



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9962650
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF DOMESTIC AIRLINE TICKETS FOR GENSAN ON AUG. 6-12, 2023 AND BUTUAN CITY ON AUG. 13-19, 2023 (IAS)

Area of Delivery

| | | |
|--|------------------------------|---------------------|
| Solicitation Number: 2023-07-0473 | Status | Pending |
| Trade Agreement: Implementing Rules and Regulations | | |
| Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Associated Components | 2 |
| Classification: Goods | Bid Supplements | 0 |
| Category: Travel, Food, Lodging and Entertainment Services | | |
| Approved Budget for the Contract: PHP 93,952.50 | Document Request List | 0 |
| Delivery Period: | | |
| Client Agency: | Date Published | 21/07/2023 |
| Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com | Last Updated / Time | 20/07/2023 09:57 AM |
| | Closing Date / Time | 24/07/2023 10:00 AM |

Description

TERMS OF REFERENCE

I. PROJECT: Purchase of Domestic Tickets for the following flights:

- Manila to General Santos
- General Santos to Manila

And

- Manila to Butuan
- Butuan to Manila

II. PURPOSE/OBJECTIVE:

- To conduct compliance and operations audit of DOT – Region XII Office and DOT Region XIII Office.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS:

- Must be a DOT accredited Travel and Tour Agency/Travel Agency
- Must be willing to provide services on a send bill arrangement

IV. SCOPE OF WORK/DELIVERABLES:

- Passenger Details:
 - 1) DIR. REYNALDO M. ROSAS
 - 2) AGUSTINA A. ISIP
 - 3) ROWENA D. HIDALGO

- Flight Details:
August 06, 2023 - MNL – GES
Preferred time: Morning onwards

- August 12, 2023 – GES – MNL
Preferred time: Afternoon onwards

• Passenger Details:

- 1) DIR. REYNALDO M. ROSAS
- 2) JUNE J. GARDUQUE
- 3) ESTHER S. REYES

• Flight Details:

August 13, 2023 - MNL – BXU
Preferred time: Afternoon onwards

August 19, 2023 – BXU – MNL
Preferred time: Afternoon onwards

V. BUDGET:

- Total estimated budget is Ninety-Three Thousand Nine Hundred Fifty-Two and 50/100 Pesos (Php 93,952.50) (all inclusive)

VI. PAYMENT PROCEDURE:

- Government Procedure

VII. CONTACT PERSON

- Ms. Rizelle Micah A. Potes
Internal Audit Service, Office of the Director
rapotes@tourism.gov.ph
09777701590

APPROVED BY:

REYNALDO M. ROSAS, MNSA
Director IV, Internal Audit Service

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Mayor's/Business Permit issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number

3. Latest Income/Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 24 July 2023 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

Created by Clara Cortez Buscano

Date Created 20/07/2023

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