



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9585235  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of International Airline Ticket to conduct Compliance and Operations audit of PDOT Frankfurt Office on 13-21 May 2023

**Area of Delivery**

<b>Solicitation Number:</b>	NP-SVP RFQ 2023-03-166	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	2
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	19/03/2023
<b>Approved Budget for the Contract:</b>	PHP 249,171.55	<b>Last Updated / Time</b>	19/03/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	22/03/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nplucman@tourism.gov.ph		
<b>Description</b>			
Minimum Requirements:			

- Must be DOT accredited
- Tickets are re-bookable and refundable
- Must provide appropriate travel insurance coverage
- willing to provide services on send-bill arrangement

Flight Details:

a. 13-14 May 2023

Manila - Frankfurt (MNL-FRA)

Preferred Flight: Evening Flight

Passengers: 2 pax

b. 20-21 May 2023

Frankfurt-Manila (FRA-MNL)

Preferred Flight: Afternoon Flight

Passengers: 2 pax

Requirements:

- Travel Insurance
- Standard baggage allowance for economy class ticket

Budget:

PHP241,171.55 - Two Hundred Forty-Nine Thousand, One Hundred Seventy-One Pesos and Fifty Five Centavos

Payment Procedure:

GOVERNMENT PROCEDURE

Note: The winning bidder however, shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the ABC.

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**Other Information**

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2023-03-166

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements TO [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) on or before 22 March 2023 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** Norjannah P Lucman

**Date Created** 18/03/2023

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