SUPPLY AND DELIVERY OF THE DOT SECRETARY'S VARIOUS MATERIALS AND CUSTOMIZED GIVEAWAYS

TECHNICAL SPECIFICATIONS

A. Objectives

The Secretary is actively meeting and working with several tourism stakeholders, local government units, and parallel government organizations to lead the Philippine tourism industry towards becoming a tourism powerhouse in Asia. As a result, there is a necessity to produce various branding merchandise with Filipino influences to be distributed during events, trade shows, key, and major meetings in order to promote camaraderie and the Philippine Tourism Brand.

B. Scope of Work and Deliverables

- 1. To produce the official materials and customized giveaways of the Department of Tourism.
- 2. To provide sample product/design of each item, which is subject for approval, prior to the production/delivery.
- 3. To deliver the products at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City.

C. Qualifications

- 1. The prospective bidder must be a PhilGEPS Platinum member;
- 2. The prospective bidder must be an entity engaged in the business of corporate giveaways for at least eight (8) years;
- 3. The prospective bidder must have similar and completed contract of supply and delivery of corporate giveaways for the past Five (5) years from the time of the submission and opening of the bids with an aggregate amount of atleast Fifty percent (50%) of the Approved Budget of the Contract;
- 4. During the Opening of the bids, the prospective bidder should also present a sample of the Filipino Themed Collectibles (ITEM 45), which shall be part of the evaluation process by the End Users.

D. Project Description

Supply and Delivery of the following materials:

ITEMS	QTY	DESCRIPTION	ABC PER ITEM
ITEM 1 T-shirt Round neck	M – 200 XL – 300	Round neck Size: XL – 300 M – 200 Material: CVC (60% Combed Ring Spun Cotton / 40% Polyester) Color: White Print: Full color, A4 max size, front or back DOT logo, full color, 1.5in minimum diameter Reference photo: please see the attached file	₱165,200.00
ITEM 2 Dri-fit Shirt	M – 200 XL – 300	Round neck Size: XL – 300 M – 200 Material: Microfiber polyester Color: White Print: Full color, A4 max size, front or back DOT logo, full color, 1.5in max diameter Reference photo: please see the attached file	₱168,000.00
ITEM 3 Polo Shirt	M – 200 XL - 300	Size: XL – 300 M – 200 Material: Honeycomb Color: Black Medium – 100 pcs Black XL – 150 pcs White Medium – 100 pcs White XL – 150 pcs	₱341,600.00

		Logo: Direct embroidery (1.5in max diameter) Reference photo: please see the attached file	
ITEM 4 Cap	500	Standard size baseball cap (curved visor, low-crown, adjustable strap) Material: Twill Color: Black – 250 pcs White – 250 pcs Logo: Direct embroidery (1.5in minimum diameter) Reference photo: please see the attached file	₱109,200.00
ITEM 5 Umbrella (foldable)	500	Size: 12in long (folded; min size); 40in in diameter when open (min size) Fabric: Pongee Color: Black – 250 pcs White – 250 pcs Logo Print: Full color, vinyl print (1.5 in minimum diameter) Reference photo: please see the attached file	₱168,000.00
ITEM 6 Umbrella	500	Size: 30in long (folded; min size); 40in in diameter when open (min size) Fabric: Pongee Color: Black – 250 pcs White – 250 pcs Logo Print: Full color, vinyl print (1.5in minimum diameter) Reference photo: please see the attached file	₱210,000.00

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ITEM 7 Canvas Bag	1500	Size: H16in x W15in (minimum size; flattened) Handle size – 12" minimum Fabric: Canvas Color: Natural Logo Print: Full color, silk-screen print (1.5in minimum diameter) Reference photo: please see the attached file	₱277,200.00
ITEM 8 Jute Tote Bag	1000	Size: L37cm x H27cm x W17cm (minimum size) Handle size – 12" minimum Material: Jute Color: Natural Logo Print: Full color, silk screen print (1.5in minimum diameter) Reference photo: please see the attached file	₱380,800.00
ITEM 9 Jute Shopping Bag Small	1000	Size: L23cm x H16cm x W12cm (minimum size) Handle size – 12" minimum Material: Jute Color: Natural Logo Print: Full color, silk screen print (1.5in minimum diameter) Reference photo: please see the attached file	₱459,200.00
ITEM 10 Jute Shopping Bag Medium	1000	Size: L25cm x H25cm x W16cm (minimum size) Handle size – 12" minimum Material: Jute Color: Natural	₱481,600.00

