

**TECHNICAL SPECIFICATIONS**  
*Procurement of services of a tour operator for the Inauguration of Tourist Rest Area  
in Carcar, Cebu on 26 to 28 August 2023*

- I. **TITLE:** Procurement of Tour Operator Services
- II. **DATE:** 26 to 28 August 2023
- III. **LOCATION:** Carcar, Cebu
- IV. **OBJECTIVES**  
To attend and provide assistance during the Tourist Rest Area (TRA)  
inauguration activity in Carcar, Cebu.
- V. **Minimum Requirements**
  1. DOT-accredited service provider.
  2. Willing to provide services on a send bill arrangement.

**VI. Scope of Deliverables**

**A. Domestic Air Tickets**

One-way Ticket for one (1) pax:  
(MNL-CEB) Atty. Annavie E. Bacomo-Lapitan

Roundtrip Ticket for nine (9) pax:

- (MNL-CEB-MNL)
- 1) Ms. Toni Marcel S. Rimando
  - 2) Ms. Ruth T. Elequin
  - 3) Mr. Filbert Ian A. Tan
  - 4) Ms. Elaine S. Villanueva
  - 5) Ms. Frances Cristie Balayon
  - 6) Ms. Roanne Mae L. Ecle
  - 7) Mr. Dennis A. Barrogo
  - 8) Mr. Kier S. Compuesto
  - 9) Mr. John Stephen V. Ilao

NO. OF PAX	ROUTE	DATE	ESTIMATED TIME	REMARKS
1 pax	MNL-CEB	25 August 2023	8:00am onwards	20 kilos baggage allowance
9 pax	MNL-CEB	26 August 2023	8:00am onwards	per person
9 pax	CEB-MNL	28 August 2023	2:00pm onwards	per flight

**B. Transportation rental of two (2) air-conditioned van inclusive of:**

1. Well-groomed and COVID-19 fully vaccinated (with boosters) driver/s and coordinator/s
2. Driver and coordinator's fees, meals, accommodation
3. Fuel expenses, toll fees, parking fees

Date Particulars

**26 August 2023 Saturday** – Mactan-Cebu Airport to Carcar, Cebu

For ten (10) persons with luggage bags

**27 August 2023 Sunday** - Carcar, Cebu

For ten (10) persons

**28 August 2023 Monday** Carcar, Cebu to Mactan-Cebu Airport

For ten (10) persons with luggage bags

**C. DOT-accredited accommodation for 3 days and 2 nights for ten (10) persons**

**Check-in 26 August 2023** – Saturday

**Check-out 28 August 2023** – Monday

1. Twin/Triple-sharing rooms for nine (9) OSC staff
2. One (1) solo room for the OSC Director
3. Preferably with complimentary breakfast and WiFi access
4. Open to reduction of number of rooms in case the target number of 10 persons is not met

**D. Meal requirements for ten (10) persons**

**26 August 2023 Saturday**

Breakfast Takeaway meals\* for ten (10) persons to be distributed prior to departure in Manila

Lunch Meals for ten (10) persons

Dinner for ten (10) persons

**27 August 2023 Sunday**

Complimentary breakfast for ten (10) persons

Lunch Meals for ten (10) persons

Dinner for ten (10) persons

**28 August 2023 Monday**

Complimentary breakfast for ten (10) persons

Lunch Meals for ten (10) persons

Dinner for ten (10) persons

\* *Packed meals shall include water, juice, or coffee*

**E. AMOUNT**

The total amount allocated for the domestic air ticket **Php 339,316.40** covering all activity-related expenses including taxes and fees.

**F. CONTACT DETAILS**

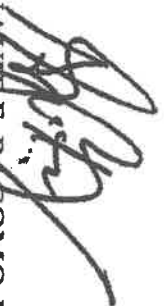
Contact Person: Elaine S. Villanueva  
Office: Office of Special Concerns  
Email: [esvillanueva@tourism.gov.ph](mailto:esvillanueva@tourism.gov.ph)

**PREPARED BY:**



TONI MARCELS. RIMANDO  
Chief, OSC - PMCD

**APPROVED BY:**



ATTY. ANNAMARIA E. BACCOMO-LAPTAN  
Director, Office of Special Concerns