



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9816374
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of the Common Office Supplies for Bench-stocking of the General Services Division Supply and Property Section (GSD-SPS) for the Second quarter of the CY 2023
Area of Delivery Metro Manila

Solicitation Number:	SVP 2023-06-0365	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 771,065.75	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	03/06/2023
Contact Person:	JOSE QUISORA PEREZ Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 jqperez@tourism.gov.ph	Last Updated / Time	02/06/2023 15:41 PM
		Closing Date / Time	07/06/2023 13:00 PM

Description

Lot No. 1
PAPER MATERIALS AND PRODUCTS
 pad NOTE PAD, stick on, 50mm x 76mm (2"x3") min 320 23.33 7,466.67
 pad NOTE PAD, stick on, 76mm x 100mm (3"x4") min 279 32.33 9,021.00
 pad NOTE PAD, stick on, 76mm x 76mm (3"x3") min 274 24.67 6,758.67
 piece NOTEBOOK, stenographer 299 59.09 17,666.91
 book RECORD BOOK, 300 PAGES 30 126.67 3,800.00
 size: 214mm x 278mm min
 book RECORD BOOK, 500 PAGES 40 154.67 6,186.67
 size: 214mm x 278mm min
 roll TOILET TISSUE PAPER, 2-ply, 100% recycled 369 8.17 3,013.50
 pack TISSUE, interfolded paper towel, Size: 20cmx20cm/23cmx23.5cm (1ply) 313 41.00 12,833.00
TOTAL 66,746.41
 x-x-x Nothing Follows x-x-x

Lot No. 2
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES
 box CLIP, backfold, 19mm, 12pcs/box 240 18.00 4,320.00
 box CLIP, backfold, 25mm, 12pcs/box 277 25.33 7,017.33
 box CLIP, backfold, 32mm, 12pcs/box 228 35.67 8,132.00
 box CLIP, backfold, 50mm, 12pcs/box 185 70.33 13,011.67
 piece CORRECTION TAPE, at least 8-Meters 323 20.33 6,567.67
 piece DATA FILE BOX 114 152.33 17,366.00
 piece DATA FOLDER/Archiever File Folder 330 211.67 69,850.00
 Chipboard Material w/ Taglia lock, legal Size
 box ENVELOPE, expanding, kraft, legal-100pcs/box 14 2,063.33 28,886.67

box FASTENER, metal, non-sharp edges 76 52.33 3,977.33
bundle FOLDER, fancy, with slide, A4- 25pcs/bundle 37 327.50 12,117.50
bundle FOLDER, fancy, with slide, legal-25pcs/bundle 35 284.83 9,969.17
pack FOLDER, L-type, A4 -50pcs/pack 66 252.83 16,687.00
pack FOLDER, L-type, legal-50pcs/pack 64 312.67 20,010.67
box FOLDER, pressboard, 100pcs/box 15 2,003.33 30,050.00
pack FOLDER, with tab, A4-100pcs/pack 23 566.67 13,033.33
pack FOLDER, with tab, legal -100pcs/pack 22 666.67 14,666.67
box INDEX TAB, self-adhesive, transparent 74 21.67 1,603.33
set MARKER, fluorescent, 3pcs/set 74 31.33 2,318.67
piece MARKER, whiteboard, black 116 32.92 3,818.72
piece MARKER, whiteboard, blue 89 32.92 2,929.88
piece MARKER, whiteboard, red 64 32.92 2,106.88
piece MARKER, permanent, black, bullet type 158 21.00 3,318.00
piece MARKER, permanent, blue, bullet type 126 26.67 3,360.00
piece MARKER, permanent, red, bullet type 88 26.67 2,346.67
box PAPER CLIP, vinyl/plastic coated, 33mm 190 18.00 3,420.00
box PAPER CLIP, vinyl/plastic coated, 50mm 168 27.00 4,536.00
box RUBBER BAND, No. 18 55 148.33 8,158.33
piece STAMP PAD, felt 14 40.67 569.33
piece CUTTER/UTILITY KNIFE, for general purpose 11 86.50 951.50
pair SCISSORS, symmetrical, wall thickness 1.8mm, Length: 160mm, Blade Length :70mm 25 60.00 1,500.00
TOTAL 316,600.31
x-x-x Nothing Follows x-x-x

