



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9787496  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Training Provider to Conduct Surfing Coach Level 2 Certification Training (REPOSTING)  
**Area of Delivery**

<b>Solicitation Number:</b>	RFQ NP-SVP No. 2023-05-327	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Services	<b>Date Published</b>	25/05/2023
<b>Approved Budget for the Contract:</b>	PHP 795,000.00	<b>Last Updated / Time</b>	25/05/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	29/05/2023 11:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nplucman@tourism.gov.ph		

#### Description

##### MINIMUM REQUIREMENTS FOR BIDDERS:

- Must be registered with PhilGEPS
- Must be experience in conducting Surfing Instructors Certification Program
- Must have rendered services preferably with DOT or other government agencies
- Start-up companies/ organization are welcome but have been in the business for at least two (2) years
- Must be willing to provide services on a send bill arrangement

##### SCOPE OF WORK

- Provide/develop a Training Module for the Surfing Instructor/Coach Level 2 Certification to include courses on Water Rescue and Basic Life Support to a maximum of 30 pax;
- Conduct a five (5) - day training on Surfing Instructors Level 2 Certification to include courses on Water Rescue and Basic Life Support to maximum of 30 pax
- Provide experts to conduct theoretical and practical lessons as well as assessment of the participants/trainees; and
- Issue Certification for Level 2 Surfing Coach to qualified trainees/ participants.

##### Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION  
Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2023-05-327

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements TO [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) on or before 29 May 2023, 11:00 a.m. Late and unsigned quotations shall not be accepted.

**Created by** Norjannah P Lucman

**Date Created** 24/05/2023

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