



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9600483  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Services of DOT-accredited Tour Operator for International Ecotourism Travel Mart (IETM) Yen Center-Int'l. Institute of Rural Reconstruction in Silang, Cavite on March 28 to April 03, 2

#### Area of Delivery

<b>Solicitation Number:</b>	NP-SVP2023-03-186	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b>	PHP 744,470.40	<b>Document Request List</b>	0
<b>Delivery Period:</b>	7 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	24/03/2023
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  taromanes@tourism.gov.ph	<b>Last Updated / Time</b>	23/03/2023 10:35 AM
		<b>Closing Date / Time</b>	27/03/2023 09:00 AM

#### Description

TERMS OF SPECIFICATIONS  
 Services of a Tour Operator  
 International Ecotourism Travel Mart (IETM)  
 Yen Center - International Institute of Rural Reconstruction in Silang, Cavite

#### I. PURPOSE / OBJECTIVE

The International Ecotourism Travel Mart (IETM) which will be held at the Yen Center - International Institute of Rural Reconstruction in Silang, Cavite on 29 March to 02 April 2023. The IETM is being organized by the International School for Sustainable Tourism (ISST) upon endorsement of the Asian Ecotourism Network (AEN), a regional initiative of the Global Ecotourism Network (GEN) which shares a common mission to connect and network for sustainability. The event is the first green travel exhibition presented by the AEN commemorating 20 years since the International Year of Ecotourism 2002. It aims to bring together the world's national and regional ecotourism associations and networks, destinations, Indigenous peoples, global operators, professionals, and academicians to grow the industry, provide advocacy and thought leadership, and encourage innovation and authenticity in ecotourism.

In this light, the DOT-OTDPRIM is in need of a Tour Operator to provide ground handling arrangements for the participants and secretariat of IETM from 28 March to 03 April 2023 in Silang, Cavite.

#### II. MINIMUM REQUIREMENTS

- Must be DOT-Accredited Tour Operator
- Terms of Payment: Government Procedure / willing to provide services on a send bill arrangement.

### III. SCOPE OF DELIVERABLES

#### A. Land Transportation (Vehicle Rental)

- Must be DOT Accredited Tourist Transport and with a DOT Accredited Coaster and Van;
- Must provide two (2) units of air-conditioned coaster and one (1) unit of air-conditioned van to be used on 28 March to 03 April 2023;

##### Coaster and Van Route:

- o DOT Makati – Hotel – DOT Makati (ingress and egress of participants) and
- o Hotel – ISST, Silang Cavite - Hotel
- Inclusive of fuel, applicable toll and parking fees, professional driver fees, accommodation and meals;
- Provision of focal person/dispatcher.

#### B. Accommodation

##### 1. Room accommodation for 58 pax

Check in : 28 March 2023

Check out : 03 April 2023

Number of nights : Six (6) nights

Room Quantity : Twenty-Nine (29) Twin Sharing Rooms

Room Rate : Php 2,640 per room/night

##### 2. Room accommodation for 8 pax

Check in : 29 March 2023

Check out : 02 April 2023

Number of nights : Four (4) nights

Room Quantity : Four (4) Twin Sharing Rooms

Room Rate : Php 2,640 per room/night

- Must be DOT accredited hotel/resort preferably within Silang or Tagaytay, Cavite;
- All rooms must be inclusive of breakfast, complimentary Wi-fi access on all rooms and public areas, use of recreational facilities and drinking water/coffee/tea; and
- Must be open to cancellation of room booking in case the room was not occupied / target number of participants were not met;

#### C. Meals

Particulars No. of Pax No. of Days Location Amount

Dinner for the DOT officials, Secretariat, and participants 25 5 Cavite Php 220.00/pax

### IV. APPROVED BUDGET FOR THE CONTRACT AND MODE OF PAYMENT

The approved budget for the contract is Seven Hundred Forty-Four Thousand Four Hundred Seventy Pesos and 40/100 (Php 744,470.40) inclusive of all applicable taxes, Government Procedure and send bill arrangement. Chargeable against OTDPRIM (A.3.a) Continuing FY 2022 GAA Funds – Ecotourism subject to the usual accounting and auditing rules and regulations.

Contact Person:

MR. ADRIAN CRUZ / MS. LARALIZA BAGAYAN

Tourism Development Planning Division

Contact No.: 8459-5200 to 30 local 516

Email Address: aecruz@tourism.gov.ph; llbagayan@tourism.gov.ph; tdpd@tourism.gov.ph

Approved by:

RAMIL S. BASUEL

OIC Chief

Tourism Development Planning Division

#### Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPs' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPs' registration number.
- 3.Latest annual Income Tax Return (for ABC's above Php500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

**Date Created** 23/03/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2023 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)