		Logo Print: Full color, silk screen print (1.5in minimum	
		diameter)	
		Reference photo: please see the attached file	
ITEM 11 Jute Shopping Bag Large	1000	Size: L32cm x H21cm x W13cm (minimum size) Handle size – 12" minimum Material: Jute Color: Natural Logo Print: Full color, silk screen print (1.5in minimum diameter) Reference photo: please see the attached file	₱504,000.00
ITEM 12 Bag Tag	1000	Size: H4.5" x W3.3/8" Material: synthetic leather / with one side clear sleeve Color: Hazelnut Brown – 500 pcs Charcoal Black – 500 pcs Print: Debossed DOT logo (1.5in minimum diameter) Reference photo: please see the attached file	₱207,200.00
ITEM 13 Passport Holder	500	Size: W5.5in x H8.5in (folded) Material: synthetic leather With inside pockets and strap enclosure Color: Hazelnut Brown – 250 pcs Charcoal Black – 250 pcs Print: Debossed DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱217,840.00

ITEM 14 Wire Organizer	500	Size: L16cm x H7.5cm x W4cm (minimum size) Material: synthetic leather With inside pockets and strap enclosure Color: Hazelnut Brown – 250 pcs Charcoal Black – 250 pcs Print: Debossed DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱162,400.00
ITEM 15 Dry Bag	500	Size: 5L Capacity Material: 500D PVC Tarpaulin Color: Black - 250 pcs White - 250 pcs Print: Full color, vinyl print (1.5in diameter minimum) Reference photo: please see the attached file	₱193,200.00
ITEM 16 Card Holder	500	Size: W4in x H2.7in (minimum size) Can hold up to 20 credit card or 40 business cards Material: synthetic leather With metal snap button Color: Hazelnut Brown – 250 pcs Charcoal Black – 250 pcs Print: Debossed DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱96,320.00

ITEM 17 Foldable Duffle Bag	500	Size: L48cm x H32cm x W16cm (spread) H18cm x W 21cm (folded) Material: Waterproof Nylon with 2 handle strap and zippers Color: Black – 250 pcs White – 250 pcs Print: Full color, vinyl print (1.5in diameter minimum) Reference photo: please see the attached file	₱532,000.00
ITEM 18 Slim Wallet	1000	Size: H8in x W5in (minimum size; folded) Material: synthetic leather with inside pockets and strap enclosure Color: Hazelnut Brown – 500 pcs Charcoal Black – 500 pcs Print: Debossed DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱246,400.00
ITEM 19 Document Folder	1000	Folder with inside pockets Size: H12in x W9in Material: Paper C2S #220 Print: Full color, laminated offset printing (back and front) Reference photo: please see the attached file	₱168,000.00
ITEM 20 Desk Workmat	500	Size: H11.75cm x W23.75in (minimum size)	₱315,840.00

		Material: synthetic leather Color: Hazelnut Brown – 250 pcs Charcoal Black – 250 pcs Print: Debossed DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	
ITEM 21 Neck Pillow	500	Size: 30cm x 30cm Material: Plush fabric and memory foam with button strap Print: Pattern print on fabric Reference photo: please see the attached file	₱327,040.00
ITEM 22 Wrist strap Cosmetic Pouch	500	Size: L6.5in x H3.5in x W3.5in (minimum size) Material: synthetic leather with zipper and wrist strap Reference photo: please see the attached file	₱195,440.00
ITEM 23 Premium Notebook Set	1000	Customized notebook, with customized pen, customized leather sleeve and hard box NOTEBOOK SLEEVE Size: W6.5in x H8.75in (folded) With pockets inside and pen holder Material: synthetic leather Print: debossed DOT logo (1.5in diameter minimum) NOTEBOOK Paper style (cover): fold coat 15 or cos 180 / (inside paper): at least book 70 Binding style: perfect bind Quality GSM: 80gsm Paper color: #F5F5DC Paper count: 80 leaves	₱1,398,880.00

