



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9679210  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** BAYANIHAN SA BUKAS NA MAY PAG-ASA SA TURISMO (BBMT) TOURISM MICRO RETAIL: BEADWORKS AND LEI MAKING  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b>	2023-04-004	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	20/04/2023
<b>Approved Budget for the Contract:</b>	PHP 545,840.00	<b>Last Updated / Time</b>	19/04/2023 19:43 PM
<b>Delivery Period:</b>	5 Day/s	<b>Closing Date / Time</b>	24/04/2023 01:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119  tdd.mimaropa@gmail.com		

#### Description

-Host Agency : DEPARTMENT OF TOURISM - MIMAROPA  
 Date / Location : April 24-28, 2023 – Municipality of Pola, Mindoro Oriental

#### II. PROJECT RATIONALE AND OBJECTIVES

- 1.To help provide alternative livelihood through provision of series of trainings that can possibly sustain the income of affected families
- 2.Boost the confidence of affected tourism works in regaining the tourism industry in Oriental Mindoro
- 3.Equipped the members of CBSTOs the individual skills that will further enhance their skills as a tourism worker
- 4.To promote the other tourism products that Oriental Mindoro can offer despite the Oil Spill incidence

#### MINIMUM REQUIREMENTS FOR TRAINING/SERVICE PROVIDERS

- Must be PHILGEPS REGISTERED
- Must have experience providing training services to DOT and other government agencies
- Located in Manila or MIMAROPA
- Must be willing to provide services on a send bill arrangement
- Must comply with the detailed services specified in Item V of the TOR

#### DOCUMENTARY REQUIREMENTS FOR TRAINING/SERVICE PROVIDER

- Current Mayor's / Business Permit / BIR Certification (for individual)
- PHILGEPs' Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Omnibus Sworn Statement
- Income / Business Tax Return

#### SCOPE OF WORK/SPECIFICATIONS

##### A. Transportation

###### 1. One (1) Van Hire

Guests: DOT Facilitator and FBSE Resource Speaker

April 24, 2023 – DOT Makati to Batangas Port

April 28, 2023 – Batangas Port to DOT Makati

###### 2. Boat Fare

Guests: DOT Facilitator and FBSE Resource Speaker

April 24, 2023 – Batangas Port to Calapan Port

April 28, 2023 – Calapan Port to Batangas Port

###### 3. One (1) Van Hire in Mindoro Oriental

Guests: DOT Facilitator and FBSE Resource Speaker

April 24, 2023 – Calapan Port to Accommodation near Municipality of Pola

April 28, 2023 – Accommodation near Municipality of Pola to Calapan Port

Guests: FBSE Resource Speaker & Staff

April 26, 2023 – Venue at Pola going to Venue at Gloria

Guests: Local Beadworks Speaker (5 pax)

April 24, 2023 – Mansalay (Residence) to Venue at Pola

April 28, 2023 – Venue at Pola to Mansalay (Residence)

Guests: (6) Local Beadworks Speakers and DOT Facilitator

April 24 to 27, 2023 – Accommodation to Venue at Pola

##### B. Accommodation with Daily Breakfast

- One Single Occupancy Room for DOT Facilitator

Accommodation near Municipality of Pola

Check-in: April 24, 2023

Check-out: April 28, 2023

- One Room good for 5 pax for Local Beadworks Speakers

Check-in: April 24, 2023

Check-out: April 28, 2023

- One Single Occupancy Room for FBSE Speaker

Check-in: April 25, 2023

Check-out: April 27, 2023

- One Double Occupancy Room for OIMD Staff and FBSE Speaker

Check-in: April 25, 2023

Check-out: April 26, 2023

##### C. Meals

###### 1. AM/PM Snack and Lunch with Bottled Water for the Training proper

Number of Pax: 110 pax

Date of Training: April 24-27, 2023

###### 2. Outside Meals

April 24, 2023 – Breakfast, Lunch and Dinner for 4 pax (Local Speaker and Facilitator)

April 25, 2023 – Dinner for 9 pax (Local Speaker and Facilitator)

April 26, 2023 – Breakfast and Lunch 5 pax (FBSE Speakers)

April 26, 2023 – Dinner for 7 pax (Local Speaker, FBSE Speaker and Facilitator)

April 27, 2023 – Dinner for 6 pax (FBSE Speaker and Facilitator)

April 28, 2023 – Lunch and Dinner for 4 pax (FBSE Speaker and Facilitator)

##### D. Start-Up Kit

-Raw materials for beadworks and lei making particularly Nylon Cords, Beading Wires and different kinds of wooden and plastic beads

##### E. Training Supplies

Number of Sets: 100 sets

-Nylon Cords, Plier Nose, Beading Wires, Compartments, Folding Scissors, Plastic Beads, Wooden Beads and lock.

##### F. Miscellaneous Fees

1. Tarpaulin printing

2. Honorarium for Local Speakers

3. Contingency Fund

APPROVED BUDGET FOR THE CONTRACT

The approved Budget for the conduct of the activity is FIVE HUNDRED FORTY-FIVE THOUSAND EIGHT HUNDRED FORTY PESOS (PHP 545,840.00), inclusive of amenities and all government taxes and charges as defined in this Terms of Reference.

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

PROJECT OFFICER/CONTACT PERSON

MA. EDNELLIZA C. BALAGTAS  
Tourism Operations Officer I  
Tourism Regulation Division  
DOT – MIMAROPA  
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