

**TERMS OF TECHNICAL SPECIFICATIONS
PURCHASE EQUIPMENT**

1. In line with the day-to-day operations of the Internal Audit Service (IAS), there is a need to purchase equipment that would ensure the smooth and efficient daily services.
2. **Requirement:** Office Furniture

Office Task Chair Specifications:

- Color: Black with Arm Rest

Steel Cabinet Specifications:

- 4 Layers Filing Cabinet
- Dimensions: 90(w) x 45(d) x 103(h) cm

Steel Shelves Specifications:

- 5 Layers Metal Rack
- Dimensions: 72"h x 36"w x 18"d

Steel Drawer Mobile Cabinet Specifications:

- 3 Layers Filing Cabinet

3. **Budget:** Php 153,662.97 chargeable against Internal Audit Service Funds for FY 2023

4. **Terms of payment:** Government Procedure

5. **Contact Person:**

- Marjorie Mae S. Mandate
- 459-5200 local 310 / 09673680831
- msmandate@tourism.gov.ph

Prepared by:


JUNE J. GARDUQUE

Chief/ Internal Auditor V

Approved by:



REYNALDO M. ROSAS, MNSA

Director IV, Internal Audit Service