



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9961924
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title PROCUREMENT OF PROCUREMENT OF PRINTING INKS FOR THE USE OF DOT REGIONAL OFFICE-MIMAROPA (FY 2023)
Area of Delivery Metro Manila

Solicitation Number:	2023-07-03	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	20/07/2023
Approved Budget for the Contract:	PHP 56,890.00	Last Updated / Time	19/07/2023 22:20 PM
Delivery Period:	30 Day/s	Closing Date / Time	26/07/2023 17:00 PM
Client Agency:			
Contact Person:	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com		

Description

I. ITEM DESCRIPTION

- HP Ink 680 Tricolor
- HP Ink 680 Black
- Epson 003 Ink 65 ml, Black
- Epson 003 Ink 65 ml, Cyan
- Epson 003 Ink 65 ml, Magenta
- Epson 003 Ink 65 ml, Yellow
- Epson Ink T7741 Black
- HP 79A
- HP Office jet Pro Ink 965 XL, Black
- HP Office jet Pro Ink 965 XL, Cyan
- HP Office jet Pro Ink 965 XL, Magenta
- HP Office jet Pro Ink 965 XL, Yellow

II. PURPOSE/OBJECTIVES:

The objective of this activity is to provide the necessary and quality printing inks needed by the employees in the Regional Office.

III. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be PHILGEPS REGISTERED
- Must have available complete supplies requested
- Must be willing to provide supplies on a send bill arrangement

IV. DOCUMENTARY REQUIREMENTS FOR SUPPLIERS

- Submission of complete documentary requirements upon PhilGEPS posting closing
- Current Mayor's / Business Permit
- PHILGEPS' Registration Number
- Registration Certificate from SEC or DTI
- Income/ Business Tax Return/ BIR Certification (for Individual)
- Original or certified true copy of duly notarized Omnibus Sworn Statement

V. ITEM SPECIFICATIONS

QUANTITY UNIT ITEM SPECIFIC DESCRIPTION

8 cart HP Ink 680 Tricolor
8 cart HP Ink 680 Black
8 bottles Epson 003 Ink 65 ml, black
8 bottles Epson 003 Ink 65 ml, cyan
8 bottles Epson 003 Ink 65 ml, magenta
8 bottles Epson 003 Ink 65 ml, Yellow
6 bottles Epson Ink T7741 Black
3 cart HP 79A
5 cart HP Office jet Pro Ink 965 XL,Black
2 cart HP Office jet Pro Ink 965 XL,cyan
2 cart HP Office jet Pro Ink 965 XL, magenta
2 cart HP Office jet Pro Ink 965 XL, Yellow

VI. APPROVED BUDGET FOR THE CONTRACT:

The Approved Budget for the Contract is Fifty-Six Thousand Eight Hundred Ninety Pesos (Php 56, 890.00), inclusive of all government taxes and charges.

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

VII. DELIVERY PERIOD:

Winning bid must deliver the complete supplies requested on or before 31st day of August 2023.

VIII. PAYMENT PROCEDURE:

- Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.
- Full payment shall be made within thirty (30) working days upon delivery of the request order and acceptance of the supplies.

IX. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- Non-submission of required documentary requirements shall be ground for disqualification of bid.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample.
- The WINNING BIDDER must deliver complete stated supplies as spot check will be done by END USER on the above-mentioned date of delivery.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this item description as approved by the DOT-MIMAROPA END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-MIMAROPA END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved design/concepts of the items listed above except to those persons entrusted/authorized by the DOT-MIMAROPA END USER.

X. PROJECT OFFICER/CONTACT PERSON

MS. ELIZABETH R. ANDAL/ MS. SHEILA PINEDA
dot4b.bacsecretariat@gmail.com/ beth0402@yahoo.com
0995 460 8863 or (02) 8459-5200 loc. 210

Created by Faye Angeli Argamosa Reyes

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