



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9484340
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title INVITATIONAL FAMILIARIZATION TOUR IN OCCIDENTAL MINDORO
Area of Delivery Occidental Mindoro

Solicitation Number: 2023-02-09	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 703,170.00	Document Request List	0
Delivery Period: 4 Day/s		
Client Agency:	Date Published	15/02/2023
Contact Person: Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com	Last Updated / Time	14/02/2023 17:21 PM
	Closing Date / Time	22/02/2023 17:00 PM

Description

Objectives:

1. Regain confidence to the tourism industry in Philippine destinations
2. Cover and further promote the various festivals and its existing and new tourism products thereby contribute to the improvement of management plans for the tourism products in MIMAROPA
3. Conduct product audit on the destination and hold an assembly with the invited stakeholders for coordinating protocols and exchanging market updates
4. Produce articles and social media contents for the different provinces of the region through invited traditional and social media professionals

Scope of Service

The service provider should be able to provide the meals, transportations, transfers, accommodation, travel kits, and load card with the following specifications:

A. General Requirements

- Service Provider should be a DOT-Accredited Tour Operator
- Inclusive Date: November 14 - 17, 2023
- Amenable to send-bill arrangement/government procedure
- Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
- Tour Operator must be based in NCR or MIMAROPA Region

B. Documentary Requirements

1. Mayor's/Business Permit
2. DTI/SEC Permit
3. Proof of PhilGEPS Registration
4. Omnibus Sworn Statement
5. DOT Accreditation Certificate

C. Specific Requirements

1. Transportation (Airfare)

- Roundtrip flight ticket with 20 kgs baggage allowance per pax to MNL-SJI-MNL for twenty (20) pax (November 14 - 17, 2023)
- Excess baggage 40kg for Promotional Collaterals (Roundtrip) for one (1) pax

2. Transportation (Van and Boat Rental)

- Air-conditioned van (at least 12-seater) with stored supplies of face mask, face shield, and alcohol (sanitation kits);
- Whole day boat hire in San Jose and Sablayan
- Each van must have a tarpaulin in front with event title for easy identification
- Must conform to the following itinerary:
 - > Whole day van rental (12 hours) within Occidental Mindoro x 4D x 3 vans
 - > Whole day boat rental (San Jose and Sablayan inclusive of environmental and entrance fees in Apo Reef) x 2 boats

3. Meals

- Breakfast, Lunch, Dinner, and AM and PM snacks good for 4 days for twenty-five (25) persons (November 14 - 17, 2023)

4. Travel Kit

- Twenty (20) travel kits containing:

- Tumbler

Materials: 650ml, Natural bamboo exterior with stainless steel inside, Double wall vacuum insulated, For hot or cold drinks (Good for up to 3 to 6 hours), Spill proof, customized logo, and Eco friendly

- Drybag or any similar kind

Materials: 500D, Eco-friendly waterproof, PVC tarpaulin, Size: 20 L

- Sanitary Kit

Alcohol with 70% Solution (150 ml), Mask (Surgical Face Masks, 5 pcs), Travel Paper Soap, Insect repellent, and wet wipes

- Local Delicacies and Products

5. Communication Allowance

- One (1) PHP 300.00 load card for the project officer
- One (1) PHP 150.00 load card for the project support

6. Accommodation

- Must be DOT-Accredited Accommodation Establishment in Occidental Mindoro
- Must provide single or twin occupancy room accommodation for the following:
 - > November 14 - 17, 2023 4D3N (20 pax)
- Must have a stable WIFI connection
- Must have a 24-Hour Security
- Must have an In-house restaurant

PAYMENT SCHEMES

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

CONTACT PERSON

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Created by Faye Angeli Argamosa Reyes

Date Created 14/02/2023

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