



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9728107  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF DOMESTIC AIRLINE TICKETS FOR BATANES ON MAY 29 TO JUNE 2, 2022 (OTSR-SMED)

**Area of Delivery**

<b>Solicitation Number:</b>	2023-05-290	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	07/05/2023
<b>Approved Budget for the Contract:</b>	PHP 124,006.40	<b>Last Updated / Time</b>	06/05/2023 12:06 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	10/05/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

**Description**

TERMS OF REFERENCE

I. PROJECT: Purchase of Roundtrip Domestic Airline Tickets (Manila-Basco, Batanes-Manila)

II. PURPOSE/ OBJECTIVES:

- To conduct monitoring inspections of DOT-accredited tourism enterprises in Batanas on May 29, 2023 – June 02, 2023.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Must be DOT accredited Travel and Tour Agency/Travel Agency
- Tickets are refundable and rebookable
- Regular fare (not promo fare)
- Must be willing to provide services on a send bill arrangement

IV. SCOPE OF WORK/ DELIVERABLES:

(A) Domestic roundtrip air tickets for the following passengers:

- 1) CONSUELO L. GESTOPA
- 2) LEXIE DAY A. FLORES
- 3) REI ANN S. RAZON
- 4) IMELDA A. GARDUQUE

• Flight Details

1. May 29, 2023 | 05:00AM-06:50AM (MNL – BSO)
2. June 02, 2023 | 09:15AM-10:45AM (BSO – MNL)

V. BUDGET

- Total estimated budget is PhP 124,006.40.00 (all inclusive)

VI. PAYMENT PROCEDURE

- Government Procedure

VII. PROJECT OFFICER/ CONTACT PERSON

- MS. REI ANN S. RAZON  
Standards Monitoring and Enforcement Division  
smed@tourism.gov.ph  
4595200 loc. 216

PREPARED BY: APPROVED BY:

REI ANN S. RAZON VIRGILIO M. MAGUIGAD, EnP  
TOO II, OTSR-SMED Director, OTSR

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 10 May 2023 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

**Created by** Clara Cortez Buscano

**Date Created** 06/05/2023

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