



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9996081
Procuring Entity DEPARTMENT OF TOURISM
Title Services of a Cultural Entertainment Company

Area of Delivery

Solicitation Number: RFQ NP-SVP 2023-07-511	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Events Management	Date Published	01/08/2023
Approved Budget for the Contract: PHP 500,000.00	Last Updated / Time	01/08/2023 00:00 AM
Delivery Period:	Closing Date / Time	04/08/2023 11:00 AM
Client Agency:		
Contact Person: Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. BIDDER : CULTURAL ENTERTAINMENT COMPANY

II. PROJECT TITLE : ASTINDO Travel Fair 2023
August 30 to September 3, 2023 (inclusive of travel time)

III. BACKGROUND

The Department of Tourism (DOT) is in need of the professional services of a Metro Manila-based registered cultural entertainment company/organization engaged in providing entertainment that showcases traditional Filipino performances for the Department's participation in the ASTINDO Travel Fair 2023 from August 31 to September 3, 2023, to be complemented by a travel trade seminar and press launch on August 29, 2023.

IV. OBJECTIVES

The following are OPMD's objectives in participating in the ASTINDO Travel Fair and the implementation of a travel trade seminar and press launch:

- To provide a platform for the Philippine Department of Tourism (PDOT) to meet, establish, renew linkages with Indonesian travel trade, and to update prospective consumers and media through the execution of a seminar and press launch.
- To conduct a destination seminar update during the event to complement the Philippines' achievement for being

conferred the Emerging Muslim-friendly Destination of the Year Award in the last Halal in Travel Global Summit 2023.

The following are the objectives of hiring the service of a service provider of cultural entertainment:

- To provide entertainment during the opening of the travel trade seminar and press launch on August 31, 2023 in Jakarta, Indonesia, venue to be advised
- To communicate the new slogan with an entertainment number for the consumer traffic every day from August 31 to September 3, 2023

V. REQUIREMENTS

- Must provide a cultural entertainment package for the above-mentioned events with the following breakdown performers and managing director:
 - o 1 Group Director/Leader
 - o 1 Singer
 - o 1 Musician
- Entertainment package should include all-inclusive production cost, professional fees of performers, costumes and/or props.
- Entertainment package should also include travel expenses of team to include travel insurance, accommodation, allowance, roundtrip airfare with excess baggage as needed, and if applicable to provide the corresponding entry requirements for the crew such as COVID testing.
- Must travel to Jakarta, Indonesia and perform at the travel trade seminar and press launch, and during the ASTINDO Travel Fair 2023 from 31 August to 3 September 2023.

Other Requirements:

- Must have a minimum of ten years' experience in organizing medium-scale events and performances ranging from traditional, cultural, classic, folk, to modern and contemporary genres, featuring Filipino artists and talents;
- Must have expertise in the conceptualization and in the direction of performances in various Philippine cultural performances;
- Must have participated in international performances/shows in country/countries other than the Philippines;
- Have in their talent a singer who has participated in international performances/shows in other countries other than the Philippines
- Must have handled at least three government travel trade shows overseas; and
- Must be willing to provide services on send-bill arrangement.

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

with details such as:

Name of the Bidder/Company:
Address of the Bidder/Company:
Title of the Project:
RFQ No. 2023-07-510

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements TO nplucman@tourism.gov.ph on or before 04 August 2023, 11:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 31/07/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.