



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9942684
Procuring Entity DEPARTMENT OF TOURISM
Title Catering Service for the QMS Trainings – ISO 9001:2015 Awareness and Risk Management Training

Area of Delivery

Solicitation Number:	NP-SVP 2023-07-458	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Catering Services		
Approved Budget for the Contract:	PHP 104,000.00	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	14/07/2023
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	14/07/2023 00:00 AM
		Closing Date / Time	17/07/2023 10:00 AM

Description

I. BIDDER : Catering Service

II. PROJECT TITLE : QMS Trainings – ISO 9001:2015 Awareness and Risk Management Training

III. PROJECT DATE : 19-20 July 2023

PURPOSE/ OBJECTIVE : To equip knowledge in DOT Employees towards the implementation and maintenance of the Quality Management System.

IV. SCOPE OF WORK

a. Catering Package

19 July 2023

- AM/PM Snacks, Lunch for 50 pax

20 July 2023

- AM/PM Snacks, Lunch for 50 pax

Inclusion:

- Must provide waiter service/ food servers for the participants.
- Must be able to provide uniformed and well-trained banquet service personnel per food station until the end of training.
- Menu must be approved by the project officer.
- Menu of Buffet Lunch should include soup, beef or pork, fish or chicken, vegetable, dessert, rice, salad with

unlimited round of drink.

- Snacks with bottled juice or soda (sandwich/burger/pasta/any heavy snack)
- Free flowing coffee/tea and water station with nuts, chips and candies.
- Table and Table set-up with complete utensils for AM/PM Snacks and Lunch
- Dates may be subject to change provided that project officer will advise winning bidder at least 2 workings days.

V. BUDGET

The approved total budget is One Hundred Four Thousand Pesos (Php 104,000.00). inclusive of all taxes and other applicable fees. The winning bidder shall be determined based on the proposal with most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget. Further, winning bidder must be willing to provide services on send-bill arrangement.

Project cost shall be charged against the FY 2023 GAA of the Planning Service subject to existing accounting and auditing rules.

VI. CONTACT PERSON

Contact Person : JECERYNN JASMIN V. TALIGATOS

Office : Planning Service

Contact Number : 09754605058

Email Address : jvtaligatos@tourism.gov.ph

APPROVED BY:

MILAGROS Y. SAY

Director, Planning Service

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above Php500K)
- 4.Duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 13/07/2023

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