
Tourism Development Division, DOT MIMAROPA  
(02) 459-5200 loc. 119  
0917-716-0305

**Created by** Faye Angeli Argamosa Reyes

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