



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9816835
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of DOT-Accredited Tour Operator for the Implementation of the DOT GAD Workshop Series

Area of Delivery

Solicitation Number:	RFQ-NP-SVP 2023-06-0363	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	03/06/2023
Approved Budget for the Contract:	PHP 338,891.88	Last Updated / Time	02/06/2023 16:17 PM
Delivery Period:		Closing Date / Time	07/06/2023 01:00 AM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. PROJECT TITLE : Procurement of DOT-Accredited Tour Operator for the Implementation of the DOT GAD Workshop Series

PURPOSE/ OBJECTIVES : The procurement of DOT-Accredited Tour Operator are part of the event requirements for the implementation of the 2023 GAD Workshop Series, to be facilitated by the DOT-GFPS.

II. MINIMUM REQUIREMENTS

1. Must be accredited with the Philippine Government Electronic Procurement System (PhilGEPS); and
2. Must be willing to provide service on a send bill arrangement

LOT 1

Title: GAD WORKSHOP SERIES MANILA LEG (GENDER SENSITIVITY AND ANALYSIS WORKSHOP)

Date: 27-30 June 2023

Location: Makati City

Particulars:

Function Room for June 28-29, 2023 for the Workshop Proper

Good for 48pax

Inclusive of the following:

(Full use of Venue Sixteen (16) hrs

One (1) hour ingress and one (1) hour egress.

Whiteboard, Markers and Erasers. Flipchart Board, Paper and Markers Platform with podium.

Banquet tables with linen and banquet chairs or tiffany chairs.

Use of audio visual equipment – projector, white screens, microphones, speakers. With provision of Unlimited Coffee, Tea, and Water.

Full service of AM Snacks, PM Snacks, Lunch, and Dinner

Accommodation

17 twin share rooms (33 pax) for 4 days and 3 nights (June 27-30, 2023)

Dinner on the arrival date (June 27, 2023)

Breakfast on the departure date (June 30, 2023)

Van Service (Airport Transfer) For Arrival and Departure of Regional Participants (June 27, 2023 and June 30, 2023)

Training Materials for the DOT GAD Workshop Series

Certificate Frames for Participants 40 pcs

Parchment Paper 40 pcs

Certificate for Resource Person 1pc

III. APPROVED BUDGET : P 338,891.88 FOR THE CONTRACT

IV. BUDGET

The total Approved Budget for the Contract is THREE HUNDRED THIRTY-EIGHT THOUSAND EIGHT HUNDRED NINETY-ONE PESOS AND 88/100 ONLY (P338,891.88), including all applicable taxes, and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with most advantageous package cost, provided that the amount of bid does not exceed the above total budget.

V. CONTACT PERSON

Contact Person : Kier S. Compuesto

Address : Office of Special Concerns- Program Coordination and Implementation Division

Contact Number : 459 5200 local 318

Email Address : kscompuesto@tourism.gov.ph

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to msdante@tourism.gov.ph on or before 07 June 2023 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE

Date Created 02/06/2023

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