



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9937273
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of DOT-accredited Ground Handling Arrangement for the Site/Audit Inspection of a New Wellness Destination in Western Visayas on August 02 to 06, 2023

Area of Delivery

Solicitation Number: RFQ NP-SVP 2023-07-455	Status	Active
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods - General Support Services	Bid Supplements	0
Category: Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract: PHP 363,000.00	Document Request List	1
Delivery Period: 5 Day/s		
Client Agency:	Date Published	13/07/2023
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	13/07/2023 00:00 AM
	Closing Date / Time	17/07/2023 10:00 AM

Description

TECHNICAL SPECIFICATIONS

I. BIDDER : Service Provider

II. PROJECT TITLE : Site/Audit Inspection of Wellness Facilities in Western Visayas

III. PROJECT DATE : August 02 to 06, 2023

IV. MINIMUM REQUIREMENTS

- Must be accredited by the DOT
- Must be willing to provide services on send-bill arrangement

V. SCOPE AND WORK DELIVERABLES

- Provide ground arrangement with provisions for twin accommodation, full board meals, roundtrip domestic airline tickets, and land transportation;

A. Accommodation Requirements: Must be DOT Accredited with Certificate to Operate.
- Cover all accommodations on twin occupancy basis (with complimentary breakfast), preferably 2-3 star properties in Iloilo and Caticlan on the following dates for:

Iloilo - 5 Twin Rooms [Check-in: August 2, 2023 | Check-out: August 4, 2023]
Caticlan – 5 Twin Rooms [Check-in: August 4, 2023 | Check-out: August 6, 2023]

B. Transportation Service Requirements: Must be DOT Accredited.

- Air-conditioned vehicle, seating capacity for the following: Van: 4-8 seats
- Transfer in the following destinations including toll fees, driver, gasoline, meals, and accommodation.

August 2-3, 2023: Iloilo City and nearby areas | (1) unit of van / 4-8 seats

August 4, 2023: Iloilo to Caticlan, Malay Aklan | (1) unit of van / 4-8 seats

August 5-6, 2023: Caticlan, Malay Aklan | (1) unit of van / 4-8 seats

C. Meal Requirement: Complimentary breakfast at hotel/resort.

August 2, 2023: B – for 7 pax; L and D for 9 pax

August 3, 2023; L and D for 9 pax

August 4, 2023: L and D for 9 pax

August 5, 2023: L and D for 9 pax

August 6, 2023: L for 9 pax

D. Roundtrip Domestic Air Ticket Requirement:

- 7kg hand carry bag and 20kg baggage allowance for 7 pax

August 02, 2023: Manila to Iloilo (morning flight)

August 06, 2023: Caticlan to Manila (afternoon flight)

VI. BUDGET: Total budget: Php363,000.00

VII. PAYMENT REQUIREMENTS:

- Submission of the following documents upon completion of the project for facilitation of payment:

- a. Original hotel/resort manifest
- b. Original trip tickets of land transfers (van)
- c. Boarding Passes for the roundtrip domestic air tickets and copy of the e-ticket
- d. DOT Certification for Transportation companies and Hotel/Resort properties as proof DOT Accreditation

The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VIII. CONTACT PERSON

Contact Person : Jeremiah "Miah" Adao

Office : Medical Travel and Wellness Tourism

Contact Number : +63 9179062325; local 519

Email Address : jeadao@tourism.gov.ph

Approved by:

PAULO BENITO S. TUGBANG, M.D

Director

Office of Product and Market Development

Date: 04 July 2023

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above Php500K)
- 4.Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 12/07/2023

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