



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9551202
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title NATIONAL WOMEN’S MONTH 2023 OBSERVANCE AND CELEBRATION
Area of Delivery Oriental Mindoro

Solicitation Number: 2023-03-04 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods - General Support Services Category: Travel, Food, Lodging and Entertainment Services Approved Budget for the Contract: PHP 215,480.00 Delivery Period: 10 Day/s Client Agency: <hr/> Contact Person: Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot4b.bacsecretariat@gmail.com	Status	Pending
	Associated Components	1
	Bid Supplements	0
	Document Request List	0
	Date Published	09/03/2023
	Last Updated / Time	08/03/2023 15:55 PM
	Closing Date / Time	13/03/2023 12:00 PM

Description

TERMS OF REFERENCE
(Service Provider)

I. PROJECT TITLE

NATIONAL WOMEN’S MONTH 2023 OBSERVANCE AND CELEBRATION
 Host Agency : Department of Tourism MIMAROPA
 Date of Implementation : March 22-25, 2023
 Location: Puerto Galera, Mindoro Oriental

II. BACKGROUND INFORMATION

Republic Act 6949 “An act declaring March 8 of every year as special working holiday to be known as National Women’s Day/Month”. The Department of Tourism joins the celebration to support the government’s international commitments on gender and development and promote and advocate women’s rights.

The Department of Tourism (DOT) MIMAROPA Region supports the 2023 National Women’s Month Celebration which aims to inform and engage women and everyone to push for gender-responsive government programs and services that empower women to contribute to nation-building and inspire women and girls to empower themselves and take on leadership roles, opportunities, and benefits toward maximizing their full potential and enabling them to reap the fruits of gender equality.

This year’s celebration marks a juncture in the advancement of women’s rights as it launches a new recurring theme from this year to 2028: WE for gender equality and inclusive society. Inclusive society is a call not only for a gender-responsive society but an inclusive one. A society that overrides differences in SOGIE, class, ability, generation, status, and culture; a society where every individual, each with rights and responsibilities, has an active role to play.

The MIMAROPA Gender and Development Focal Point System (GFPS) team seeks to celebrate women’s month meaningfully by providing medical mission for the Iraya Mangyan Indigenous People (IP) at its village located in Talipanan, Puerto Galera.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Preferably DOT Accredited Tour Operator and/or Travel & Tour Agency
- C. Located in Metro Manila and/or Puerto Galera, Oriental Mindoro
- D. Must be willing to provide services on a send bill arrangement
- E. Must comply with the detailed services specified in Item V of the TOR

IV. DOCUMENTARY REQUIREMENTS REQUIRED WITH BID SUBMISSIONS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

V. SCOPE OF WORK/DELIVERABLES

A. Accommodation

GFPS Team

Two (2) Room

- Twin Occupancy
- Duration: 3 nights
- Check-in: March 22, 2023
- Check-out: March 25, 2023

One (1) Room

- 1 Single occupancy
- Duration: 3 nights
- Check-in: March 22, 2023
- Check-out: March 25, 2023

B. Transportation

Van Hire

DOT Makati to Batangas Port Vice Versa

- March 22 and 25, 2023

Puerto Galera

- March 22-25, 2023

Boat Fare

Batangas Port to Balatero Port

- March 22, 2023 - 8 Passenger

Balatero Port to Batangas Port

- March 25, 2023 - 7 Passenger

Balatero Port to Batangas Port

- March 27, 2023 - 1 Passenger

C. Meals Requirements

Venue: Mangyan Village, Puerto Galera

Date: March 23, 2023

1. Number of Participants: 50 pax

2. Meals

- AM Snacks with 1 round of mineral water
- Guided Buffet Lunch with 1 round of drinks (iced tea or soft drinks)
- PM Snacks with 1 round of mineral water

D. Collaterals/Medicines

Donation of Health Kit/Medicines for Women and Children IPs

- Antibiotic
- Vitamins (Vitamin C, Iron and Vitamin B)
- Pain Reliever
- Paracetamol

E. Outside Meals

1. Breakfast, Lunch and Dinner

- March 22 – 25, 2023
- 7 Pax

F. Miscellaneous

1. Vest as Uniform – 2 Pcs
2. Tarpaulin, Supplies and Materials
3. Communication Allowance

VI. BUDGET

Budget for the conduct of the event Two Hundred Fifteen Thousand Four Hundred Eighty Pesos (Php 215,480.00) inclusive of amenities and all government taxes and charges as defined in this Term of Reference.

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. CONTACT PERSON

Name: MS. CECIL V.ARANTON
Email: dot4bonline@gmail.com / tisp.dot4b@gmail.com
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