		Ruled paper Size: a5 Print: outside and inside (landing page) offset full color PEN Body material: metal Print detail: UV direct print (DOT logo,1.5in diameter minimum) Ink: black Size: 5.5 inches HARD BOX With DOT gold stamp (1.5in diameter minimum) Size: L9.5in x H4in x W7.5in Reference photo: please see the attached file	
ITEM 24 Tumbler	500	Stainless steel, Insulated hot & cold Capacity: 500ml Material: synthetic leather With inside pockets and strap enclosure Color: Stainless (Metal) – 250 pcs Black – 250 pcs Print: Vinyl print (1.5in diameter minimum) Reference photo: please see the attached file	₱308,000.00
ITEM 25 Ballpen	1000	Body material: metal and leather Print: UV direct print Ink: black Size: 5.5 inches Reference photo: please see the attached file	₱42,560.00

ITEM 26 Ballpen Bamboo	1000	Material: Bamboo and Metal With clear case Ink: Black Print: Laser engraved logo and text Reference photo: please see the attached file	₱82,880.00
ITEM 27 USB Leather	500	Material: metal and leather Write speed: 8MB Read speed: 15MB Interface type: USB 2.0 Chip: grade A quality chipset Logo: debossed DOT logo (0.5in diameter min) Capacity: 4GB Reference photo: please see the attached file	₱145,600.00
ITEM 28 USB Bamboo Swivel	500	Material: metal and wood Write speed: 8MB Read speed: 15MB Interface type: USB 2.0 Chip: grade A quality chipset Logo: debossed DOT logo (0.5in diameter min) Capacity: 4GB Reference photo: please see the attached file	₱ 164,640.00
ITEM 29 Powerbank	500	Charging input: micro 5V/2A Discharge output: dual USB 5V/2A Size: L91.5 x H62 x W12.5 mm Color: white – 250 pcs Black – 250 pcs	₱332,640.00

		MAH: 5000 Logo: full color print (1.5in diameter minimum) Reference photo: please see the attached file	
ITEM 30 Powerbank Bamboo	500	Material: bamboo coated Charging input: micro 5V/2A Discharge output: dual USB 5V/2A Size: L91.5 x H62 x W12.5 mm Color: Natural bamboo color MAH: 5000 Logo: full color print (1.5in diameter minimum) Reference photo: please see the attached file	₱445,200.00
ITEM 31 Lanyard	1000	Size: L34" or 36" x W1" Print: Heat transfer 1-side print Reference photo: please see the attached file	₱106,400.00
ITEM 32 Notebook	1000	Paper Style: Fold coat 15 or cos 180 / (inside paper): book 60 or 70 Cover: Custom cover Binding style: Perfect bind Quality GSM: 80gsm Paper color: #F5F5DC Ruled Paper Paper count: 80 leaves Size: A5	₱319,200.00

		Print: inside (landing page) offset full color Reference photo: please see the attached file	
ITEM 33 Bamboo Speakers	500	BT version: 5.0 RF Distance: 10m Frequency: 20Hz-20Hz Product size: 83x81x34mm Battery capacity: 400mah Speaker type: Portable Wireless BT input, compatible with Android, Apple devices, and all mobiles with BT device With built-in microphone and hands-free function Color: Wood grains With DOT logo (1.5in diameter minimum) Charging port: Micro or USB type Reference photo: please see the attached file	₱315,840.00
ITEM 34 Portable Speakers	500	Wireless Bluetooth input With microphone, hands-free function Waterproof Function: Bluetooth, USB, TF card, FM radio Bluetooth version: 5.0 RF Distance: 10m Charging: DC 5V Playback time: 2-4 hrs Output power: 5W Product size: 108 x 108 x 43 mm	₱331,520.00

