

TERMS OF REFERENCE

- 1. PROJECT:** Procurement of Roundtrip Domestic Airline Tickets
- 2. PURPOSE / OBJECTIVE:** For the participation of the Undersecretary, TCRO Director, and one (1) OUSEC-TRCRG Staff to the DND-DOT-DILG MOA Signing on 31 May 2023 in Zamboanga Peninsula and the attendance of the Director and staff to the 6th Annual Tourism Development Workshop on 29 May to 2 June 2023

3. MINIMUM REQUIREMENTS

- Must be a DOT Accredited Travel and Tours Agency
- Ticket must be refundable and rebookable
- Inclusive of 20 kilos baggage allowance per passenger per flight
- Must be exit row, aisle seat

4. SCOPE

Passenger: Tamano, Shahlimar Hofer (Mr)
Flight Details:
30 May 2023 MNL-ZAM 14:35 – 16:30
31 May 2023 ZAM-MNL 14:55 – 16:45

Passenger: Quiachon, Judilyn S. (Ms)
Flight Details:
29 May 2023 CEB - ZAM 13:10 – 14:30
31 May 2023 ZAM – MNL 14:55 – 16:45

Passenger: Simpao, Timothy S. (Mr)
Flight Details:
30 May 2023 MNL – ZAM 06:35 – 08:25
3 June 2023 ZAM – MNL 09:10 – 11:00

5. PROPOSAL / QUOTATION MUST BE:

- Inclusive of VAT and other government taxes
- Must agree to Government Procurement and Send Bill Arrangement

6. TOTAL BUDGET: PHP 82,136.20 (all inclusive)

7. PROJECT OFFICER / CONTACT PERSON:

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8. APPROVED BY:


SHAHLIMAR HOFER TAMANO
Undersecretary, TRCRG