

Date: August 2, 2023

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTITY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
ONE (1)	LOT	LEASE OF VENUE WITH SUPPLIED MEALS AND ACCOMMODATION	
		Project Title: STRATEGIC PLANNING WORKSHOP FOR SUB-PRODUCTS DENTAL TOURISM CLUSTER	
		Implementation Date: August 10, 2023 and August 11, 2023	
		<p>I. BRIEF BACKGROUND</p> <p>The Department of Tourism (DOT) has identified health tourism as one of the product portfolios of tourism through the 2016-2022 and 2023-2028 National Tourism Development Plan. Aligned with the DOT's thrust, the Office of Product and Market Development through the Product Planning and Development Division (OPMD-PPDD) and the health tourism stakeholders are actively working together for the development of the three sub-products of the industry, particularly, medical, wellness and dental tourism in the country.</p> <p>This upcoming August 10-11, 2023, the OPMD through the Department of Tourism-National Capital Region will conduct the Strategic Planning Workshop for the Sub-Product of Health Tourism, the Dental Tourism Cluster from NCR, Cebu (through the Cebu Health and Wellness Tourism Council-Dental Tourism Cluster), and Davao. The workshop aims to equip the potential stakeholders with necessary knowledge and tools for the development of their services/treatment as a growing sub-product of health tourism in the country</p>	
		<p>II. OBJECTIVES</p> <ol style="list-style-type: none"> 1. To equip the potential stakeholders with necessary knowledge and tools for the development of their services/treatment as a growing sub-product of health tourism in the country. 2. To strengthen the participation of the dental cluster in the DOT-Philippine Health Tourism Program. 3. To position the National Capital Region as medical and wellness destination in the country. 	
		<p>III. SCOPE OF SERVICES / DELIVERABLES AND BUDGETARY REQUIREMENTS</p> <p>The 40 pax target participants of the workshop include the dental tourism stakeholders and the government agencies involved in health tourism.</p> <p>The Hosting done through Lease of Venue supplied with meals and accommodation will be held on August 10-11, 2023 preferably with the following considerations:</p> <ol style="list-style-type: none"> a. Provision of Lease of Venue supplied with Meals, AVP, Sound Equipment, and Basic Seminar Amenities for ATOP Officer, ATOP Members, and select DOT-NCR Officials/Personnel; b. The venue must be within Metro Manila and within 10 (ten) kilometers from the airport; c. The venue must meet the Safety Seal Certification; d. The venue must be a DOT-accredited establishment; e. The dine-in venue must be willing to accept the meal hosting on a send-bill arrangement good for approximately 40 persons. 	

		Meal Requirement/ Approved Budget	Requirements		
		Lease of Venue supplied with Meals, AVP Materials, Sound Equipment and Basic Seminar Amenities Meals Php1,500.00 (AM and PM Snack and Lunch) x 40 pax x 2 days = Php120,000.00 (Dental-Related Facilities/Medical Tourism Stakeholders, DOT OPMD and Officials, and select DOT-NCR Officials/Personnel) Php800.00 Dinner for 20 pax = Php16,000.00 Rooms Php6,000.00/room/night 8 rooms twin sharing double occupancy inclusive of breakfast for the invited stakeholders = Php48,000.00 TOTAL ABC = PhP 184,000.00	<ul style="list-style-type: none"> • Pre-arranged banquet setup • In-house Wi-Fi • Free flowing coffee and tea • Inclusive of basic sound system with microphones • Inclusive of AVP (projector and wide screen) • Inclusive of podium/rostrum with microphone • Seminar amenities (notepads, pencils/pens) • Establishment's health and safety protocols including disinfection and physical distancing practices are in place 		
		APPROVED BUDGET FOR THE CONTRACT (ABC): PESOS : ONE HUNDRED EIGHTY FOUR THOUSAND (PhP 184,000.00) <i>*inclusive of all government taxes and other fees</i>			
		Note: <ul style="list-style-type: none"> - Rates should include all applicable taxes - Willing to provide services on a send-bill arrangement (government procedure) - Payment shall be made upon completion of the project and delivery of all requirements as per agreement 			
		DOCUMENTARY REQUIREMENTS TO BESUBMITTED: 1. Valid Mayor's/Business Permit 2. PhilGEPS Registration 3. Latest Business/Annual Income Tax Return 4. Valid DOT Accreditation			
		Contact Person: COLLINS KARLA E. TELMO cetelmo@tourism.gov.ph			
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City			
		Note: Deadline of submission is on August 7, 2023 at 8:00 am			

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s) & EMAIL ADDRESS

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME