



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10059630  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** (3rd Posting) Tour Operator for the participation of the DOT MIMAROPA to the 34th Philippine Travel Mart 2023  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2023-08-08	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b>	PHP 566,700.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	5 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	19/08/2023
<b>Contact Person:</b>	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119  tdd.mimaropa@gmail.com	<b>Last Updated / Time</b>	18/08/2023 16:10 PM
		<b>Closing Date / Time</b>	22/08/2023 12:00 PM

#### Description

IMPLEMENTATION: August 31 – September 4, 2023

#### OBJECTIVE:

To market and promote the MIMAROPA Region for domestic and inbound tourists showcasing the Philippine tourist attractions and the latest tourism offerings in the region.

#### MINIMUM REQUIREMENTS:

1. Must be a DOT-accredited Tour Operator
2. Must be based in Metro Manila
3. Must have experience providing services to the DOT and other government agencies
4. Must be able to provide services on a Send-Bill Arrangement
5. Must have PhilGEPS Registration.

#### SCOPE OF WORK/DELIVERABLES:

Transportation - August 31 – September 4, 2023  
 - Van Rental (3 Units)  
 • Whole day (at least 16 hrs.)  
 • Must have available sanitary care kits such as face masks, alcohol, tissues, and wet wipes; and

- Driver must be fully vaccinated

Accommodation – August 31 – September 4, 2023

- Thirteen (13) twin-sharing rooms (Two Beds);
- Hotel shall be near to SMX Convention / Within Pasay City for easy access to the event; and
- Hotel must be DOT-Accredited.

Tokens / Giveaways – September 1 – 3, 2023

- Key Chains, Ref Magnets, and Bookmarks; (300 pcs)
- MIMAROPA Products (100 pcs.)

Meals – August 31 – September 4, 2023

- Meals for the whole duration of the event good for 31 pax (Lunch and Dinner with AM and PM Snacks)

#### DOCUMENTARY REQUIREMENTS

1. Mayor's Permit
2. PhilGEPS Certification (Preferably Platinum Member)
3. Duly notarized Omnibus Sworn Statement
4. Sec or DTI permit with ITR
5. Accreditation Certificate

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Contact Person:

Mr. Reynaldo Gabriel Jr.  
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**Created by** Faye Angeli Argamosa Reyes

**Date Created** 18/08/2023

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