

**DEPARTMENT OF TOURISM**

National Capital Region  
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Date: August 3, 2023

GENTLEMEN:

**REQUEST FOR QUOTATION**

Kindly quote to us your latest price(s) on the following item(s):

<b>QUANTITY</b>	<b>UNIT</b>	<b>ITEM/DESCRIPTION/SPECIFICATION</b>	<b>UNIT PRICE</b>
ONE (1)	LOT	<b>LEASE OF VENUE WITH SUPPLIED MEALS</b>	
		<b>PROJECT NAME: CONDUCT OF TECHNICAL ASSISTANCE ON CONVERGENCE WITH DSWD-NCR FOR THE REGIONAL ADVISORY COUNCIL – PANTAWID PAMILYANG PILIPINO PROGRAM (4P’s) – “ The Green Escapes – Experience a New Environment – Benchmark Educational Tour Outside National Capital Region ”</b>	
		<b>Implementation Date: August 18, 2023 9:00 am to 4:00 pm</b>	
		<p><b>I. BRIEF BACKGROUND</b></p> <p>The Pantawid Pamilyang Pilipino Program or the 4Ps is also known as RA No. 11310, and “Act Institutionalizing the Pantawid Pamilyang Pilipino Program (4Ps)”. The Department of Tourism in its effort to support the 4Ps through the social development aspect translates in to fun, responsible, and informative travel learning experience the places to be visited. The Department is an established member/partner of the regional advisory council and has been for a significant period supportive of all the activities conducted by the council. It has been proven that this sort of activity enhanced children’s learnings and increased their practical knowledge in the absence of actual experience. This learning journey is necessary as it is interactive in which students learn through direct hands-on action or activity, and carry that particular experience into future experiences.</p>	
		<p><b>II. OBJECTIVES</b></p> <ol style="list-style-type: none"> <li>To promote interactive learning.</li> <li>Access to different environments as it solidifies learnings outside the four corners of their classrooms.</li> <li>Social interaction – vital lessons on how to behave in a different setting and foster a sense of teamwork.</li> <li>Socio-economic growth – it enhances their critical thinking skills as they become more emphatic and tolerant.</li> </ol>	
		<p><b>III. SCOPE OF SERVICES / DELIVERABLES AND BUDGETARY REQUIREMENTS</b></p> <p><b>Type of Meals</b> – AM and PM snacks, managed buffet or plated lunch with one round of juice/soda for <b>50 pax x PhP 1,600.00 = PhP 80,000.00</b></p> <p>Provision of free water while inside the resort          Provision of meals as stated above          Wifi access to the ten (10) accompanying DOT-NCR and DSWD-NCR staff          Free parking space for the Bus          Function room and art gallery for the sole use only of the participants</p> <p><b>Activity to be provided to 4Ps Youth Beneficiaries</b> – use of resort facilities, cooking demonstrations and orientation, coconut tour and video presentation on coconut cooking, and guided and hands-on activity at teaching Art Gallery  <b>Project/Activity</b> – Benchmark Educational Tour of the Pantawid Pamilyang Pilipino Program (4Ps) National Capital Region -DSWD Youth Beneficiaries – “The Green Escapes-Experience a New Environment”</p>	

		<p><b>IV. REQUIREMENTS FOR SUPPLIER</b></p> <ol style="list-style-type: none"> <li>1. Resort must be DOT accredited</li> <li>2. Must be PhilGEPs registered</li> <li>3. Resort must be located in San Pablo City, Laguna Province</li> <li>4. Willing to enter into a “<i>send bill arrangement</i>” or <i>government procedure</i> and the use of “ <b>Standard Dept. of Tourism Contract</b></li> </ol>	
		<p><b><u>APPROVED BUDGET FOR THE CONTRACT (ABC):</u></b>  <b>PESOS : EIGHTY THOUSAND</b>  <b>(PhP 80,000.00)</b></p>	
		<p><b>Note:</b></p> <ul style="list-style-type: none"> <li>- Rates should include all applicable taxes</li> <li>- Payment shall be made upon completion of the project and delivery of all requirements as per agreement</li> </ul>	
		<p><b>DOCUMENTARY REQUIREMENTS TO BE SUBMITTED:</b></p> <ol style="list-style-type: none"> <li>1. Valid Mayor’s/Business Permit</li> <li>2. PhilGEPs Registration</li> <li>3. Latest Business/Annual Income Tax Return</li> <li>4. Valid DOT Accreditation</li> </ol>	
		<p><b>CONTACT PERSON:</b>  Mariville P. Ramos – 09164340478;(632) 84595200 local 223  mpramos@tourism.gov.ph</p>	
		<p>Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address:</p> <p>DOT NCR BAC SECRETARIAT  Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat  2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City</p>	
		<p>Note: Deadline of submission is on <b>August 8, 2023 at 8:00 am</b></p>	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

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**PRINT NAME OF DEALER/SUPPLIER**

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**ADDRESS OF DEALER/SUPPLIER**

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**CONTACT NUMBER(s) & EMAIL ADDRESS**

**TIN:** \_\_\_\_\_

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**LANDBANK ACCOUNT NUMBER**

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**AUTHORIZED SIGNATURE OVER PRINT NAME**