



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10014128
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title COMMUNITY GUIDING TRAINING IN EL NIDO, PALAWAN
Area of Delivery Metro Manila, Palawan

Solicitation Number:	2023-08-03	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	05/08/2023
Approved Budget for the Contract:	PHP 127,860.00	Last Updated / Time	04/08/2023 21:10 PM
Delivery Period:	10 Day/s	Closing Date / Time	08/08/2023 17:00 PM
Client Agency:			
Contact Person:	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot4b.bacsecretariat@gmail.com		

Description

TERMS OF REFERENCE

I. PROJECT TITLE

COMMUNITY GUIDING TRAINING

Host Agency : DEPARTMENT OF TOURISM – MIMAROPA

Date : August 12 to 18, 2023

Location : El Nido, Palawan

II. PROJECT RATIONALE AND OBJECTIVES

The program aims to equip participants with the knowledge and ability to assist, facilitate, entertain and guide the tourists and visitors who will visit the Municipality, provide livelihood opportunities and enhance resource capability for tourism development in the respective locality; and for the participants to be accredited by the DOT.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Preferably DOT Accredited Tour Operator and/or Travel & Tour Agency
- C. Located in Metro Manila and/or El Nido, Palawan
- D. Must be willing to provide services on a send bill arrangement
- E. Must comply with the detailed services specified in Item V of the TOR

IV. DOCUMENTARY REQUIREMENTS

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEP's Registration Number or Certificate of Platinum Membership
- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

V. SCOPE OF WORK / DELIVERABLES

A. Transportation

1. Grab Fare

- Name: Mr. David John Apigo
- August 11, 2023 – Quezon City (Residence) to Airport
August 19, 2023 – Airport to Quezon City (Residence)

2. Airline Fare

- Name:
Mr. David John Apigo
Ms. Ma. Ednelliza Balagtas
- August 11, 2023 – Manila to El Nido
August 19, 2023 – El Nido to Manila

3. Airport Transfer

August 11, 2023 – Lio Airport to Accommodation
August 19, 2023 – Accommodation to Lio Airport

4. Van hire

- Guest Name: Mr. Joseph Gilbert Lazaro
- August 14, 2023 – Lio Airport to Accommodation
August 15, 2023 – Accommodation (3:00 AM)
to Daluyon (Puerto Princesa)

B. Accommodation

- Two (2) Single Occupancy Room (8 nights)
Check-in: August 11, 2023
Check-out: August 19, 2023
- One (1) Single Occupancy Room (1 night)
Check-in: August 14, 2023
Check-out: August 15, 2023

C. Outside Meals

- 1. August 11, 2023
Breakfast, Lunch and Dinner for 2 pax

1 DOT Facilitator and 1 Resource Speaker

2. August 12 to 13, 2023

Dinner for 2 pax

1 DOT Facilitator and 1 Resource Speaker

3. August 14, 2023

Dinner for 3 pax

1 DOT Facilitator and 2 Resource Speaker

4. August 15 to 18, 2023

Dinner for 2 pax

1 DOT Facilitator and 1 Resource Speaker

5. August 19, 2023

Lunch for 2 pax

1 DOT Facilitator and 1 Resource Speaker

D. Miscellaneous

1. Tarpaulin printing

2. Token for Basic First Aid Trainer

3. Token for Local Culture and History Speaker

4. Printing and training supplies

VI. APPROVED BUDGET FOR THE CONTRACT

The total budget allocation is One Hundred Twenty-Seven Thousand Eight Hundred Sixty Pesos (PHP 127,860.00), inclusive of applicable taxes and fees.

The winning bid shall determine based on the proposal that is responsive with the technical specifications and whose bid is within the approved budget for the contract (ABC).

VII. PAYMENT PROCEDURE

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

VIII. PROJECT OFFICER / CONTACT PERSON

Name : MS. CECIL V. ARANTON

Email : tisp.dot4b@gmail.com / dot4b.training@tourism.gov.ph

Contact No. : [09175866513](tel:09175866513)

Created by Monina Valdez Raneses

Date Created 04/08/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

