



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9622355
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF BALLPEN WITH MAGNETIC BASE/STAND
Area of Delivery

Solicitation Number:	NP-SVP 2023-03-0192	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Tokens and Awards	Date Published	31/03/2023
Approved Budget for the Contract:	PHP 51,400.00	Last Updated / Time	30/03/2023 13:35 PM
Delivery Period:	7 Day/s	Closing Date / Time	05/04/2023 10:00 AM
Client Agency:			
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-8900189 femaximo@tourism.gov.ph		

Description

TERMS OF REFERENCE
Office of Industry Manpower Development

I. Project Title: PROCUREMENT OF BALLPEN WITH MAGNETIC BASE / STAND

II. Purpose/Objective:

- To be used in the conduct of various trainings and workshops being conducted by the Department of Tourism - Office of Industry Manpower Development.

III. Minimum Requirements for Suppliers:

- Submission of sample item(s) similar to required specifications.
- Proposed materials to be used as specified in the layout/description.
- Non-submission of sample shall be ground for disqualification of bid.

IV. Scope of Works/Deliveries:

Procurement of Ball-pen with Magnetic Base/Stand

- Quantity: 100 pcs
- Estimated Amount per piece: P514.00

• Estimated Total Amount: P51,400.00

• Specifications :

1. Magnetic Ball-pen
2. Circular Base
3. Silver color

V. Schedule of Delivery:

- Lowest calculated bidder must submit sample item five (5) days after the opening of bid.
- Full Delivery of the items is seven (7) working days upon receipt of approved and funded P.O.
- Partial delivery is not allowed.

VI. Payment Procedure:

Government Procedures

VII. Approved Budget for the Contract:

FIFTY ONE THOUSAND FOUR HUNDRED PESOS (51,400.00) INCLUSIVE OF ALL APPLICABLE TAXES

VIII. Compliance to Specifications/Provisions

- The WINNING BIDDER must submit actual sample as specified in the layout/description prior to mass production.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample ball-pen with magnetic circular base.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/measurements as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.

IX. Project Officer/Contact Person(s)

FRANCISCO T. FRANCO
Manpower Planning and Monitoring Division
Office of Industry Manpower Development
Email: kasepdanmanis@gmail.com
Telephone: 8459-5200 loc. 218
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Other Information

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. PhilGEPS Number/Certificate of PhilGEPS Registration
3. Duly Notarized Omnibus Sworn Statement

Kindly submit your quotation together with the required valid documents via email not later than April 05, 2023 (10:00am)

Created by FELICISIMO EVANGELISTA MAXIMO

Date Created 30/03/2023

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