



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9741890
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR RIYADH, KSA ON MAY 19-27, 2023 (OPMD-MDD)

Area of Delivery

Solicitation Number: 2023-05-301	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Travel, Food, Lodging and Entertainment Services	Date Published	11/05/2023
Approved Budget for the Contract: PHP 263,549.07	Last Updated / Time	11/05/2023 00:00 AM
Delivery Period:	Closing Date / Time	15/05/2023 09:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TECHNICAL SPECIFICATIONS

- I. BIDDER : Tour Operator or Travel Agent
II. PROJECT TITLE: Riyadh Travel Fair (RTF) 2023 and BBMG Launch
May 19 to 28, 2023 (inclusive of travel time)
III. BACKGROUND:

The Department of Tourism (DOT) is in need of the services of a DOT-accredited, Metro Manila-based tour operator or a travel agent (preferably an IATA member) engaged in the business of providing international air tickets and land transfers in connection with the official travel of the OPMD and OUSEC- Tourism Development officers to Riyadh, Kingdom of Saudi Arabia to participate in the Riyadh Travel Fair (RTF), which will be held on May 22 to 24, 2023 and the launch of the BBMG Program in Riyadh.

IV. OBJECTIVES:

- The following are OPMD's objectives for its participation in the RTF 2023:
- Sustain a high interest in the Philippines after the country's successful participation in the World Travel and Tourism Council (WTTC) Summit and the conduct of the Secretary's Listening Tour last November 29 to December 1, 2022;
 - Re-establish business linkages, and network with key and strategic KSA travel and tourism players, stakeholders, and influencers to generate continued awareness for the country's luxury destinations and products in the KSA marketplace,
 - Provide KSA travel and tourism executives with developments regarding the country's travel industry, luxury destinations, and products, and explore new partnerships to revitalize the KSA outbound tourist markets' interest in Philippine holiday packages;
 - Launch the Bisita Be My Guest (BBMG) Program among the Filipino community in Riyadh.

V. MINIMUM REQUIREMENTS:

- A. Must be DOT-accredited and based in Metro Manila;
B. Must be willing to provide services on send-bill arrangement;
C. Must have experience in handling DOT travel arrangements within the last two years; and
D. Provide extended / longer option dates and options for re-booking of dates, in case of postponement of the activity, emergencies, and/or force majeure occurrences.

VI. SCOPE OF WORK

1. Three (3) round-trip economy-class international air tickets

Itinerary:

Date Route Flight details and timing(s)

May 19, 2023 Manila – Riyadh ETD 1150H – ETA 1720H

May 27, 2023 Riyadh – Manila ETD 1850H – ETA 1045H (+1)

Passenger Names:

- Mr. Stalingrad F. Samson - Passport number: S0025924A
- Mr. Joseph R. Abaloyan – Passport number: S0018594A
- Mr. Marvin Nicolas M. Uyengco - Passport number: (to be advised)

Luggage Allowance (per passenger): 2 pcs at 23kg each

Other Requirements:

- Supplier must be DOT Accredited tour operator or travel agent
- Airline tickets must be re-bookable and refundable
- Includes international travel insurance for each passenger
- Show breakdown of quotation (taxes and charges, fuel charges and service charges)
- Amenable to send-bill arrangement/government procedure
- Financial bid/proposal shall be converted to Philippine currency

Travel Insurance: International travel insurance for up to 15 days to KSA / Middle East region

VII. APPROVED BUDGET OF THE CONTRACT

Total Estimated Budget: Php 263,549.07

(Two Hundred Sixty-Three Thousand Five Hundred Forty-Nine Pesos and Seven Cents)

CONTACT PERSON(S)

Contact Person(s): MS. CHARLENEMIE D. HAWIL / MR. JOSEPH ABALOYAN
Tourism Operations Officer I / Tourism Operations Officer I
Office of Product and Market Development – Market Development Division

Address: 5F DOT Building, 351 Sen. Gil Puyat Avenue, Makati City 1200

Contact Number: (632) 8459-5200 local 504 / 09260199087

Email Address: cdhawil@tourism.gov.ph / jrabaloyan@tourism.gov.ph

APPROVED BY:

PAULO BENITO S. TUGBANG

Director, Office of Product and Market Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 15 May 2023 @ 09:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

Created by Clara Cortez Buscano

Date Created 10/05/2023

The PhilGEPs team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPs only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.