



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	10050180
Procuring Entity	DEPARTMENT OF TOURISM - NCR
Title	SUPPLY AND DELIVERY OF TOKENS/GIVEAWAYS for DOT-NCR'S PARTICIPATION TO THE 34TH PHILIPPINE TRAVEL MART
Area of Delivery	Metro Manila

Solicitation Number:	NCR-2023-08-046	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	General Merchandise	Date Published	17/08/2023
Approved Budget for the Contract:	PHP 57,500.00	Last Updated / Time	16/08/2023 16:30 PM
Delivery Period:	1 Day/s	Closing Date / Time	22/08/2023 08:00 AM
Client Agency:			
Contact Person:	Lawrence Jacosalem Alcantara Supply Officer 351 Sen. Gil Puyat Ave. Makati City Metro Manila Philippines 63-8-4595200 Ext.212 63-8-5533530 dotncr.bac@tourism.gov.ph		

Description

BRIEF BACKGROUND:

The Philippine Travel Mart (PTM) is the longest running travel trade exhibition in the Philippines. Though its years, the travel mart has partnered with the Department of Tourism and its regional offices, Local Government Units, and industry partners to showcase remarkable destinations and activities through booth exhibition, travel packages, and numerous Philippine tourism offerings. The PTM is yearly organized by the Philippine Tour Operators Association (PHILTOA). The DOT NCR will be in collaboration with the project integrator of the Hop On Hop Off project, Positive Exposure Productions Inc., on creating a visual and interactive booth of the HOHO to showcase on the travel fair. The booth will be integrated with trivial games, food sampling, and prizes. The DOT NCR will be manning the 54-sqm booth allocated and will be facilitating the games to fully promote and market the capital's newest product. The DOT NCR will be procuring giveaways, prizes, and food sampling to entice travel fair visitors to engage on the interactive booth. The DOT NCR will be preparing tokens for DOT, attached agencies such as TPB and TIEZA officials, and heads of tourism associations as DOT Regional Offices all over the country are also expected to attend and participate the said travel fair.

OBJECTIVES :

1. To support domestic tourism recovery by participating in the travel fair
2. To promote Metro Manila, particularly its Philippines Hop On-Hop Off project, and establish new business networks.
3. To engage in business to business and business to consumer sessions with the end-view of allowing for increased tourism activity for the Capital.

TECHNICAL SPECIFICATIONS/DELIVERABLES**ITEM 1: Bamboo Pen**

Quantity: 500 pieces

Price per piece: Php 25.00

Size: Standard

Added print: Colored print, 1st side "DOT – National Capital Region" text print, 2nd side

**design as shown

ITEM 2: Canvass Bag

Size: 12 x 16 x 4 inches

Quantity: 300 pieces

Price per piece: Php 150.00

Added print: 1 or full color print, 1 side (logo size: Max 1.5 x 1.5") **design as shown

REQUIREMENTS FOR SUPPLIERS

- Delivery Date: · On or before August 31, 2023
- Delivery Place at DOT National Capital Region Office NEW DOT Bldg. Second Floor, 351 Sen, Gil Puyat Avenue, Makati City
- Winning Supplier/Bidder must provide and send an actual product/item before mass production
- Must be operating and legally registered company under Philippine laws;
- The Supplier must be willing to provide service on a send bill arrangement
- Payment shall be made upon completion of the delivery and certification from the Project Officer
- Rate should include applicable taxes and delivery fee

APPROVED BUDGET FOR THE CONTRACT

PHP 57,500.00 (FIFTY SEVEN THOUSAND FIVE HUNDRED)

inclusive of taxes and is subject to appropriate government taxes.

Documentary Requirements to be submitted:

1. Valid Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Duly notarized original and certified true copy of Omnibus Sworn Statement

Contact Persons:

MS. JENNY ANNE PAUL D. GATUS jdgatus@tourism.gov.ph

MS. COLLINS KARLA E TELMO cetelmo@tourism.gov.ph

Contact number: 84595200 local 223

Other Information

Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in three (3) original sets IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City

Note: Deadline of submission is on August 22 @ 8:00 am

Created by Lawrence Jacosalem Alcantara**Date Created** 16/08/2023

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