



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9661970
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Various Photographic Equipment, Supplies and Accessories
Area of Delivery

Solicitation Number:	NP-SVP 2023-04-221	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Photographic Parts, Supplies and Accessories	Document Request List	0
Approved Budget for the Contract:	PHP 83,964.35	Date Published	15/04/2023
Delivery Period:		Last Updated / Time	14/04/2023 14:35 PM
Client Agency:		Closing Date / Time	18/04/2023 16:00 PM
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

TERMS OF REFERENCE (TOR)

I. PROJECT

Project Title : For the procurement of various photographic equipment for the official use of photographers/staffs assigned at the Office of Public Affairs & Advocacy (OPAA).

II. MINIMUM REQUIREMENTS

1. Must be registered with the Philippine Government Electronic Procurement Systems (PhilGEPS).
2. Must provide a breakdown of prices and services included in the quotation.
3. Quotation to include E-VAT and other government taxes.
4. Amenable to government procedures or send-bill arrangement.

Provide supplies/equipment that will be used by the official photographers for photo coverages of the Secretary and of the department:

1 unit Action Video Camera, HD, 5.3K, 23MP, Waterproof

1 pc. Camera and Laptop (15") Backpack Bag, Black

1 pc.

Lithium Battery Flash Speedlite for Sony camera

1 pc.

100L Electronic Automatic Digital Control Dry Cabinet Storage

1 pc. Trolley Hard Case / Photography Equipment Gear Case, Large Size

1 pc. VideoMic, Super-Cardiod Directional Microphone with Rycote Shockmount & Cloth for DSLR

4 pcs. Lithium-Ion Rechargeable Battery For Sony NPFW50 Alpha NEX-3,5,6, and 7 series cameras DLSR-SLT-A33

1 pc. Aluminum Alloy Camera Camcorder Video Cage Rig Kit Film Making System & with Handle Grip

1 pc. HDMI Cable Fiber Optical Cable 2.0, High 60Hz, High Speed, 4K, 30 mtrs.

2 packs AAA Rechargeable Battery Pack of 4 (Black)

III. LEGAL/TECHNICAL REQUIREMENTS

1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

IV. CONTRACT OF SERVICE/FINANCIAL PROPOSAL

The financial proposal should cover the following expenditure:

1. Various photographers' equipment/supplies

V. PAYMENT PROCEDURE

Government procedure and is subject to appropriate government taxes.

VI. APPROVED BUDGET FOR THE CONTRACT :

Eighty Three Thousand Nine Hundred Sixty Four Pesos and 35/100 Centavos (P83,964.35) inclusive of all applicable taxes.

Total budget shall be charged against the approved 2023 Work Program of OPAA.

VII. Project by The Office of Advocacy & Creatives Design Division, Office of Public Affairs and Advocacy (OPAA)

For further information, please refer to the following project officer below at telephone numbers (02) 459-5200, loc. 316.

Project Officer - DANIEL R. CRUZ - Asst. Information Officer

Note: The winning bid shall be determined based on the best package suited to the market at the most advantageous financial cost, provided that the amount of bid does not exceed the above total budget.

Noted by:

CHARLES ADONIS C. USI

Officer-In-Charge

Advocacy & Creatives Design Division

Office of Public Affairs & Advocacy

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 14/04/2023

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