



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9877077

Procuring Entity DEPARTMENT OF TOURISM

Title Procurement of Services of a DOT-accredited Tour Operator for the Conduct of Product Audit of Selected Farm Tourism Sites in Region I at La Union and Pangasinan and Region 7 at Bohol on July 25-28 and

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2023-06-417	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	23/06/2023
Approved Budget for the Contract:	PHP 871,934.91	Last Updated / Time	23/06/2023 00:00 AM
Delivery Period:	4 Day/s	Closing Date / Time	27/06/2023 09:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS
PROCUREMENT OF A GROUND HANDLING SERVICES FOR THE
PRODUCT AUDIT OF SELECTED FARM TOURISM SITES

I. Project Title : Product Audit of Selected Farm Tourism Sites in Region I at La Union and Pangasinan, and Region 7 at Bohol

II. Project Date : July 25-28, 2023 and August 9-12, 2023

III. Background

RA 9593, also known as the Tourism Act of 2009, mandates the Department of Tourism to harness the potential of tourism as an engine for sustainable growth. Similarly, the National Tourism Development Plan 2016-2022 recognizes farm tourism development as vital in pursuing sustainability and inclusive growth. Further, RA 10816, or the Farm Tourism Development Act of 2016, advocates sustainable tourism and gives value to the combined roles of agriculture and tourism in local communities' economic, environmental, and socio-cultural development. Recognizing the potential of farm tourism in the country, the Department continues to take initiatives in establishing farm tourism to be at par with other successful tourism industries.

Since farm tourism is a relatively new product, little has been accomplished and documented. However, since the passing of RA 10816, the Department, through its Farm Tourism Program, has initiated projects and activities to set the direction of farm tourism in the country. Partnerships and collaborations with other government agencies and non-government organizations are being built and encouraged to attain the program's goals. In support of attaining

the vision for farm tourism in the country, the Department proposes to determine the current status of farm tourism across all regions, ongoing initiatives of regional farm tourism associations, and the issues and concerns hindering the development of farm tourism in the community sectors.

In line with this, the Department intends to conduct a series of Product Audits of selected farm tourism sites mainly to assess the current situation of farm tourism sites post-pandemic and consult with stakeholders regarding the major issues and concerns affecting the development of farm tourism within the regions. Through this project, invited stakeholders or farm tourism operators can build networks and acquire best practices and lessons learned from their fellow stakeholders from other regions. The Product Audit could serve as a learning experience for planning purposes.

IV. Objectives:

The objectives of the activity are as follows:

- To assess the location, services, activities, and establishments of accredited farm tourism camps as well as potential and developing farm tourism camps;
- To evaluate farm tourism camps' compliance with new normal health protocols and standards;
- To orient stakeholders about the Joint Memorandum Circular 2020-002 between the DOT and DA, specifically the rules and regulations governing the accreditation of farm tourism camps;
- To consult stakeholders about developing farm tourism in their respective areas and identify common issues and concerns, and
- To identify peripheral activities and/or destinations within the vicinity of the farm tourism camp for possible inclusion in tourism circuits within the Region.

V. Minimum Requirements:

- Must be a DOT-accredited tour operator;
- Must be PhilGEPS-accredited;
- Must be willing to provide services on a send-bill arrangement;
- Must provide one facilitator to handle and coordinate with the concerned region on all the arrangements related with the tour; and
- Must be flexible to changes in the itinerary or other arrangements/requests.

VI. Deliverables

- LOT 1 - Product Audit of Selected Farm Tourism Sites in Region 1 (La Union and Pangasinan) - P352,617.37

Participants

Participant/Office No.

Farm Tourism Program 3

Office of Product Market and Development 1

OTSR/TPB 1

Regional Office 2

Stakeholders

(Farm tourism operators/associations from other regions - 8)

(Farm tourism operators from host region - 15) 23

Total 30

Meals

Date No. of Pax Remarks

Day 1 15 Lunch, Dinner, and AM/PM Snacks

Day 2 15 Lunch, Dinner, and AM/PM Snacks

Day 3 30 Lunch and AM/PM Snacks

15 Dinner

Day 4 15 Packed AM Snacks

**The additional 15 farm tourism operators will only join on Day 3 during the stakeholders' meeting/consultation.

Accommodation with breakfast (4D3N)

Date No. of Rooms Remarks Length of Stay

Days 1-4 8 Single Occupancy 4 Days, 3 Nights

Days 1-4 4 Double Occupancy 4 Days, 3 Nights

Van Rental

Date No. of Units Capacity and Route

Day 1 2 vans Van Seating Capacity: 10

No. of Passengers: 8pax/van

Route: Manila to Pangasinan and La Union

Rental Period: 12hrs

Days 2-3 2 vans Van Seating Capacity: 10

No. of Passengers: 8 pax/van

Route: Within La Union and Pangasinan

Rental Period: 48hrs (12hrs/day)

Day 4 2 vans Van Seating Capacity: 10

No. of Passengers: 8 pax/van

Route: Within La Union and Pangasinan Points-Manila

Rental Period: 12hrs

Itinerary for Technical Tour (La Union and Pangasinan)

Date Activities

Day 1 Farm visit/assessment

1. CBDi - Center for Bamboo Development Inc.- Pugo, La Union
2. Lomboy Farms, Bauang, La Union

Day 2

Farm visit/assessment

1. Greentop Organix' Farms (San Fabian, Pangasinan)
2. Teraoka Agri-Tourism & Training Center Inc. (Mangatarem, Pangasinan)
3. Our Farm Republic (Mangatarem, Pangasinan)

