

DEPARTMENT OF TOURISM
National Capital Region
Telefax: 8553-3530
Direct Line: 84595200 local 212
Email: dotncr.bac@tourism.gov.ph

Date: August 23, 2023

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTITY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE										
1 (ONE)	LOT	TOUR OPERATOR (GROUND HANDLING SERVICES)											
		Project Name : FIBA WORLD CUP 2023 VIP AND MEDIA ASSISTED TOURS											
		IMPLEMENTATION DATE : August 30-September 1, 2023											
		<p>I. BRIEF BACKGROUND:</p> <p>The Philippines is set to host the upcoming Federation of International Basketball Associations (FIBA) World Cup 2023. Administrative Order No 5 was issued last March 27, 2023 by the Office of the President establishing an Inter-Agency Task Force directing all Government Agencies and Instrumentalities to extend support to the Samahang Basketbol ng Pilipinas in hosting, preparation and organization of the FIBA Basketball World Cup 2023.</p> <p>The Department of Tourism – National Capital Region (DOT-NCR) has been assigned to various committees since Department of Tourism is a member of Inter-Agency Task Force assigned to ensure the success of the event. NCR Regional Director Sharlene Zabala-Batin leading the said working committee.</p> <p>DOT-NCR will focus on the assisted tours of VIPs, International Media and VIP Guests of FIBA World Cup. Various Tours will be conducted in Metro Manila, through the Regional Office’s Philippines Hop On, Hop Off (HOHO) Travel by the Hubs Program</p>											
		<p>II. OBJECTIVES :</p> <p>I. To introduce the Philippines, Hop-On Hop-Off (HOHO) Travel by the Hubs program of the National Capital Region to the International scene through the conduct of the FIBA VIP Tours</p> <p>II. To promote the tourism industry of Metro manila aligning to the Department of Tourism’s Seven Point Agenda, particularly on the diversification of portfolio through multidimensional tourism, maximization of domestic tourism, and strengthening tourism governance through close collaboration with LGU’s and Stakeholders</p> <p>III. To provide deeper and meaningful tourist experience of the Philippine culture and destinations for the tour participants that would translate the promotions and eventually revenue for the country.</p>											
		<p>III. SCOPE OF WORK AND DELIVERABLES</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">ITEM</th> <th style="width: 40%;">PARTICULARS</th> <th style="width: 10%;">QTY</th> <th style="width: 15%;">UNIT AMOUNT</th> <th style="width: 25%;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>HOHO CURATED MEDIA TOURS (MANILA-MAKATI ROUTE)</td> <td> A. To provide a Hop-On Hop Off Tour day pass; B. To provide a DOT Accredited Tour guide; C. To provide light snacks and one (1) bottled water; D. To provide lunch in a restaurant for the participants of the tour; and E. To include all payments of entrance, provide lunch in a restaurant for the participants fees F. To submit a documentation report after the implementation </td> <td style="text-align: center;">150 pax</td> <td style="text-align: right;">3,499.00</td> <td style="text-align: right;">524,850.00</td> </tr> </tbody> </table>	ITEM	PARTICULARS	QTY	UNIT AMOUNT	TOTAL	HOHO CURATED MEDIA TOURS (MANILA-MAKATI ROUTE)	A. To provide a Hop-On Hop Off Tour day pass; B. To provide a DOT Accredited Tour guide; C. To provide light snacks and one (1) bottled water; D. To provide lunch in a restaurant for the participants of the tour; and E. To include all payments of entrance, provide lunch in a restaurant for the participants fees F. To submit a documentation report after the implementation	150 pax	3,499.00	524,850.00	
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<p>IV. TOUR ITINERARY Below are the required tourist destinations for both Media and VVIP tours-on-demand.</p> <table border="1"> <thead> <tr> <th>TOUR TYPE</th> <th>TOURIST SPOTS</th> </tr> </thead> <tbody> <tr> <td>HOHO CURATED MEDIA TOURS (MANILA-MAKATI ROUTE)</td> <td> <ul style="list-style-type: none"> • SYCIP PARK • YUCHENGGCO MUSEUM • MUSEO NG MAKATI </td> </tr> <tr> <td>HOHO CURATED VVIP TOURS ON DEMAND (MANILA-MAKATI ROUTE)</td> <td> <ul style="list-style-type: none"> • LUNETTA PARK • NATIONAL MUSEUM • MALACANANG • INTRAMUROS <ul style="list-style-type: none"> ▪ Fort Santiago ▪ Destileria Limtuaco </td> </tr> </tbody> </table>					TOUR TYPE	TOURIST SPOTS	HOHO CURATED MEDIA TOURS (MANILA-MAKATI ROUTE)	<ul style="list-style-type: none"> • SYCIP PARK • YUCHENGGCO MUSEUM • MUSEO NG MAKATI 	HOHO CURATED VVIP TOURS ON DEMAND (MANILA-MAKATI ROUTE)	<ul style="list-style-type: none"> • LUNETTA PARK • NATIONAL MUSEUM • MALACANANG • INTRAMUROS <ul style="list-style-type: none"> ▪ Fort Santiago ▪ Destileria Limtuaco
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<p>IV. MINIMUM REQUIREMENTS OF TOUR OPERATOR: A. Must be Accredited by the Philippine Government Electronic Procurement System (PhilGEPS) B. Must be A DOT Accredited Tour Operator, and C. Must be willing to provide services on send-bill arrangement.</p>										
<p align="center">APPROVED BUDGET FOR THE CONTRACT (ABC) SEVEN HUNDRED SEVENTY-FOUR THOUSAND EIGHT HUNDRED FIFTY ONLY (PHP 774,850.00). <i>(inclusive of all applicable taxes, EVAT/VAT/government taxes/service charge/ and other applicable taxes and charges)</i></p>										
<p>V. DOCUMENTARY REQUIREMENTS TO BE SUBMITTED: 1. Valid Mayor's Business Permit; 2. PhilGEPS Registration Number; 3. Duly notarized Omnibus Sworn Statement; 4. DOT Accreditation Certificate; 5. Annual Business/Income Tax Return.</p>										
<p>CONTACT PERSON: MS. JENNY ANNE PAUL D. GATUS jdgatus@tourism.gov.ph MR. KENNETH BRIAN E. QUIAMBAO kequiambao@tourism.gov.ph</p>										
<p>Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/OR COURIER in <u>three (3) original sets</u> IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City</p>										
<p>Note: Deadline of submission is on August 29, 2023 @ 8:00 am</p>										

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME