

**DEPARTMENT OF TOURISM**  
**National Capital Region**  
**Telefax: 8553-3530**  
**Direct Line: 8553-3531/09190990025**  
**Email: [dotncr.bac@tourism.gov.ph](mailto:dotncr.bac@tourism.gov.ph)**

Date: July 7, 2023

GENTLEMEN:

**REQUEST FOR QUOTATION**

Kindly quote to us your latest price(s) on the following item(s):

QTY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
1 (One)	LOT	<p><b>PROJECT NAME: PREVENTIVE MAINTENENCE/ REPLACEMENT OF TRANSMISSION PARTS AND OTHERS</b></p> <p><b>PURPOSE:</b> For continuation of maintenance service of NCR – Tourism Regulation Division (TRD) service vehicle Toyota Commuter Van 2019 Model with Conduction Sticker #A9 S366.</p> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>✓ Replacement of Transmission Parts</li> <li>✓ Pork Assy Gear</li> <li>✓ Pork and Pork Gear Shift</li> <li>✓ Ring Synchronizer, and Ring Synchronizer No. 2</li> <li>✓ Sleeve Transmission</li> <li>✓ Ring Set and Ring Set Synchroniz</li> <li>✓ Ring Synchronizer, Outer No.3</li> <li>✓ Seal Type T-Oil</li> <li>✓ Seal Type T-Oil</li> <li>✓ Silicon Mould</li> <li>✓ TGMG GL-4 74 W-90 1L</li> <li>✓ Toyota Genuine Bactaklenzz (7ML)</li> <li>✓ Red Silicon</li> <li>✓ Gear Sub-Assy</li> <li>✓ Key Synchromesh</li> <li>✓ Piece Gear Spline</li> <li>✓ Spring Synchronemesh</li> <li>✓ Cylinder and Key Set</li> <li>✓ Replace Key Cylinder Set</li> <li>✓ Miscellaneous - L</li> </ul> <p style="text-align: center;">Note: * Labor (included) *Oil/Lubricants *Miscellaneous/Materials</p>	
		<p><b><u>REQUIREMENTS FOR SUPPLIERS</u></b></p> <ul style="list-style-type: none"> <li>• Quoted price to include labor and applicable taxes</li> <li>• Willing to engaged in send-bill arrangement</li> </ul>	
		<p><b>Documentary requirements to be submitted:</b></p> <ol style="list-style-type: none"> <li>1. Current Mayor's/Business Permit</li> <li>2. PhilGEPS Registration Number</li> <li>3. Omnibus Sworn Statement</li> </ol>	
		<p style="text-align: center;"><b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b>  <b>Pesos: Ninety Three Thousand (PhP 93,000.00)</b>  (inclusive of Taxes and is subject to appropriate government taxes)</p>	
		<p><b>CONTACT PERSON:</b></p> <p>Mr. Lawrence Alcantara - <a href="mailto:ljalcantara@tourism.gov.ph">ljalcantara@tourism.gov.ph</a>  Mr. Mauricio C. Angeles, Jr. - <a href="mailto:bongchamp_angeles@yahoo.com">bongchamp_angeles@yahoo.com</a></p>	
		<p>Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in <u>three (3) sets</u> – 1 original copy IN A SEALED ENVELOPE to this office address:</p> <p>DOT NCR BAC SECRETARIAT  Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat  2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City</p>	

		<b>Note: Deadline of submission is on July 11, 2023 at 8:00 am</b>	
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This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

\_\_\_\_\_  
PRINT NAME OF DEALER/SUPPLIER

\_\_\_\_\_  
ADDRESS OF DEALER/SUPPLIER

\_\_\_\_\_  
CONTACT NUMBER(s)

TIN: \_\_\_\_\_

\_\_\_\_\_  
LANDBANK ACCOUNT NUMBER

\_\_\_\_\_  
AUTHORIZED SIGNATURE OVER PRINT NAME

NCR-ADMIN-PMD-004-00