



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9515310  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKET FOR BERLIN, GERMANY ON MARCH 03-10, 2022 (OUSEC-TD)

#### Area of Delivery

<b>Solicitation Number:</b> 2023-02-0113	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	25/02/2023
<b>Approved Budget for the Contract:</b> PHP 272,177.64	<b>Last Updated / Time</b>	24/02/2023 17:31 PM
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	28/02/2023 10:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spycb@yahoo.com		

#### Description

##### TERMS OF REFERENCE

- PROJECT: Procurement of International Airline Tickets
- PURPOSE / OBJECTIVE: To accompany and provide assistance to the Secretary on the Internationale Tourismus Borse (ITB) on 7-9 March 2023 and Bisita Be My Guest (BBMG) Launching on 9 March 2023 in Berlin, Germany (inclusive of travel time)
- MINIMUM REQUIREMENTS
  - Must be a DOT Accredited Travel and Tours Agency
  - Ticket must be refundable and re-bookable
  - Must be able to provide 24/7 assistance for urgent concerns, including weekends
  - Inclusive of 30 kilos free check-in baggage allowance per way
  - Additional 30 kilos baggage allowance per way (for tokens)
  - Inclusive of travel insurance
  - Must be aisle seat
- SCOPE  
Passenger : BUENSUCESO, VERNA ESMERALDA C. (MS)  
Flight Details  
03 March 2023 MNL – BER (IST stopover) 2220H – 0940H (+1)  
10 March 2023 BER – MNL (IST stopover) 1900H - 1810H (+1)
- PROPOSAL / QUOTATION MUST BE:
  - Inclusive of VAT and other government taxes
  - Must agree to Government Procurement and Send Bill Arrangement
- TOTAL BUDGET: PHP 272,177.64 (all inclusive)

7. PROJECT OFFICER / CONTACT PERSON:

Elaine Joy R. Serrano  
Executive Assistant III  
Office of the OIC-Undersecretary for Tourism Development  
+63 2 8459 5200 loc 504  
vcbuensuceso@tourism.gov.ph

8. APPROVED BY:

VERNA C. BUENSUCESO  
OIC-Undersecretary, Tourism Development

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 28 FEBRUARY 2023 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

**Created by** Clara Cortez Buscano

**Date Created** 24/02/2023

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