



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9829070
Procuring Entity DEPARTMENT OF TOURISM - NCR
Title Tour Operator /Air & Ground Handler Services for the Central Philippines Tourism Expo
Area of Delivery Metro Manila

Solicitation Number:	NCR-2023-06-032	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	08/06/2023
Approved Budget for the Contract:	PHP 287,326.40	Last Updated / Time	07/06/2023 15:38 PM
Delivery Period:	5 Day/s	Closing Date / Time	13/06/2023 08:00 AM
Client Agency:			
Contact Person:	Lawrence Jacosalem Alcantara Supply Officer 351 Sen. Gil Puyat Ave. Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph		

Description

BACKGROUND

The Department of Tourism - National Capital Region is set to participate in the forthcoming Central Philippines Tourism Expo (CPTEx) on June 16-18, 2023 at the Iloilo Convention Center (ICON), Iloilo City. Organized by the CALARBAZON, MIMAROPA, Bicol, Western, Central, and Eastern Visayas Regions, the CPTEx is set to highlight tourism products and services of the regions of Central Philippines from its world-class festivals, to diverse food and gastronomy, as well as its breathtaking attractions.

Following the success of North Luzon Travel Fair last November 2022 in the Province of Pampanga where Regions 1, 2, 3 and CAR organized the event, another travel expo took place last January 2023, this time in Davao City where Regions 9, 10, 11, 12, and 13 successfully organized the Mindanao Expo 2023. As the event is also set to highlight the Tourism Department's 50th Anniversary Milestone and the regional launch of the Bisita, Be My Guest (BBMG), the upcoming Central Philippines Tourism Expo will allow Regions 4A, 4B, 5, 6, 7, and 8 to host and showcase what it can offer domestically, and how the Luzon and Mindanao Regional Offices can extend its support in the upcoming tourism expo.

As such, the DOT-NCR is expected to join the Business-to-Business sessions with over 50 exhibitors from various tour operators and tourism service providers across the country. The Regional Office will be bringing at least 10 buyers from the National Capital Region to join the Business-to-Business Meeting on June 17, 2023 from 1:00 PM - 4:30 PM.

OBJECTIVES

The activity is seen to achieve the following objectives:

1. To support domestic tourism recovery by participating in the travel fair
2. To promote Metro Manila and establish new business networks
3. To advertise and boost the recently launched Hop-On Hop-Off Travel by the Hubs Project of the DOT-NCR
4. To engage in business to business and business to consumer sessions with the end-view of allowing for increased tourism activity for the Capital.

LEGAL BASIS

Based on Republic Act 9593 or the Tourism Act of 2009, the DOT should:

- a. Ensure the development of Philippine tourism that is for and by the Filipino people, conserve and promote their heritage, national identity and sense of unity;
- b. Promote a tourism industry that is ecologically sustainable, responsible, participative, culturally sensitive, economically viable, and ethically and socially equitable for local communities;
- c. Develop the country as a prime tourist hub in Asia, as well as a center of world congresses and conventions, by promoting sustainable tourism anchored principal on the country's history, culture and natural endowments, and ensuring the protection, preservation and promotion of these resources; and
- d. Encourage competition in the tourism industry and maximize consumer choice by enhancing the continued viability of the retail travel industry and independent tour operation industry
- e. Strengthen the role of tourism councils and encourage the participation of nongovernment organizations (NGOs), people's organizations (POs) and the private sector in initiating programs for tourism development and environmental protection
- f. Coordinate with regional offices of other departments, bureaus, and agencies, LGUs, NGOs, and the regional offices of the Department's attached agencies in the implementation of such laws, policies, plans, programs, and rules and regulations;

Specifications:**A. Air Travel for DOT-NCR Staff**

Air travel for the following dates and details:

group booking shall not be made and individual booking must be done for easier rebooking should the need arise

Date Cost per way Baggage Allowance Total

June 15, 2023 Manila-Iloilo

(June 15) Php 6,342.00 + 40% (2,536.80) 7 kgs hand carry and 20 kgs check-in luggage allowance 8,878.80 x 6 pax = 53,272.80

June 19, 2023 Iloilo-Manila

(June 19) Php 6,554.00 + 40% (2,621.60) 7 kgs hand carry and 20 kgs check-in luggage allowance 9,175.60 x 6 pax = 55,053.60

Prepaid check-in baggage

(Additional 20 kg check-in)