		Battery: 500mAh	
		Product weight: 180g	
		Color: Black	
		With DOT logo (1.5in diameter minimum)	
		Bluetooth	
		Reference photo: please see the attached file	
		AC Power rating: 6A max 100-240vac	
		USB power rating: Minimum of 5V/2.1A or 1A / dual USB charging	
		Should have safety features	
	500	Built-in safety shutters	
ITEM 35		LED power indicator	₱336,000.00
Universal Travel Adapter		Built-in 6A fuse	
		With case	
		Color: White	
		Print: DOT logo at the case (1.5in diameter minimum)	
		Reference photo: please see the attached file	
		ALCOHOL HOLDER WITH ALCOHOL BOTTLE AND ALCOHOL INSIDE (Hazelnut Brown – 500 pcs Charcoal Black – 500 pcs)	
ITEM 36 Hygiene Kit	4000	Alcohol Holder Material: Synthetic leather	D 044.005.55
	1000	Size: Minimum of 30ml	₱644,000.00
		Colors: Hazelnut Brown and Charcoal Black	

		With DOT logo on synthetic leather (1.5in diameter minimum) KIT Material: Polywash with transparent top and zipper With DOT logo on kit (1.5in diameter minimum) TISSUE HOLDER WITH TISSUE INSIDE Material: Synthetic leather Colors: Hazelnut Brown & Charcoal Black With DOT logo on synthetic leather (1.5in diameter minimum) Reference photo: please see the attached file	
ITEM 37 Bamboo Swiss Knife	500	Mini 11 in 1 function Swiss knife Material: Stainless steel and natural wood With DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱405,440.00
ITEM 38 Bamboo Notebook with Pen	500	Bamboo spiral notebook with pen holder With bamboo coated pen Ruled paper With DOT logo engraving (1.5in diameter minimum) Size: 8.4 x 6 inches Reference photo: please see the attached file	₱105,840.00
ITEM 39 Bamboo Tumbler	450	Double wall insulated hot & cold Material: Bamboo and metal style	₱252,000.00

		Capacity: 450ml Size: 8.4 x 2.8 inches With laser engraved logo (1.5in diameter minimum) Reference photo: please see the attached file	
ITEM 40 Glass Mug with Bamboo Lid	450	Thick glass mug with bamboo lid Capacity: 10 oz. Print: Logo engraving at the bamboo lid (1.5in diameter minimum) Reference photo: please see the attached file	₱148,680.00
ITEM 41 Ceramic Mug with Wooden Handle, Lid, and Spoon	450	Material: Ceramic body, wooden handle, wooden lid, and wooden teaspoon Size: W4.2 x L4.3 inches Colors: Black – 225 pcs White – 225 pcs With DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱186,984.00
ITEM 42 Inabel Hand Towel	1000	Size: W25 in x L15 in approx. Material: Inabel fabric – handwoven Colors: Black – 334 pcs Green – 333 pcs Red – 333 pcs Reference photo: please see the attached file	₱156,800.00

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ITEM 43 Inabel Beach Towel	450	Size: W60 in x L28 in approx. Material: Inabel fabric – handwoven Colors: Black – 150 pcs Green – 150 pcs Red – 150 pcs Red – 150 pcs Reference photo: please see the attached file	₱266,112.00
ITEM 44 Microfiber Travel Towel	450	Quick-drying microfiber travel towel with mesh pouch Material: Microfiber Size: W50 cm x L100 cm Color: Black – 150 pcs Gray – 150 pcs Army Green – 150 pcs Print: Digital print of logo (1.5in diameter minimum) Reference photo: please see the attached file	₱225,792.00
ITEM 45 Filipino Themed Collectibles (ex. Filipino Wooden Doll Set, Miniature/Scale Model Pinoy Jeepney, Miniature/Scale Model Kubo etc.)	450	Packaging: Box/plastic suited for the size of item. With DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱478,800.00
ITEM 46 Placemat Set (set of 4) with Bayong	450	Set of 4 (placemat, coaster, cutlery holder) With bayong packaging and product tag with DOT logo BAYONG Material: Karagumoy	₱1,002,960.00

