



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9929715  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** DOT GAD Workshop Series on July 25-28, 2023 in Iloilo City

#### Area of Delivery

<b>Solicitation Number:</b>	2023-07-439	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	2
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	13/07/2023
<b>Approved Budget for the Contract:</b>	PHP 413,319.06	<b>Last Updated / Time</b>	13/07/2023 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	17/07/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nplucman@tourism.gov.ph		

#### Description

TECHNICAL SPECIFICATIONS  
PROJECT TITLE : Procurement of DOT-Accredited Tour Operator for the Implementation of the DOT GAD Workshop Series  
PURPOSE/ OBJECTIVES : The procurement of DOT-Accredied Tour Operator are part of the event requirements for the implementation of the 2023 GAD Workshop Series, to be facilitated by the DOT-GFPS.  
MINIMUM REQUIREMENTS  
Must be accredited with the Philippine Government Electronic Procurement System (PhilGEPS); and  
Must be willing to provide service on a send bill arrangement  
Title: GAD WORKSHOP SERIES ILOILO LEG (GMEF WORKSHOP)  
Date: 25-28 July 2023  
Location: Iloilo City  
Particulars:  
Function Room for July 26-27, 2023 for the Workshop Proper  
Good for 48pax  
Inclusive of the following:  
(Full use of Venue Sixteen (16) hrs  
One (1) hour ingress and one (1) hour egress.  
Whiteboard, Markers and Erasers. Flipchart Board, Paper and Markers Platform with podium.  
Banquet tables with linen and banquet chairs or tiffany chairs.  
Use of audio visual equipment – projector, white screens, microphones, speakers. With provision of Unlimited Coffee, Tea, and Water.  
Full service of AM Snacks, PM Snacks, Lunch, and Dinner

**Accommodation**

25 twin share rooms (48 pax) for 4 days and 3 nights (July 25-28, 2023)

Dinner on the arrival date (July 25, 2023)

Breakfast on the departure date (July 28, 2023)

Van Service (Airport Transfer) For Arrival and Departure of Central and Regional Participants (July 25, 2023 and July 28, 2023)

Airfare for the GAD Secretariat and Resource Person

Roundtrip airtickets for 4 pax

MNL-ILO-MNL

Preferably Afternoon flight on July 25, 2023

Preferably Morning flight on July 28, 2023

With 20Kg Baggage each

Secretariat's Name:

Atty. Annvie E. Bacomo – Lapitan

Ruth T. Elequin

Frances Cristie C. Balayon

Kier S. Compuesto

**Other Information**

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2023-07-\_\_\_\_\_

-----

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) on or before 17 July 2023 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** Norjannah P Lucman

**Date Created** 10/07/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.