Day 3 AM: Stakeholders' Meeting

PM: Farm visit/assessment

1. Food Terminal Incorporated- Hito and Plant Processing (Urbiztondo, Pangasinan)
2. R. Rebs Integrated Eco-Farm (Natividad, Pangasinan)
3. Maria's Luntiang Bukid Agricultural Learning Center (Natividad, Pangasinan)

Day 4 1. Reotutar Garden Resort (Villasis, Pangasinan)

2. Reotutar Institute of Science, Arts and Trades, Inc. (Villasis, Pangasinan)

*** Must provide one (1) tour coordinator and one (1) tour guide on the day of the technical tour.

- Tokens/Giveaways

Technical Specification:

Tote Bag - 23 pcs

Brown, vegan leather

Portrait Tote Bag, with 2 pockets outside

H- 17" W- 13 3/4 "

(Please see attached sample)

- Hygiene Kits - 30 pcs

Inclusions:

kit bag, alcohol, sanitary wipes and tissue paper

- LOT 2 - Product Audit of Selected Farm Tourism Sites in Region 7 (Bohol) - P519,317.91

Participants

Participant/Office No.

Farm Tourism Program 3

Office of Product Market and Development 1

OTSR/TPB 1

Regional Office 2

Stakeholders

(Farm tourism operators/associations from other regions - 8)

(Farm tourism operators from host region - 15) 23

Total 30

Meals

Date No. of Pax Remarks

Day 1 15 Lunch, Dinner, and AM/PM Snacks

Day 2 15 Lunch, Dinner, and AM/PM Snacks

Day 3 30 Lunch and AM/PM Snacks

15 Dinner

Day 4 15 Packed AM Snacks

**The 15 farm tourism operators from Region 7 will only join on Day 3 during the stakeholders' meeting/consultation.

Accommodation with breakfast (4D3N)

Date No. of Rooms Remarks Length of Stay

Days 1-4 8 Single Occupancy 4 Days, 3 Nights

Days 1-4 4 Double Occupancy 4 Days, 3 Nights

Van Rental

Date No. of Units Capacity and Route

Day 1 2 vans Van Seating Capacity: 10

No. of Passengers: 8pax/van

Route: Airport and within Bohol

Rental Period: 12hrs

Days 2-3 2 vans Van Seating Capacity: 10

No. of Passengers: 8pax/van

Route: Airp and within Bohol

Rental Period: 12hrs

Day 4 2 vans Van Seating Capacity: 10

No. of Passengers: 8pax/van

Route: within Bohol to Airport

Rental Period: 12hrs

Domestic Air Tickets
Date No. of Pax Route Remarks
Departure for Region 7 13 MNL-Bohol Round trip domestic air tickets
Departure for Manila 13 Bohol-MNL

Itinerary for Technical Tour (Bohol)

Date Activities

Day 1 Farm visit/assessment

1. Musfa Organic and Strawberry Farm (Bohol)
2. Cadapdapan Rice Terraces (Bohol)
3. Alicia Panoramic Park (Bohol)

Day 2 Farm visit/assessment

1. Philippine Carabao Center (Ubay, Bohol)
2. Ubay Stock Farm (Bohol)
3. Dragon Fruit Farm (Fascination Farm) - (Bohol)
4. Bien Unido (Bohol)

Day 3 Farm visit/assessment

1. Leoncio's Farm (Bohol)
2. Cambuhat Oyster Farm (Bohol)

*** Must provide one (1) tour coordinator and one (1) tour guide on the day of the technical tour.

- Tokens/Giveaways

Technical Specification:

Tote Bag - 23 pcs
Brown, vegan leather
Portrait Tote Bag, with 2 pockets outside
H- 17" W- 13 3/4 "
(Please see attached sample)

- Hygiene Kits - 30 pcs

Inclusions:

kit bag, alcohol, sanitary wipes and tissue paper

IX. Approved Budget

The approved budget for the conduct of Product Audit of selected farm tourism sites in Regions 1 and 7 amounts to EIGHT HUNDRED SEVENTY-ONE THOUSAND NINE HUNDRED THIRTY-FIVE PESOS AND 28/100 (871,935.28) ONLY chargeable against the FY 2023 OPMD funds.

Particular Amount

Lot 1 (Region 1) 352,617.37
Lot 2 (Region 7) 519,317.91
Total 871,935.28

X. Terms of Payment

- Payment shall be made to the supplier not less than thirty (30) working days after the site validations have been completed;
- The payment shall be on a send-bill arrangement, which shall be settled upon submission of the Statement of Account and other payment documents after the site validations have been completed; and
- Payment shall be based on expenses incurred but not exceeding EIGHT HUNDRED SEVENTY-ONE THOUSAND NINE HUNDRED THIRTY-FIVE PESOS AND 28/100 (871,935.28), including VAT and other taxes subject to the government accounting and auditing rules and regulations.

Prepared by:

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Project Officer

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Approved by:

Paulo Benito S. Tugbang, M.D.
Director, Office of Product and Market Development

LIST OF PARTICIPANTS

NAME OFFICE/ORGANIZATION
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JOSEPHINE COSTALES NATIONAL FARM TOURISM ASSOCIATION
REYNALDO GESMUNDO DOT REGION 1
GAY GAPAS DOT REGION 1
(1) DTI Representative DTI
(1) DA Representative DA
(1) NUEVA SEGOVIA COOPERATIVES Representative NUEVA SEGOVIA COOPERATIVES

Other Information

Partial bid is allowed. All goods are grouped in lots. Supplier/s shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis.

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above Php500K)
- 4.Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 22/06/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.