



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9762806  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of 8-month Subscription of Cloud Hosting/Storage of the DOT Online Accreditation System  
**Area of Delivery** Metro Manila

|  |  |                              |                     |
|--|--|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | NP-SVP 2023-05-316   | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations   |                              |                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | <b>Associated Components</b> | 2                   |
| <b>Classification:</b>                   | Goods  | <b>Bid Supplements</b>       | 0                   |
| <b>Category:</b>                         | Information Technology   |                              |                     |
| <b>Approved Budget for the Contract:</b> | PHP 500,000.00   | <b>Document Request List</b> | 0                   |
| <b>Delivery Period:</b>                  |  |                              |                     |
| <b>Client Agency:</b>                    |  | <b>Date Published</b>        | 18/05/2023          |
| <b>Contact Person:</b>                   | Kathleen Mae Escorial Bisares<br>Administrative Assistant III<br>351 Sen. Gil Puyat Avenue<br>Makati City<br>Metro Manila<br>Philippines 1200<br>63-02-4595200 Ext.425<br><br>kebisares@tourism.gov.ph | <b>Last Updated / Time</b>   | 17/05/2023 14:54 PM |
|  |  | <b>Closing Date / Time</b>   | 22/05/2023 15:00 PM |

#### Description

Terms of Reference: Cloud Hosting and Storage Subscription for the DOT Accreditation Online System

##### I. Objective

1. To provide access and online connectivity to the DOT Online Accreditation System
2. Ensure availability and continuity of the Online Accreditation System

##### II. Minimum Requirement for Suppliers

1. Must have provided cloud hosting and server subscription to the DOT for at least one (1) year.
2. Able to provide eight (8) months subscription for online hosting and storage to access the online accreditation system.
3. Must directly manage the dedicated DOT Servers.
4. Must have 24/7 technical support for the server.
5. 99.99% service level availability, no downtime, no slowdown, and no interruption.
6. Must provide two (2) Servers, 1 Main Server, and 1 Test Server.
7. Both servers must be a Linux Dedicated Server with the following minimum specifications:
  - a. Cores: 16; Threads: 32; Turbo Speed: 2.9GHZ
  - 64GB memory
  - 8TB storage solid-state drive RAID
  - 15TB bandwidth
- b. Other Specifications:
  - Website Security
  - Site Back-Up & Restore
  - SSL Certificate
  - cPanel & WHM
  - Next Generation Firewall

- Intrusion Prevention System
- Antivirus
- Antispam
- Antibot
- SSL Traffic Inspection
- Identity Awareness, URL Filtering, Application Control
- Managed Firewall Policies
- Monitoring Dashboard for viewing
- Multi-Threat Security

### III. Scope of Work

1. The firm shall be responsible for the maintenance of the dedicated server of DOT Online Accreditation System
2. The firm may report to the Office of Tourism Standards and Regulation (OTSR), DOT IT Divisions, and Information for Updates or Concern, if needed.
3. Prepare quarterly status reports of cloud storage maintenance and activities.

### IV. Deliverables

1. Provide reports of cloud storage maintenance activities and status reports and numbers of storage utilized as requested by end-user.
2. Must be able to provide a backup of all the data regarding the online accreditation system within 15 days before the contract ends.

### V. Delivery of Service

- Complete set-up of server and data transfer shall be completed within 7 calendar days upon contract signing

### VI. Contract Duration

- Eight (8) months

### VII. Approved Budget for the Contract

- PhP 500,000.00 - inclusion of government taxes and other expenses that may be incurred in relation to the deliverables

### VIII. Terms of Payment

- Government Procedure
  - a. Completion of the server set-up and full integration of the Online Accreditation System into the server - 25%
  - b. Remaining 75% shall be paid on a monthly basis.

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

### REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Duly notarized REVISED Omnibus Sworn Statement

**Created by** Kathleen Mae Escorial Bisares

**Date Created** 17/05/2023

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