



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9577388
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR BEIJING, CHINA ON APRIL 16-22, 2023 (IAS)

Area of Delivery

Solicitation Number:	2023-03-0157	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	17/03/2023
Approved Budget for the Contract:	PHP 87,585.62	Last Updated / Time	16/03/2023 10:44 AM
Delivery Period:		Closing Date / Time	20/03/2023 10:00 AM
Client Agency:			
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERM OF REFERENCE

I. PROJECT: Purchase of International Tickets for:

- Manila - Beijing - Manila

II PURPOSE /OBJECTIVE:

- To conduct compliance and management audit of PDOT- Beijing Office

III. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Ticket is re-bookable and refundable
- Include Travel Insurance
- Baggage must be check through
- Must be accredited Travel and Tour Agency/Travel Agency
- Must be willing to provide services on a send bill arrangement

IV. SCOPE OF WORK/DELIVERABLES:

- Passenger Details:
Sonia D. Beleno
Maria Dexaivy I. Gillesania

• Flight Details:

Date of Travel Destination Preferred Flight
16 April 2023 MNL – PEK Early Morning Flight
22 April 2023 PEK – MNL Early Morning Flight

V. BUDGET

- Total estimated budget is ₱ 87,585.62 (inclusive of travel insurance)

VI. PAYMENT PROCEDURE

- Government Procedure

VII. CONTACT PERSON

- Maria Dexaivy Gillesania
Management Audit Division
dexaivy27@yahoo.com
8459-5200 local 312

APPROVED BY:

REYNALDO M. ROSAS, MNSA
Director, Internal Audit Service

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 20 March 2023 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

Created by Clara Cortez Buscano

Date Created 16/03/2023

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