

## TECHNICAL SPECIFICATIONS

- I. **BIDDER** : DOT Accredited Tour Operator
- II. **PROJECT TITLE** : Employee for the Environment: Adopt a DOTree Program
- III. **INCLUSIVE DATES** : 10 May 2023

### IV. **BACKGROUND**

According to the United Nations World Tourism Organization, the tourism industry is a highly vulnerable sector to climate change and a great contributor to the emission of greenhouse gases (GHG). It predicts that carbon footprints from tourism will rise 25% by 2030. As a result, there is an urgent need to intensify climate action in the tourism industry, especially now that tourism activities have resumed.

The Department of Budget and Management (DBM) – Climate Change Commission (CCC) Circular 2015-01 mandates government agencies to identify projects, activities, and programs that would help the reduction of GHG.

Banking on the international climate goals and the long-standing thrust of the DOT to decarbonize tourism, the Planning Service identifies the Adopt a DOTree Program as an effective mitigation measure under the National Climate Change Expenditure Tagging Manual. The activity also supports the livelihood promotion of the indigenous people living in the upland, which is timely and relevant to the Department's celebration of its 50th founding anniversary.

### V. **PROJECT OBJECTIVES**

In line with the celebration of the 50th Founding Anniversary of the Department of Tourism (DOT), the Planning Service will conduct "Employee for the Environment: Adopt a DOTree Program" as part of the various corporate social responsibility (CSR) activities.

Tree planting activity aims to provide DOT Employees to be an active agent in environmental protection and the fight against climate change. The Adopt a DOTree Program encourages the men and women of the DOT to go carbon neutral and help foster climate resiliency.

The said activity has the following components:

- 1) Seed potting, tree rescue, and tree planting at Mount Purro Nature Reserve;
- 2) Meet and interact with the Dumagat tribe;
- 3) Culinary demo with the Dumagat community;
- 4) Educational workshop and talk on reforestation; and,
- 5) Guided trek to Mt. Alvar

### VI. **MINIMUM REQUIREMENTS**

- A. Must be a tour operator accredited by the Department of Tourism (DOT).
- B. Must be accredited with the Philippine Government Electronic Procurement System (PhilGEPS).
- C. Must be willing to provide services on a send bill arrangement or government procedures.
- D. Must have experience in providing eco-tour assistance to any office, division, or attached agency of the DOT;
- E. Specialized in community-based tourism, sustainable travel, reforestation, forest tourism, and other related fields;
- F. Must have worked with the tribe of Dumagat;
- G. Must have led trekking and hiking activities in Mount Purro and Mount Alvar;

## VII. SCOPE OF WORK AND DELIVERABLES

### LOT 1: ECO-TOUR PROVIDER

- a) Provision of one (1) day eco-tour itinerary for 200 (pax) with meal inclusions:
- One (1) Breakfast (packed/plated meal with bottled water, coffee, and juice)
  - One (1) Lunch (plated meal with bottled water and juice)
  - One (1) PM Snack (packed meal with bottled water and juice)
- b) Eco-tour package shall include the following:
- Dumagat Tribe Interaction
  - Culinary demo
  - Immersive community experience (story-telling, Dumagat interviews)
  - Local guides for hiking activities at Mount Alvar
  - Educational talk on reforestation
  - Tree Planting activities within the vicinity of Barangay Calawis, Antipolo City
  - Seed potting and reforestation activities within the vicinity of Barangay Calawis, Antipolo City
  - Provision of holding area for officials
  - Dedicated common space with sound system, chairs, and projectors

Estimated Itinerary Cost: Php 2,500.00 per pax

**Estimated Total: Php 500,000.00**

### LOT 2: TOURIST TRANSPORT PROVIDER

- a) Transportation Requirement
- 5 (five) buses that could accommodate at least 200 pax
  - Route: DOT Central Office to Purok 5, Barangay Calawis, Antipolo City and vice versa 10 May 2023\_(Departure Time TBD)
  - Inclusive off all applicable expenses such as but not limited to toll fee, parking fee, fuels
  - Inclusive of driver's meals
  - Bottled water on-board

**Estimated Total: Php 89,650.00**

## VIII. BUDGET

The total budget for the project is **FIVE HUNDRED EIGHTY-NINE THOUSAND SIX HUNDRED FIFTY PESOS (Php 589,650.00)** inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

## **IX. CONTACT INFORMATION**

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