



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9921420
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title Tourism Product Market Survey in the Province of Palawan
Area of Delivery Palawan

Solicitation Number: 2023-07-01	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 437,300.00	Document Request List	0
Delivery Period: 10 Day/s		
Client Agency:	Date Published	08/07/2023
Contact Person: Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com	Last Updated / Time	07/07/2023 10:24 AM
	Closing Date / Time	11/07/2023 12:00 PM

Description

I. Objectives:

1. To identify the general visitor profile and travel characteristics in the destination city or municipal level;
2. To measure the market and products that are currently available and how to enhance policy making
3. To find out how much do they spend for their travel in the destination or City/Municipality;
4. To identify opportunities as well as deficiencies in the current market and product offering;
5. To assess its potential along with the changing environment, market trends, changing preference of consumers and the like

II. Scope of Service:

The service provider should be able to provide the transportation, transfers, accommodation, meals, training kits of participants with the following specifications:

1. Service Provider should be a DOT-Accredited Tour Operator
2. Inclusive Date: July 19-28, 2023
3. Amenable to send-bill arrangement/government procedure
4. Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. Tour Operator must be based in the MIMAROPA Region

Documentary Requirements:

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Omnibus Sworn Statement
4. DOT Accreditation Certificate
5. DTI/SEC Permit

Note: All documentary requirements and proposal shall be sent via e-mail at: dot4b.bacsecretariat@gmail.com

III. SPECIFIC REQUIREMENTS

The following are the specific requirements to be delivered for the activity that will be conducted, to wit:

A. Airfare

- Roundtrip flight ticket to Manila-Puerto Princesa-Manila for 2 pax
July 19, 2023: Manila- Puerto Princesa (Morning flight)
July 28, 2023: Puerto Princesa- Manila (afternoon flight)
- Passenger names:
 1. (MS) Jay De Guzman- November 14, 1992
 2. (MR) Alvin Acosta- January 7, 1998

B. Van hire

- One (1) unit of van to provide 2-way transportation to and from Airport to accommodation (July 19 & 28, 2023)
- One (1) unit of van to travel within Puerto Princesa City on July 19- 28, 2023
- One (1) unit of van to travel within San Vicente and El Nido on July 20-21 & 24-25, 2023
- One (1) unit of van to travel within Coron on July 22-23, 2023

C. Boat fare

- Boat fare from EL Nido to Coron on July 21, 2023 for 1 person
- Boat fare from Coron to El Nido on July 24, 2023 for 1 person

D. Accommodation

- Must be DOT-Accredited Accommodation Establishment
- Must provide room accommodation for the following:
 - July 19-28, 2023 10D9N for 1 person in PPS
 - July 19-20 & 26-28 for 1 person in PPS
 - July 20-21 & 24-45, 2023 for 1 person in El Nido
 - July 21-23,2023 for 1 person in Coron
 - July 25-26, 2023 for 1 person in San Vicente
- Must have a stable WIFI connection
- Must have a 24-Hour Security
- Must have an In-house restaurant

E. Meals

- Should be able to provide AM or PM snack, and Lunch for twenty (20) pax during the orientation/training for 2 runs in Puerto Princesa City (July 19 and 28, 2023)
- With free flowing coffee/tea and water during the training

F. Training Venue

- Venue should be able to accommodate a maximum of 20 pax giving due consideration to the minimum health and safety protocols
- Whole day rental of training venue on July 19 & 28, 2023 in Puerto Princes City
- Venue should be able to provide basic sound system, PA system with free use of LCD projector and extension cords

G. Enumerator's Uniform

- 40pcs. Customized Jacket/ Vests with pockets
- 35pcs. Customized ID with Lanyard
- 35pcs. Customized Drawstring Bag
- 35pcs. Clipboard with cover

Please see attached Annex A for the detailed design

H. Tokens/ Giveaways

Should be able to provide four thousand (4,000) pieces of assorted tokens to be used during the survey proper:

- Ballpen
- Travel Pouch
- Card holder
- Travel tag
- Alcohol
- Keychains
- Notebooks

I. Miscellaneous Expense

Should be able to provide load allowance from July 19-28, 2023 for the project officers:

Project Officer: ₱500

Assistant project officer: ₱300

IV. PAYMENT SCHEMES

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

Contact Person:

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