



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9772763
Procuring Entity DEPARTMENT OF TOURISM - NCR
Title TOUR OPERATOR (GROUND HANDLING SERVICES)
Area of Delivery Metro Manila

Solicitation Number: NCR--2023-05-028	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 907,500.00	Document Request List	0
Delivery Period: 1 Day/s		
Client Agency:	Date Published	20/05/2023
Contact Person: Lawrence Jacosalem Alcantara Supply Officer 351 Sen. Gil Puyat Ave. Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph	Last Updated / Time	19/05/2023 16:56 PM
	Closing Date / Time	23/05/2023 08:00 AM

Description

TOUR OPERATOR (GROUND HANDLING SERVICE)

1 (ONE) LOT PROJECT NAME :

PHILIPPINE EXPERIENCE: MAKATI LEADING THE WAY

I. BRIEF BACKGROUND :

Under the leadership of Secretary Christina Garcia Frasco, the Philippine Department of Tourism through its Regional Offices, are set to replicate the Province of Cebu's Suroy Suroy across the Philippines with the goal of diversifying the cultural tourism product offerings for both local and international tourists, as well as promotion of both popular and less recognized destinations. Through the development of the said program in various regions of the country, the Philippine Experience Program will allow least popular destinations to be at par with the famous ones by spreading the benefits of the program to the former, as well as equalize the opportunity the tourism industry may bring to the destinations.

II. OBJECTIVES:

- To support domestic tourism recovery by putting light in new tourism attractions
- To promote Metro Manila and its new tourism hub
- To promote the concept and culture of Suroy-Suroy and apply it in Metro

III. SCOPE OF WORK/DELIVERABLES:

Implementation Date: May 28, 2023

Below are the services required by the Philippine Department of Tourism:

A. Registration and Capacity Management

i. Provide and manage a systematic registration and attendance generation with the following:

1. Onsite registration;
 2. Production of event identification (ID, wrist tags) that individually identify attendees and their seating, and bus arrangement;
- B.** Handle all necessary logistical requirements of event management crew for event implementation including land transportation and meals.
- C.** Coordination and alignment of the arrangements with the Events Management Company.
- D.** Other requirements:

MINIMUM REQUIREMENTS :

- A.** Must be accredited by the Philippine Government Electronic Procurement System (PhilGeps) – Must have Platinum accreditation;
- B.** Must have completed at least 3 tourism related events between 2019 and 2022 for National Tourism Organization (NTO) preferably the Philippine Department of Tourism;
Must present a DOT certification from previous projects/ Certificate of Satisfactory Services Rendered;
- C.** Office address must be within Metro Manila only
- D.** Must be willing to provide services on send-bill arrangement

Documentary Requirements to be submitted:

1. Valid Mayor's/Business Permit
2. PHILGEPs Platinum Registration
3. Omnibus Sworn Statement
4. Income/Business Tax Return
5. ALL OTHER DOCUMENTS THAT ARE REQUIRED AS SPECIFIED ABOVE

Approved Budget: Php 907,500.00

PESOS :NINE HUNDRED SEVEN THOUSAND FIVE HUNDRED

* inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/ and other applicable taxes and charges

net upon completion of the project and delivery of all requirements as agreed upon. Government procedure and subject to appropriate government taxes

Contact Person:

MR. ERNIE TESTON - ernieteston@tourism.gov.ph

MS. COLLINS KARLA TELMO - cetelmo@tourism.gov.ph

Other Information

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:

DOT NCR BAC SECRETARIAT

Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat

2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City

Note: Deadline of submission is on May 23, 2023 at 10:00am

Created by Lawrence Jacosalem Alcantara

Date Created 19/05/2023

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