

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE

Anilao Underwater Shootout 2023 Events Management and Technical Competition Oversight and Prizes

II. DESCRIPTION

The Anilao Underwater Shootout is a yearly underwater macrophotography competition organized and sponsored by the Philippine Department of Tourism in cooperation with resort owners, dive operators, dive masters, and local Mabini stakeholders. Competition participants may stay and dive with any resort/operator of their choosing in the Mabini, Batangas area.

The 8th edition of the Shootout will be a five-day event from May 22 to 26, 2023 with the following components:

- Registration / Shootout and Competition Proper: May 22 to 25, 2023
- Underwater Photography Workshops: May 24 and 25, 2023
- Submission of Entries: May 22 to 26, 2023
- Judging of Photos and Deliberation: May 26, 2023
- Press Conference: May 26, 2023
- Closing and Awarding Ceremony: May 26, 2023

Dubbed the "World Cup of Underwater Photo Competitions," the Anilao Underwater Shootout brings together some of the world's most illustrious names in diving and underwater photography and highlights the destination's teeming marine biodiversity.

III. MINIMUM REQUIREMENTS

- Must have experience providing services for at least one (1) underwater shootout competition, two (2) international dive related events with a visitor attendance of at least 1,000 pax, and one (1) hybrid dive-related webinar with livestreaming component in the last five (5) years;
- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
- Must be willing to provide services on send-bill arrangement;
- Must shoulder transportation, meals, and accommodation expenses of the production staff and crew for the duration of the event;
- Must have no pending deliverables for the Department;

IV. SCOPE OF WORK

- **Closing and Awarding Ceremony**

Date: May 26, 2023

Time: 5:00 PM to 10:00 PM

Venue: Anilao, Mabini, Batangas (Resort TBA)

Target Attendees: DOT Officials (3 to 5 pax), Competition Judges (5 pax), International and Local Media (10 to 15 pax), Competition Participants and Dive Guides (270 to 300 pax)

Program includes the following:

- Welcome Remarks by DOT Official
- Live Entertainment / Performance
- Special Messages by Event Partners
- Awarding Ceremony / Presentation of Winners

- Judges' Recognition
 - Raffle / Lucky Draw
1. Prepare and manage overall program flow for the entire Awarding Ceremony;
 2. Prepare overall program script for host;
 3. Handle venue and supplier coordination including ingress and egress of all technical equipment;
 4. Provide and ensure appropriate internet speed (at least 5G WIFI connection with LAN) to support connectivity requirements for smooth and uninterrupted livestreaming;
 5. Provide and set up appropriate technical equipment (set up must be completed by 4:30 PM), inclusive of the following:
 - a. 2 sets outdoor LED wall (at least 4m x 3m per wall) with the following equipment:
 - 1 x laptop
 - 1 x seamless switcher / splitter
 - All necessary power cables and connectors
 - b. 1 set livestreaming cameras (at least 4k resolution);
 - c. 2 sets teleprompters;
 - d. 1 set complete outdoor audio and lights set up with the following:
 - 8 x LED par lights
 - 1 x follow spotlight
 - 1 x dimmer console
 - 1 x digital mixing console
 - 2 x 3-way speaker system
 - 2 x subwoofer
 - 2 x stage monitor
 - 6 x wireless microphones
 - All necessary power cables and connectors
 - e. 1 modular, height-adjustable outdoor staging system (at least 16 ft. x 8 ft. x 2 ft.) with black skirting, non-skid steps, and guardrails on both sides;
 - f. 1 functional technical control booth;
 - g. 1 generator set inclusive of at least 8-hours diesel;
 6. Provide ample manpower to manage and operate the above technical equipment;
 7. Implement and manage branded livestream / broadcast via social media platforms such as Facebook;
 8. Provide layout of dynamic LED wall backdrop and visuals;
 9. Provide the professional services of the following for the Awarding Ceremony program:
 - a. Host with dive industry background (must be approved by the end-user prior to engaging his/her services);
 - b. Live DJ to perform at least 2 sets (intermission and post-event), inclusive of all applicable equipment (i.e., monitor speakers, mixer, controllers, turntables, headphones, laptop computer, and DJ software)
 - c. Technical production team to oversee, set up, and implement the event program, including the distribution of awards and prizes;
 10. Provide at least ten (10) personnel / manpower to manage the Awarding Ceremony Program, including welcoming guests, queuing of VIPs, sponsors, judges, and competition winners, and turn-over of prizes;
 11. Conduct pre-event orientation / technical run including sound check and other necessary pre-event requirements to ensure smooth program flow;
 12. Coordinate logistical arrangements, including meals, transportation, and accommodation, if necessary, for the production team.

V. **BUDGET**

The approved budget for this project is **NINE HUNDRED NINETY-TWO THOUSAND PESOS (P 992,000.00)**, inclusive of all applicable taxes, and should cover all requirements enumerated above.


VI. **PAYMENT TERMS**

Milestone	% of Payment
Submission and approval of program flow and production script for event components	30%
Submission and approval of event venue layout and proposed roster of talents / performers	20%
Submission and approval of terminal report on the event	50%

VII. **CONTACT DETAILS**

Project Officers : **CELSTINE SY**
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Approved by:


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