



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	9684598
Procuring Entity	DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title	JOINT MEMORANDUM OF AGREEMENT SIGNING OF DOLE, DOT, TESDA ON TUPAD TRAINING CUM PRODUCTION FOR BENEFICIARIES AFFECTED BY OIL SPILL IN ORIENTAL MINDORO
Area of Delivery	Oriental Mindoro

Solicitation Number: 23-04-006	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods - General Support Services	Document Request List	0
Category: Travel, Food, Lodging and Entertainment Services	Date Published	21/04/2023
Approved Budget for the Contract: PHP 119,400.00	Last Updated / Time	20/04/2023 22:55 PM
Delivery Period: 2 Day/s	Closing Date / Time	24/04/2023 01:00 AM
Client Agency:		
Contact Person: JOCELLE Q VALERA BAC Sec Member 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 dot4b.bacsecretariat@gmail.com		

Description

Terms of Reference

I. PROJECT TITLE :

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA

Date / Location : April 23- 24, 2023,
Calapan Convention Center, Calapan City, Or. Mindoro

II. MINIMUM REQUIREMENTS FOR TRAINING/SERVICE PROVIDERS

- Must be PHILGEPS REGISTERED
- Must have experience providing training services to DOT and other government agencies
- Located in Manila, CalaBaRzon and/or Mindoro Oriental
- Must be willing to provide services on a send-bill arrangement
- Must comply with the detailed services specified in Item V of the TOR

III. DOCUMENTARY REQUIREMENTS FOR TRAINING/SERVICE PROVIDER

- Current Mayor's / Business Permit / BIR Certification (for individual)

- PHILGEPS' Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Omnibus Sworn Statement
- Income / Business Tax Return

IV. SCOPE OF WORK/SPECIFICATIONS

A. TRANSPORTATION

1. Van Hire (Outside Mindoro)

1 unit van for Guest: DOT (Officials and staff)

April 23 – Manila to Berberabe, Batangas

April 24 – Berberabe, Batangas to Manila

2. Boat fares (water taxi, Fastcraft including entrance fees, terminal fees, EUF)

Guests: 4 DOT Officials and staff

April 23 - Berberabe Port, Batangas to Sabang, Puerto Galera
(via water taxi)

April 24 – Muelle Port, Puerto Galera to Berberabe Port, Batangas
(via water taxi)

3. Van Hire (within Oriental Mindoro)

2 units van for Guest: DOT (Officials and staff)

April 23 – Calapan-Puerto Galera-Calapan-Puerto Galera

April 24 - Puerto Galera- Calapan-Puerto Galera

B. ACCOMMODATION

4. Accommodation for DOT Officials and Staff

(DOT4B Staff) 3 pax

Three (3) Single Occupancy:

Check-in: April 23

Check-out: April 24

DOT Officials 2 pax

Two (2) Single Occupancy:

Check-in: April 23

Check-out: April 24

C. MEALS

5. Meals for DOT Officials and Staff (5 PAX)

(DOT Staff)

May 23 – Breakfast, Lunch, Dinner x 3 pax

May 24 – Breakfast, Lunch, Dinner x 3 pax

(DOT Officials)

May 23 – Breakfast, Lunch, Dinner x 2 pax

May 24 – Breakfast, Lunch, Dinner x 2 pax

D. Other Expenses:

Communication Allowance 1 DOT Staff

E. Contingency

V. APPROVED BUDGET FOR THE CONTRACT

The approved Budget for the conduct of the activity is ONE HUNDRED NINETEEN THOUSAND FOUR HUNDRED PESOS (Php 119,400.00) inclusive of amenities and all government taxes and charges as defined in this Terms of Reference.

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VI. PROJECT OFFICER/CONTACT PERSON

SIENNA MAY M. UY
Tourism Operations Officer I
Office of the Regional Director
DOT – MIMAROPA Satellite Office Calapan City, Oriental Mindoro
Mobile Phone Number: 09292206368
Email: smuy@tourism.gov.ph / dot4b.ptogalera@gmail.com

Created by Monina Valdez Raneses

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