

DEPARTMENT OF TOURISM

National Capital Region
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Date: June 5, 2023

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTIT Y	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
1 (ONE)	LOT	LEASE OF VENUE WITH SUPPLIED MEALS AND BASIC SOUND EQUIPMENT	
		PROJECT NAME: FILIPINO MARTIAL ARTS (FMA) FORUM "RECONNECTING WITH OUR FILIPINO ANCESTRY"	
		BRIEF BACKGROUND: The Filipino Martial Arts (FMA) is a unique form of self-defense for the Filipinos that antedates the arrival of foreign colonizers. It is an integral part of the Filipino culture and it originally evolved to protect the Filipino tribes . It teaches not just to protect oneself but to protect which matters the most to one's being. This beautiful art form talks about the language, history, the story, and the dynamic movement it creates with others. The Filipino Martial Arts has gained its distinct identity locally and internationally. It has been adapted and practiced by a variety of special forces units worldwide. It is not just the "martial", but the "art" as well . It inculcates the values and effectiveness of FMA in our everyday life.	
		OBJECTIVES: <ul style="list-style-type: none"> < Encourage activities and programs which promote tourism awareness, preserve the country's diverse cultures and heritage, and instill a sense of history and a culture of tourism among the youth and the populace ; < Develop responsible tourism as a strategy for environmentally sound and community participatory tourism programs, enlisting the participation of local communities in conserving cultural diversity, and ensuring full enjoyment of the benefits of tourism; < Develop and promote the Filipino Martial Arts as an integral part of the Filipino Culture and Identity; < Solidify the reputation of Filipino Martial Arts as a self-originated martial art form, not borrowed 	
		DATE OF ENGAGEMENT: JUNE 13, 2023 – 8:00 am to 12:30 noon	
		TECHNICAL SPECIFICATIONS/ DELIVERABLES: TYPE OF MEALS – AM SNACKS AND BUFFET LUNCH WITH ONE ROUND OF SODA FOR EACH MEAL Php 1,500.00 net per pax x 90 pax <ul style="list-style-type: none"> - provision of 2 sets of meals : am snacks and buffet lunch not managed or assisted -flowing coffee/ tea -wifi access to the participants -provision of projector, white screen , podium and public address system, telephone and registration table -free parking space for the participants- at least for 15 -20 pax -function room must be spacious and can comfortably accommodate the participants giving due regard still to social distancing -round table set-up with at least 6 pax per table -technical staff from the hotel must be on standby during the event to trouble shoot in case of technical failure 	

		MINIMUM REQUIREMENTS FOR SUPPLIERS	
		a. The venue must be DOT Accredited and within Makati City; b. Must be PhilGEPS accredited; c. The venue must be willing to accept the meal hosting good for 90 persons that included the Filipino Martial Arts Associations in NCR, Office of Senator Miguel Zubiri, Philippine Olympic Committee- National Sports Association, DOT-NCR Staff d. The venue must be willing to accept the hosting on a send-bill arrangement or government procedure and the use of standard Department of Tourism Contract	
		<p align="center">APPROVED BUDGET FOR THE CONTRACT PhP 135,000.00 PESOS: ONE HUNDRED THIRTY FIVE THOUSAND <i>inclusive of taxes and is subject to appropriate government taxes.</i></p>	
		DOCUMENTARY REQUIREMENTS TO BE SUBMITTED: <ol style="list-style-type: none"> 1. Valid Mayor's/Business Permit 2. PHILGEPS Registration 3. DOT Accreditation Certificate 4. Latest Income Business Tax Return 	
		TERMS OF PAYMENT 100% billing after delivery of services and send bill arrangement. Certification from the project officer of services rendered	
		Contact Persons: MARIVILLE P. RAMOS mpramsso@tourism.gov.ph 0916-434-0478	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in <u>three (3) original sets</u> IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City	
		Note: Deadline of submission is on June 8, 2023 @ 8:00 am	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.
Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME