



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10025595
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Travel & Tour Operator Services for the conduct of TourISM WoRCS Program (Tourism Integrates, Supports and Minds Women's Rights and Child Safety Program) on August 16-17, 23-24

Area of Delivery

Solicitation Number:	RFQ NP-SVP 2023-07-512 (2nd Posting)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	1
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	10/08/2023
Approved Budget for the Contract:	PHP 491,612.80	Last Updated / Time	10/08/2023 00:00 AM
Delivery Period:	8 Day/s	Closing Date / Time	14/08/2023 09:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

OFFICE OF INDUSTRY MANPOWER DEVELOPMENT

TECHNICAL SPECIFICATIONS

TOURISM WORCS PROGRAM
August 2023

I. Procurement of Travel & Tour Operator Services for the conduct of TourISM WoRCS Program (Tourism Integrates, Supports and Minds Women's Rights and Child Safety Program) on August 16-17, 23-24 and 30-31, 2023.

II. Background and Project Description

This advocacy was first known as the Child Wise Tourism, ASEAN-wide campaign that started in 2001 in collaboration with Child Wise Australia. It is in line with the Department of Tourism's mandate to develop and promote socially-responsible tourism industry in the Philippines and promote the country as a safe and wholesome tourist destination.

In our efforts to counteract the negative impacts of tourism to women and children, a new tourism program of the DOT was launched: the TourISM WoRCS Program.
This program is also in line with the Anti - Human Trafficking efforts of the government.

It is a foremost need to create an active partnership among the parties for the mitigation and prevention of commercial sexual exploitation of children and women in the tourism industry.

III. Objectives

1. Ensure the safety and security of women and children in the tourism industry
2. Disseminate information about Human Trafficking, GAD and Child Safe in the tourism industry
3. Train tourism frontliners on how to be Women and Children's Champions
4. Encourage more tourism entities to be GAD and children sensitive

IV. Minimum Requirements

- Must be a DOT accredited Travel and Tour Agency/Travel Agency/Tour Operator or Service provider
- Must be accredited with the Philippine Government Electronic Procurement System (PhilGEPS) and
- Must be willing to provide services on a send-bill arrangement

IV. Scope, Coverage and Deliverables

TRAINING DATES :

1. August 16-17 - Tourist Transport Operators and Drivers
2. August 23-24 - Association of Tourism Officers in the Philippines
3. August 30-31 - Tourism Related Establishments and Tour Operators

The following are the services required by the DOT:

1. Purchase of Air fare from Tagbilaran to Manila to Tagbilaran (round trip) for 1 pax (Resource Person) for 3 runs

FLIGHT DETAILS PASSENGER DETAILS REQUIREMENTS

1) August 15

(Tagbilaran to Manila) 11:25am – 12:55 pm

August 18

(Manila to Tabilaran)

9:10am – 10:45pm

2) August 22

(Tagbilaran to Manila) 11:25am-12:55pm

August 25

(Manila to Tabilaran)

2:05 am – 3:45pm

3) August 29

(Tagbilaran to Manila) 11:25am – 12:35pm

September 1

(Manila to Tabilaran) 2:05pm – 3:45pm

1 Resource Person from

ECPAT Philippines Inclusive of:

- 20 kilos baggage allowance
- Tickets are rebookable, regular fare (not promo fare)

2. Accommodation with breakfast and airport transfers for 4days/3nights for 1 Resource Person on the following dates: (within Makati City)

1. Check-in August 15

Check-out August 18

2. Check-in August 22

Check-out August 25

3. Check-in August 29

Check-out September 01

3. Arrange meals for 1 Resource Persons during the conduct of training (off session, with in Makati City)

1. August 15 Lunch and Dinner

August 18 Lunch

2. August 22 Lunch and Dinner

August 25 Lunch

3. August 29 Lunch and Dinner

September 01 Lunch

4. Training venue with meals – within Makati City

August 16-17 Seminar Proper

Day 1

August 16

Venue: Indoor 1 Lunch: managed buffet AM and PM snacks

35 participants

Day 2

August 17 1 Lunch: managed buffet

August 23-24 Seminar Proper

Day 1

August 23

Venue: Indoor 1 Lunch: managed buffet AM and PM snacks

35 participants

Day 2

August 24 1Lunch: managed buffet

August 30-31 Seminar Proper

Day 1

August 30 Venue: Indoor 1Lunch: managed buffet AM and PM snacks 35 participants

Day 2

August 31 1Lunch: managed buffet

Provision of the following:

- Stable internet WIFI service for multiple devices.
- Standby banquet staff and technical personnel.
- Ensure all required training materials and other required equipment are available and functioning.

V. Project Duration

August 15 to September 1, 2023.

VII. Approved Budget Cost

FOUR HUNDRED NINETY ONE THOUSAND SIX HUNDRED TWELVE PESOS AND 80/100 ONLY (P491,612.80) inclusive of all applicable government taxes in accordance with government procedure.

Note: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VIII. Contact Person

GLORIA V. PUNZALAN

Office of Industry Manpower Development

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Prepared by:

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Office of Industry Manpower Development

Approved by:

ARLENE A. ALIPIO

OIC-Director

Office of Industry Manpower Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 09/08/2023

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