		Size: W15.5 cm x L15.5 cm x H1 cm PLACEMAT Material: Raffia Size: 15" diameter CUTLERY HOLDER Material: Jute / Handmade Size: W11 cm x L22 cm COASTER Material: Abaca / Handmade Size: 4" diameter Reference photo: please see the attached file	
ITEM 47 Reed Diffuser	450	100 ml Diffuser oil 5 pcs reed sticks Preferred scents – lavender, peppermint, lemon, rose, fresh bamboo) 1 rattan iconic accent 1 rattan coaster Packaging: With box and product tag with DOT logo (1.5in diameter minimum) Reference photo: please see the attached file	₱335,160.00
ITEM 48 Coaster Ceramic (Set of 4 with design)	450	Material: Ceramic Size: 4 in x 4 in approx. With sublimination print Design: 4 different designs to be provided by DOT 1st design – 112 pcs	₱292,320.00

		2 nd design – 112 pcs 3 rd design – 113 pcs 4 th design – 113 pcs	
		Reference photo: please see the attached file	
ITEM 49 Tampipi Box Small	450	Material: Karagumoy Size: W7" x L7" x H3" Color: Natural color Reference photo: please see the attached file	₱42,840.00
ITEM 50 Tampipi Box Medium	450	Material: Karagumoy Size: W11" x L9" x H4" Color: Natural color Reference photo: please see the attached file	₱75,600.00
ITEM 51 Tampipi Box Large	450	Material: Karagumoy Size: W14" x L9" x H4" Color: Natural color Reference photo: please see the attached file	₱100,800.00
ITEM 52 Hard Box Small	500	Collapsible hard box with full print, specialty paper Gauge 30 Size: W7" x L7" x H4" Reference photo: please see the attached file	₱439,600.00

ITEM 53 Hard Box Medium ITEM 54	500	Collapsible hard box with full print, specialty paper Gauge 30 Size: W10" x L8" x H4" Reference photo: please see the attached file Collapsible hard box with full print, specialty paper	₱515,200.00
Hard Box Large	500	Gauge 30 Size: W12.5" x L8.4" x H3" Reference photo: please see the attached file	₱658,000.00
ITEM 55 Corrugated Box Small	300	Size: W7" x L7" x H4" Full color print on fold cote pasted on board E flute Single wall Matte laminated Reference photo: please see the attached file	₱115,920.00
ITEM 56 Corrugated Box Medium	400	Size: W10" x L8" x H3" Full color print on fold cote pasted on board E flute Single wall Matte laminated Reference photo: please see the attached file	₱168,000.00
ITEM 57 Corrugated Box Large	300	Size: W12.5" x L8.4" x H3" Full color print on fold cote pasted on board E flute Single wall Matte laminated Reference photo: please see the attached file	₱137,760.00

ITEM 58 Ribbon Satin 50 yards 1 inch	50	Satin Color: Gold Size: 50 yards per roll; 1 inch Reference photo: please see the attached file	₱69,160.00
ITEM 59 Ribbon Satin 50 yards 1.5 inches	50	Satin Color: Gold Size: 50 yards per roll; 1.5 inch Reference photo: please see the attached file	₱94,696.00
ITEM 60 Paper Fillers	150kg	Material: Specialty colored paper Shredded Color: White 1 kg per bag Reference photo: please see the attached file	₱197,904.00

E. Project Duration and Budget

- 1. The total Approved Budget Contract for One (1) lot of various materials and customized giveaways is Seventeen Million Three Hundred Seventy-Two Thousand Two Hundred Eight (Php 17,372,208.00) chargeable against the GAA 2022 Continuing Fund.
- 2. The winning bidder shall submit the sample product/design of each item within 15 days after the Notice to Proceed (NTP) is signed and released;
- 3. The winning bidder should be able to deliver each item in complete quantity within 30 days after the sample product/design was approved;
- 4. The winning bidder shall provide the billing to the DOT once all items has been delivered and accepted.

APPROVED BY:

ATTY. MAE ELAINE T. BATHAN

Undersecretary, Legal and Special Concerns

Chief of Staff