Lot No. 3

MANUFACTURING COMPONENTS AND SUPPLIES

jar GLUE, all purpose, 200 grms/min. 40 64.50 2,580.00
box STAPLE WIRE, heavy duty, binder type, 23/13 162 39.63 6,420.60
roll TAPE, electrical 118 36.50 4,307.00
roll TAPE, MASKING, 48mm 91 57.00 5,187.00
roll TAPE, packaging, 48mm 230 32.00 7,360.00
roll TAPE, transparent, 24mm 188 31.33 5,890.67
roll TAPE, transparent, 48mm 121 37.33 4,517.34
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TOTAL 36,262.61

x-x-x Nothing Follows x-x-x

4517.34

Lot No. 4

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

piece CLEARBOOK, 20 Transparent pockets, A4 195 51.00 9,945.00
piece CLEARBOOK, 20 Transparent pockets, Legal 171 47.87 8,185.20
piece SIGN PEN, black 1258 50.33 63,319.33
piece SIGN PEN, blue 816 25.33 20,672.00
piece SIGN PEN, red 466 31.94 14,884.04
TOTAL 117,005.57

x-x-x Nothing Follows x-x-x

Lot No. 5

BATTERIES AND CELLS AND ACCESSORIES

pack BATTERY, dry Cell, size AA, 2'S/PACK 301 72.00 21,672.00
pack BATTERY, dry Cell, size AAA, 2'S/PACK 303 66.00 19,998.00
TOTAL 41,670.00

x-x-x Nothing Follows x-x-x

Lot No. 6

PESTICIDES OR PEST REPELLENTS

can INSECTICIDE, aerosol type , 600ml. Min. 42 349.92 14,696.50

x-x-x Nothing Follows x-x-x

Lot No. 7

ANTISEPTICS

bottle ALCOHOL, Ethyl, 68%-72%, 500 ml 421 94.25 39,679.25

x-x-x Nothing Follows x-x-x

Lot No. 8

PRINTER SUPPLIES (CONSUMABLES)

cart INK CART, HP CD887AA, (HP703), Black 6 490.00 2,940.00
cart INK CART, HP CD888AA, (HP703), Tri-color 6 491.33 2,948.00
cart INK CART, HP CN692AA, (HP704), Black 5 520.00 2,600.00
cart INK CART, HP CN693AA, (HP704), Tri-color 5 507.67 2,538.33
cart INK CART, HP CZ107AA, (HP678), Black 10 486.67 4,866.67
cart INK CART, HP CZ108AA, (HP678), Tricolor 10 487.33 4,873.33
cart INK CART, HP CZ121A (HP685A), Black 2 580.21 1,160.43
cart INK CART, HP CZ122A (HP685A), Cyan 2 465.51 931.03
cart INK CART, HP CZ123A (HP685A), Magenta 2 465.51 931.03
cart INK CART, HP CZ124A (HP685A), Yellow 2 465.51 931.03

cart Ink Cartridge, HP F6V26AA (HP680) Tri-color 87 485.67 42,253.00
cart Ink Cartridge, HP F6V27AA (HP680) Black 89 482.33 42,927.67
cart TONER CART, HP CB435A, Black 2 2,957.30 5,914.59
cart TONER CART, HP CE285A (HP85A), Black 6 3,765.00 22,590.00
TOTAL 138,405.10

x-x-x Nothing Follows x-x-x

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 06 February 2023 at 10:00 am. Late and unsigned quotations shall not be accepted

Created by JOSE QUISORA PEREZ

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