600/way x 2 way + Php 1200 Manila-Iloilo
(Php 600/pax) Iloilo-Manila (Php 600/pax)
Additional 20kg check-in 1,200.00 x 6 pax = 7,200.00

B. Meals

Staff Meals Php 180 X 5 days X 6 pax X 3 meals 90 meals x Php 180.00 = 16,200.00

Meals for Stakeholders

Php 350 x 3 days X 10 pax x 3 meals

90 meals x Php 350.00 = 31,500.00

C. Hotel Accommodation

- Standard Hotel

- Air conditioned

- Breakfast must be included

- With internet connection

- Hotel must be 2 km within the CPTex event at Iloilo Convention Center (ICON), Iloilo City

- Hotel must be DOT Accredited

For DOT-NCR Staff Php 1,800.00/night X 4 nights X 3 rooms 21,600.00

For invited Tour

Operators Php 3,000.00/night X 2 nights X 5 rooms 30,000.00

D. Transportation

DOT Office and Points in Metro Manila to Airport and Vice Versa:

- 1 Van Hire in Manila - DOT Office to Airport Terminal and Vice versa

- June 15 - DOT Office/Points in MM to Airport Terminal

- June 19 – Airport Terminal to DOT Office/Points in MM
- 4 hours use of van per day for 2 days
- 1 unit of air-conditioned van
- Inclusive of: Driver, Driver's Meals, Fuel, Parking, Toll Fees, Driver's Fee
- Driver must be fully vaccinated
- 4,000.00/day x 2 days = 8,000.00

DATE

15 and 19 June 2023 - 1 Service Vehicle for DOT Regional Staff (Includes service from Pick up points in Metro Manila to NAIA and vice versa)

Iloilo City:

Use of 1 (one) Van for DOT Regional Staff for the following dates, details, and itinerary:

- 12 hours use of van per day for 5 days
- 1 unit of air-conditioned van
- Inclusive of: Driver, Driver's Meals, Fuel, Parking, Toll Fees, Driver's Fee
- Driver must be fully vaccinated
- 5,500/day x 5 days = 27,500.00
- Airport Transfer: 500/way x 2 ways = 1,000.00

DATE

15 - 19 June 2023 - 1 Service Vehicle for DOT Regional Staff (Includes service from Pick up in points in Metro Manila to billeting hotel in Iloilo City, Iloilo, service within Iloilo City, Iloilo and to and from the Airport)

Use of 2 (two) Van for invited Tour Operators of Metro Manila to participate in the event with the following dates, details, and itinerary:

- 12 hours use of van per day for 3 days
- 1 unit of air-conditioned van
- Inclusive of: Driver, Driver's Meals, Fuel, Parking, Toll Fees, Driver's Fee
- Driver must be fully vaccinated
- 5,500/day x 3 days = 16,500.00
- Airport Transfer: 500/way x 2 vans x 3 ways = 3,000.00

DATE

16 - 18 June 2023 - 1 Service Vehicle for invited Tour Operators (Includes service from Pick up in points in Metro Manila to billeting hotel in Iloilo City, Iloilo, service within Iloilo City, Iloilo and to and from the Airport)

Breakdown

Air Transport 115,526.40

Meals 47,700.00

Accommodation 51,600.00

Van Hire 72,500.00

Total 287,326.40

Minimum requirements of Tour Operator:

- A. Must be accredited by the Department of Tourism;
- B. Must allow flexible rebooking dates for accommodation with minimal fees, if applicable;
- C. Provision of first aid medical kit for the group;
- D. Willing to provide services on send-bill arrangement.

Approved Budget for the Contract (ABC)

Two Hundred Eighty Seven Three Hundred Twenty Six Pesos and 40/100 only
(Php 287, 326.40) inclusive of all taxes

ELIGIBILITY REQUIREMENT:

- Mayor's Business Permit
- PHILGEPS Registration Number
- Omnibus Sworn Statement
- DOT Accreditation Certificate

CONTACT PERSON Copy furnish:

MR. ERNIE TESTON MS. COLLINS KARLA E TELMO

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MS. JENNY ANNE PAUL D. GATUS

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MR. KENNETH BRIAN E. QUIAMBAO

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Other Information

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:

DOT NCR BAC SECRETARIAT

Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat
2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City

Note: Deadline of submission is on June 13, 2023 @ 8:00 am

Created by Lawrence Jacosalem Alcantara

Date Created 07/06/2023

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